

# CITY OF ALLENTOWN

30162

#### RESOLUTION

R31 - 2021

# Introduced by the Administration on March 3, 2021

Transfer Approvals: \$26,984.91 in Lights in the Parkway to Correct Year End Negative Balances; \$21,937.30 in Recreation to Move Funds to the Proper Expenditure Account; \$14,360 in Accounting & Financial Management to Accommodate CAFR requirement for GASB and OPEB Reports; \$9,000 in Accounting & Financial Management to Accommodate for Processing of Bank Fees for the Paying Agent for Servicing The Sinking Funds and AO Note.

# Resolved by the Council of the City of Allentown, That

**WHEREAS**, the Administration has requested Council approve the following transfers:

#### Transfers:

- \$26,984.91 in Lights in the Parkway to Correct Year End Negative Balances. Due to Covid-19 Pandemic most of the scheduled Special Events were canceled or rescheduled for 2021 from Account #000-09-0901-0005-04 (Temporary Wages), Account #000-09-0901-0004-26 (Printing), 000-09-0901-0004-50 (Other Services & Charges) to Account #000-09-0901-0005-06 (Premium Pay), Account #000-09-0901-0005-60 (Other Services & Charges).
- \$21,937.30 in Recreation to Move Funds in the proper expenditure account from Account #000-08-0906-0001-68 (Operating Materials & Supplies), Account #000-08-0906-0001-72 (Equipment).
- \$14,360 in Accounting & Financial Management to Accommodate CAFR requirement for GASB and OPEB Reports from Account #000-01-0609-0001-78 (Contingency) to Account #000-02-0602-0004-46 (Other Contract Services).
- \$9,000 in Accounting & Financial Management to Accommodate for Processing of Bank Fees for the Paying Agent for Servicing the Sinking Funds and AO Note from Account #000-01-0501-0001-44 (Legal Services) to Account #000-01-0609-0001-46 (Other Contract Services).

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	Х	
Ce-Ce Gerlach	Х	
Daryl Hendricks	Х	
Cynthia Mota	Х	
Joshua Siegel	Х	
Ed Zucal	Х	
Julio A. Guridy, President	Х	
TOTAL	7	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 30162 was adopted by the City Council of Allentown on the 17th day of March, 2021, and is on file in the City Clerk's Office.

City Clerk



FEB 03 2021

Posting Year:	Posting Date:	Posting #	Doc#
" Period:		Ref#	Initials:

FINANCE DIRECTOR'S OFFICE		
THINNINGE DIFFICULTION OF FIGE	CITY OF ALLENTOWN BUDGET	TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director

FROM:

Leonard Lightner

BUREAU: Department

Department of Finance

BUREAU:

Lights in the Parkway

TRANSFER DETAIL

Date of Request: 01.19.21

Fund: General 2020

Transfer Amount:

\$26,984.91

FROM (DEBIT)

		FROM (DEBIT)		
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0901-0005-04	\$5,739.02	6,000.00	\$6,000.00	260.98
Temporary Wages				-
000-09-0901-0004-26	18,000.00	18,000.00	18,000.00	-
Printing				-
000-09-0901-0004-50	3,245.89	10,000.00	8,660.00	5,414.11
Other Services & Charges				-
				-

TO (CREDIT)

		(0		
000-090901-0005-06	\$5,739.02	\$16,578.00	(\$5,739.02)	-
Premium Pay				-
000-09-0901-0005-50	21,245.89	39,000.00	(21,245.89)	-
Other Services & Charges				-
				- 2

Reason Transfer is Required:

Correct year end negative balances

Reason Funds are Available for Transfer:

Due to the Covid-19 Pandemic most of the scheduled Special Events were canceled or rescheduled for 2021. Therefore, leaving unexpended funds. Temporary wages for Lights in the Parkway were taken elsewhere. Intern who worked Lights in the Parkway was paid from the CED Director's Program rather than the Lights in the Parkway Program.

#### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
Amount is greater than \$5,000.00	2
Department Head:	Date: 2 3 2021
Director of Finance:	Date: 0 3 2 1
City Controller (if amount is greater than \$5,000):	Date: 2 - 2 - 2
Mayor or Managing Director (if amount is greater than \$5,000):	Date: 2/8/21
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:
CITY COUNCIL	

CITY COUNCIL				
Daryl Hendricks, President:	[ ] Approved [ ] Disapproved	Date:		
Julio Guridy, Vice President:	[ ] Approved [ ] Disapproved	Date:		
Ce-Ce Gerlach, Councilperson:	[ ] Approved [ ] Disapproved	Date:		
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:		
Joshua Siegel, Councilperson	[ ] Approved [ ] Disapproved	Date:		
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved	Date:		
Cynthia Mota, Councilperson	[ ] Approved [ ] Disapproved	Date:		



Joshua Siegel, Councilperson

Cynthia Mota, Councilperson

Ed Zucal, Councilperson

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EED !	0 5 2021	" Period:		Ref #	Initials:
i LD	0 3 2021			-	
MANCE DIR	ECTOR'S DEFI	CE CITY OF ALLENTOWN	N BUDGET TRANSFER F	REQUEST FORM	
O:		ket, Interim Director	FROM:	Karen El-Chaar	
BUREAU:	Department of		BUREAU:		
	Doparation		TRANSFER DETAIL	Recreation	
) at a - 5 D - 1					
ate of Reques	st: 4-Jan-2	1 Fund:	General - 2020	Transfer Amount:	\$21,937.30
ACCOUNT	(All AP district		FROM (DEBIT)		
and ACCC	(All 15 digits) DUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
00-08-0906-00		\$21,937.30	33,875.00	\$25,892.76	3,955.46
perating Mate	erials & Supp				-
					-
					-
					_
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00 000e or	204.70	40.100	TO (CREDIT)		
00-08-0906-00	001-72	\$21,937.30	\$9,200.00	\$302.17	22,239.47
quipment					-
					-
					-
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					- 1
eason Transfe	er is Required:				
ove funds to the p	roper expenditure a	account.			
esson Eunds	oro Avoilable fe	Tanana			
eason Funds a	are Available for	r Transfer:	ode. Just peode to be marred to	the constant	
eason Funds ands were appropr	are Available for riated to purchase e	r Transfer: equipment for the concession stan	nds. Just needs to be moved to	the proper account.	
eason Funds ands were appropr	are Available for	r Transfer: equipment for the concession star	nds. Just needs to be moved to	the proper account.	
eason Funds ε inds were appropr	are Available for	equipment for the concession star			
eason Funds ε inds were appropr	riated to purchase e	equipment for the concession star			
inds were appropr	Amount not more	TRANSFER AUTHORIZA than \$5,000.00			
inds were appropr	riated to purchase e	TRANSFER AUTHORIZA than \$5,000.00			
nds were appropr	Amount not more	TRANSFER AUTHORIZA than \$5,000.00			1/4/2021
epartment Head:	Amount not more	TRANSFER AUTHORIZA than \$5,000.00		EEN PROGRAMS	1/4/2021
epartment Head:	Amount not more	TRANSFER AUTHORIZA than \$5,000.00 Than \$5,000.00		EEN PROGRAMS  Date:	1/4/2021
epartment Head: rector of Finance: ty Controller (if am	Amount not more Amount is greater	TRANSFER AUTHORIZA than \$5,000.00 r than \$5,000.00		Date:	1/4/2021
epartment Head: rector of Finance: ty Controller (if am	Amount not more Amount is greater  hount is greater than  Director (if amount is	TRANSFER AUTHORIZA than \$5,000.00 Than \$5,000.00 Than \$5,000.00 Than \$5,000.00 Than \$5,000.00	TIONS WITHIN & BETW	Date: Date: Date: Date:	1/4/2021 1/4/2021 2-8-21 2/8/21
epartment Head: rector of Finance: by Controller (if am	Amount not more Amount is greater  hount is greater than  Director (if amount is	TRANSFER AUTHORIZA than \$5,000.00 r than \$5,000.00	TIONS WITHIN & BETW	Date:	1/4/2021 1/4/2021 2-8-21 2/8/21
partment Head: ector of Finance: y Controller (if am yor or Managing I ferred to City Cou	Amount not more Amount is greater hount is greater than Director (if amount is	TRANSFER AUTHORIZA than \$5,000.00 than \$5,000.00 than \$5,000.00 is greater than \$5,000: with the provisions of the Adminis	TIONS WITHIN & BETW  Strative Code, Section 130.04:  CITY COUNCIL	Date: Date: Date: Date: Date: Date:	1/4/2021 1/4/2021 2-8-21 2/8/21
epartment Head: ector of Finance: y Controller (if am eyor or Managing I ferred to City Cou	Amount not more Amount is greater hount is greater than Director (if amount is greater) and the control of the	TRANSFER AUTHORIZA than \$5,000.00 Than \$5,000.00 Than \$5,000): is greater than \$5,000): with the provisions of the Adminis	TIONS WITHIN & BETW  partie Code, Section 130.04:  CITY COUNCIL  Approved [ ] Disapproved	Date: Date: Date: Date: Date: Date: Date:	1/4/2021 114/2021 2-8-21 2/8/21
epartment Head: rector of Finance: ty Controller (if amayor or Managing I	Amount not more Amount is greater hount is greater than Director (if amount is sident: resident:	TRANSFER AUTHORIZA than \$5,000.00 Than \$5,000.00 Than \$5,000): is greater than \$5,000): with the provisions of the Admins	TIONS WITHIN & BETW  Strative Code, Section 130.04:  CITY COUNCIL	Date: Date: Date: Date: Date: Date:	1/4/2021 1/4/2021 2-5-21 2/8/21

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Date:

Date:

Date:

	Posting Year:	Posting Date:	Posting #	Doc#
	" Period:		Ref#	Initials:
5874 0'N5/LL	CITY OF ALLENTOWN	N BUDGET TRANSFER R	EQUEST FORM	
TO: Jessica Baraket, Interim Director  BUREAU: Department of Finance		FROM:	Bina Patel	
		BUREAU:	Accounting & Financial I	/lanagement
	•	TRANSFER DETAIL		
Date of Request: 18-Feb-	21 Fund:	Genera/- 2020	Transfer Amount	\$16,000.00
		FROM (DEBIT)		
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0609-0001-78	\$16,000.00	150,000.00	\$16,282.19	282.19
Contigency	Ψ10,000.00	100,000.00	Ψ10,202.13	202.13
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				-
				-
				_
				-
				-
				-
		TO (CREDIT)		
000-02-0602-0004-46	\$16,000.00	\$7,750.00	\$3,640.00	19,640.00
Other Contract Services				-
				-
				-
				-
				-
o accommodate CAFR requirement Reason Funds are Available City has budgeted for contingencies	for Transfer:	e in our General & Civic Contige	ency account.	
	TRANSFER AUTHORIZ	ATIONS WITHIN & BETW	FEN PROGRAMS	
Amount not mo				
( Amount is grea				
Department Head:	iter than \$5,000.00			
			Date	
Director of Finance: S.	ter than \$5,000.00		Date Date	71.01
	W W		Date	1502/19/12
ity Controller (if amount is greater t	NUD UL han \$5,000):		Date Date	7-18-21
ity Controller (if amount is greater t layor or Managing Director (if amou	ter than \$5,000.00  NUT U  han \$5,000):  unt is greater than \$5,000):	istrative Code Section 120 04:	Date Date	7/19/2021
ity Controller (if amount is greater t layor or Managing Director (if amou	ter than \$5,000.00  NUT U  han \$5,000):  unt is greater than \$5,000):		Date Date	7/19/2021
ity Controller (if amount is greater t layor or Managing Director (if amou teferred to City Council in accordan	ter than \$5,000.00  NUT UL han \$5,000): unt is greater than \$5,000): ce with the provisions of the Admin	CITY COUNCIL	Date Date Date	7/19/2021 7-18-21 3/19/21
City Controller (if amount is greater to Mayor or Managing Director (if amount in accordant accordant length of the Mayor Hendricks, President:	ter than \$5,000.00  NUT LL  han \$5,000):  Int is greater than \$5,000):  Ce with the provisions of the Admin	CITY COUNCIL Approved [ ] Disapproved	Date Date Date Date	7/19/2021 2-18-21 3/19/21
Director of Finance: S, O Dity Controller (if amount is greater to Mayor or Managing Director (if amount in accordant Director (if amount is greater to Directo	ter than \$5,000.00  NOD W han \$5,000):  Int is greater than \$5,000):  Ce with the provisions of the Admin	CITY COUNCIL  Approved [ ] Disapproved  Approved [ ] Disapproved	Date Date Date Date Date Date	7/19/2021 2-18-21 3/19/21
City Controller (if amount is greater to Mayor or Managing Director (if amount is greater to Mayor or Managing Director (if amount is greater to City Council in accordant in	ter than \$5,000.00  NUT UL  han \$5,000):  Int is greater than \$5,000):  Int with the provisions of the Admin	CITY COUNCIL  Approved [ ] Disapproved Approved [ ] Disapproved Approved [ ] Disapproved	Date Date Date Date	2/19/2021 2-18-21 2/19/21
City Controller (if amount is greater to Mayor or Managing Director (if amount is accordant to City Council in accordant Daryl Hendricks, President: ulio Guridy, Vice President:	ter than \$5,000.00  AUD L  han \$5,000):  unt is greater than \$5,000):  ce with the provisions of the Admin	CITY COUNCIL  Approved [ ] Disapproved Approved [ ] Disapproved Approved [ ] Disapproved Approved [ ] Disapproved	Date Date Date Date Date Date Date	2/19/2021 2-18-21 2/19/21
City Controller (if amount is greater to Mayor or Managing Director (if amount is greater to Mayor or Managing Director (if amount is greater to City Council in accordant Daryl Hendricks, President: ulio Guridy, Vice President: Ce-Ce Gerlach, Councilperson: Candida Affa, Councilperson	ter than \$5,000.00  NUT LL  han \$5,000):  the provisions of the Administration of the Ad	CITY COUNCIL  Approved [ ] Disapproved Approved [ ] Disapproved Approved [ ] Disapproved	Date Date Date Date Date Date Date Date	2/19/2021 2-18-21 2/19/21

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		Posting Year:	Posting Date:	Posting #	Doc#
		" Period:		Ref#	Initials:
		, 5.1.0 5.1			
		CITY OF ALLENTOWN	BUDGET TRANSFER	REQUEST FORM	
TO:	Seth O'Neill, D	Director	FROM:	Bina Patel	
BUREAU:	Department of		BUREAU:	Accounting & Financial N	vanagement
			TRANSFER DETAIL		
Date of Requ	est: 22-Feb-21	Fund:	General - 2021	Transfer Amount:	\$9,000.00
			FROM (DEBIT)		
	IT (All 15 digits) COUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-01-0501	-0001-44	\$9,000.00	267,000.00	\$267,000.00	258,000.00
egal Service	es				-
					-
					-
					-
					-
					-
					-
					-
					-
			TO (CREDIT)		
00-01-0609	-0001-46	\$9,000.00	\$389,000.00	\$373,678.88	382,678.88
ther Contra	ct Services				-
					_
					-
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					•
To accommodat Reason Fund	ds are Available fo	nk fees for the paying agent, for Transfer: diture under the Soclitor's budge		I AO Note.	
		TRANSFER AUTHORIZ	ATIONS WITHIN & BET	WEEN PROGRAMS	
	Amount not more				
(	Amount is greater	r than \$5,000.00			
Department Hea	nd: 80	m		Date	2/25/2021
Director of Finar	nce: S	mal	0	Date	2/25/2021
City Controller (i	f amount is greater tha	n \$5,000):		Date	
layor or Manag	ing Director (if amount	is greater than \$5,000):	Radi Collins	Date	7/26/51
		with the provisions of the Admir	nistrative Code. Section 130 04		-100/01
			CITY COUNCIL	Date	
aryl Hendricks	, Councilperson:	[	Approved [ ] Disapproved	Date	
ulio Guridy, Pre			Approved [ ] Disapproved		
	Councilperson:		Approved [ ] Disapproved		
Candida Affa, C			Approved [ ] Disapproved		
loshua Siegel, (	•		Approved [ ] Disapproved		
Ed Zucal, Counc			Approved [ ] Disapproved		
Cynthia Mota, V	ice President:		] Approved [ ] Disapproved		