

ORDINANCE NO.

BILL NO. 19 - 2021

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MARCH 17, 2021

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AN ORDINANCE

Amending the 2021 General Fund, the 2021 Risk Fund, the 2021 Equipment Fund, the 2021 Trexler Fund, the 2021 Golf Fund, the 2021 Solid Waste Fund and the 2021 Stormwater Fund by appropriating funds from the un-appropriated balances for the rollover of encumbrances for the prior year commitments.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN;

SECTION ONE: The City Council authorizes the appropriation of the following funds:

**\$1,818,520.05** (One Million Eight Hundred Eighteen Thousand Five Hundred Twenty-Two Dollars and Sixteen Cents) of the General Fund; and

**\$40,817.02** (Forty Thousand Eight Hundred Eighteen Thousand and Two Cents) of the Trexler Fund; and

**\$121,318.00** (One Hundred Twenty-One Thousand Three Hundred Eighteen Dollars) of the Risk Fund; and

**\$227,824.92** (Two Hundred Twenty-Seven Thousand Eight Hundred Twenty-Four Dollars and Ninety-Two Cents) of the Equipment Fund; and

**\$16,317.96** (Sixteen Thousand Three Hundred Seventeen Dollars and Ninety-Six Cents) of the Solid Waste Fund; and

**\$397,477.16** (Three Hundred Ninety-Seven Thousand Four Hundred Seventy-Seven Dollars and Sixteen Cents) of the Stormwater Fund; and

**\$2,180.00** (Two Thousand One Hundred Eighty Dollars) of the Golf Fund.

From the un-appropriated balance of the funds to the following accounts:

DEPT	AC TITLE	ACCOUNT	AMOUNT	PO
Mail Room	Printing	000-02-0602-0006-26	\$3,576.00	201-000039
Traffic	Other Contract Services	000-03-0807-0001-46	\$4,569.51	201-000034
CED	Other Contract Services	000-09-0901-0001-46	\$235.00	201-000031
Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$167,448.00	201-000037
Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$18,166.00	201-000038
Building Standards	Other Contract Services	000-09-0903-0001-46	\$70,000.00	201-000032
Building Standards	Other Contract Services	000-09-0903-0001-46	\$13,343.22	201-000033
Human Resources	Other Contract Services	000-06-0603-0001-46	\$10,891.60	201-000028
Human Resources	Wellness	000-06-0603-0001-53	\$40,267.24	201-000043
Health	Operating Materials & Supply	000-09-0908-0019-68	\$85,000.00	201-000041
CED	Other Contract Services	000-09-0901-0019-46	\$235.00	201-000031
Traffic	Repair & Maintenance Supplies	000-03-0809-0001-54	\$12,409.80	205-101639
Traffic	Operating Materials & Supply	000-03-0809-0001-68	\$4,416.48	205-101639
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-42	\$1,260.00	205-101815
Building Maintenance	Repairs & Maintenance	000-03-0707-0001-42	\$1,050.00	205-101816
Fire	Operating Materials & Supply	000-05-0803-0002-68	\$569.80	205-101821
Engineering	Uniforms	000-03-0702-0001-56	\$27.91	205-101928
Engineering	Uniforms	000-03-0707-0001-56	\$24.91	205-101929
Engineering	Uniforms	000-03-0807-0001-56	\$2.00	205-101929
Engineering	Uniforms	000-03-0808-0002-56	\$1.00	205-101929
Traffic	Operating Materials & Supply	000-03-0807-0001-68	\$11,105.00	205-102054
Traffic	Other Contract Services	000-03-0809-0001-46	\$18,170.00	205-102061

Fire	Operating Materials & Supply	000-05-0803-0002-68	\$247.96	205-102085
Human Resources	Equipment	000-05-0605-0003-72	\$2,906.00	205-102232
Fire	Equipment	000-05-0803-0002-72	\$2,950.00	205-102271
Police	Operating Materials & Supply	000-04-0802-0004-68	\$109.90	205-101646
Police	Equipment	000-04-0802-0001-72	\$698.70	205-101661
Police	Operating Materials & Supply	000-04-0802-0004-68	\$1,555.15	205-101665
IT	Other Contract Services	000-07-0604-0001-46	\$2,246.58	205-101691
Police	Printing	000-04-0802-0001-26	\$947.67	205-101733
CED	Operating Materials & Supply	000-09-0901-0006-68	\$49.08	205-101810
Police	Operating Materials & Supply	000-04-0802-0004-68	\$8,017.92	205-101824
Finance	Operating Materials & Supply	000-02-0602-0006-68	\$57.09	205-101892
Engineering	Operating Materials & Supply	000-03-0702-0001-68	\$6.04	205-101894
EMS	Operating Materials & Supply	000-05-0605-0003-68	\$25.98	205-101896
Health	Equipment	000-09-0908-0019-72	\$2,720.00	205-101998
Health	Equipment	000-09-0908-0019-72	\$2,720.00	205-101999
Health	Equipment	000-09-0908-0019-72	\$2,720.00	205-102000
Police	Repairs & Maintenance	000-04-0802-0012-42	1,029.12	205-102026
IT	Training & Professional Development	000-07-0604-0001-34	\$6,852.00	205-102147
Police	Uniforms	000-04-0802-0001-56	\$6,354.34	205-102166
Planning	Other Contract Services	000-09-0902-0001-46	\$1,000.00	205-102173
Recreation	Other Contract Services	000-08-0905-0002-46	\$36,535.47	205-102175
IT	Equipment	000-07-0604-0001-72	\$95.75	205-102183
IT	Equipment	000-07-0604-0001-72	\$383.00	205-102184
IT	Equipment	000-07-0604-0001-72	\$175.10	205-102185
Police	Uniforms	000-04-0802-0001-56	\$7,136.18	205-102192
Fire	Equipment	000-05-0803-0002-72	\$30,536.72	205-102198

IT	Operating Materials & Supply	000-09-0901-0001-68	\$773,472.00	205-102204
Revenue and Audit	Other Contract Services	000-02-0602-0001-46	\$4,479.00	205-102211
Finance	Equipment	000-02-0602-0006-72	\$1,139.00	205-102219
Health	Equipment	000-09-0908-0019-72	\$20,000.00	205-102220
Recreation	Other Contract Services	000-08-0709-0001-46	\$3,277.00	205-102237
Parks	Pipe & Fittings	000-08-0709-0001-64	\$1,587.32	205-102238
Parks	Pipe & Fittings	000-08-0709-0001-64	\$1,855.08	205-102239
Parks	Other Contract Services	000-08-0709-0001-46	\$3,600.00	205-102242
CED	Equipment	000-04-0802-0001-72	\$8,440.27	205-102262
Police	Uniforms	000-04-0802-0001-56	\$5,124.75	205-102266
Police	Operating Materials & Supply	000-04-0802-0001-68	\$37,856.59	205-102266
Police	Repairs & Maintenance	000-04-0802-0001-42	\$10,853.00	205-102267
Police	Uniforms	000-04-0802-0001-56	\$931.47	205-102076
Health	Operating Materials & Supply	000-09-0908-0018-68	\$954.00	205-102113
Police	Repairs & Maintenance	000-03-0808-0002-42	\$3,172.00	205-102120
Treasury	Operating Materials & Supply	000-02-0602-0004-68	\$73.95	205-102123
Police	Grant, Non-City Charges	000-04-0802-0001-48	\$52,482.00	205-102268
Health	Operating Materials & Supply	000-09-0908-0004-68	\$141.96	205-102243
Parks	Operating Materials & Supply	000-08-0906-0001-68	\$2,077.96	205-102246
Parks	Repair & Maintenance Supplies	000-08-0709-0001-54	\$4,541.34	205-102247
Parks	Repair & Maintenance Supplies	000-08-0709-0001-54	\$3,530.01	205-102248
Parks	Operating Materials & Supply	000-08-0906-0001-68	\$19,859.34	205-102249
Parks	Equipment	000-08-0906-0001-72	\$4,071.98	205-102249
Finance	Operating Materials & Supply	000-02-0602-0004-68	\$28.54	205-102265
Health	Operating Materials & Supply	000-09-0908-0018-68	\$1,192.00	205-102091

Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$1,000.00	205-102173
Planning & Zoning	Operating Materials & Supply	000-09-0902-0001-68	\$15.96	205-102215
Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$73,597.52	195-101250
CED	Civic Expenses	000-09-0901-0001-40	\$25,000.00	195-101240
Sewer Administration	Other Contract Services	000-03-0702-0001-46	\$47,445.00	191-000031
CED	Other Contract Services	000-09-0901-0007-46	\$10,937.50	191-000048
City Council	Other Contract Services	000-01-0101-0001-46	\$8,316.30	191-000047
Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$20,375.00	191-000051
Planning & Zoning	Other Contract Services	000-09-0902-0001-46	\$59,095.49	191-000052
CED	Other Contract Services	000-09-0901-0007-46	\$10,937.50	191-000048
Building Maintenance	Other Contract Services	000-03-0707-0001-46	\$7,250.00	181-000032
Compliance	Other Contract Services	000-03-0701-0002-46	\$5,965.00	181-000041
Engineering	Other Contract Services	000-03-0701-0002-46	\$3,000.00	161-000032
<b>Total GF Rollover</b>			<b>\$1,818,520.05</b>	
Parks	Other Contract Services	006-08-6761-0001-46	\$553.83	201-000017
Parks	Uniforms	006-08-6761-0001-56	\$224.82	205-102231
Parks	Other Contract Services	006-08-6761-0001-46	\$1,900.98	205-101677
Parks	Other Contract Services	006-08-6761-0001-46	\$1,800.00	205-101726
Parks	Repairs & Maintenance	006-08-6761-0001-42	\$3,900.00	205-102263
Parks	Equipment	006-08-6761-0001-72	\$21,335.51	205-102213
Parks	Equipment	006-08-6761-0001-72	\$11,655.71	205-102212
<b>Total Trexler Rollover</b>			<b>\$40,817.02</b>	

Parks	Self Insured Losses	081-02-8001-0001-80	\$1,055.00		205-102257
Human Resources	Auto Losses	081-02-8001-0001-85	\$567.36		205-102258
Human Resources	Equipment	081-02-8001-0001-72	\$5,000.00		205-102232
Human Resources	Property Losses	081-02-8001-0001-81	\$1,857.32		205-102059
Human Resources	Self Insured Losses	081-02-8001-0001-80	\$25,435.20		205-102060
Parks	Property Losses	081-02-8001-0001-81	\$3,556.59		205-102152
Parks	Property Losses	081-02-8001-0001-81	\$2,504.58		205-102153
Parks	Property Losses	081-02-8001-0001-81	\$1,182.52		205-102154
Human Resources	Self Insured Losses	081-02-8001-0001-80	\$34,416.25		205-102181
Human Resources	Other Contract Services	081-02-8001-0001-46	\$6,872.00		205-102217
Golf Course	Chemicals	081-08-9001-0001-66	\$840.00		205-102124
Parks	Property Losses	081-02-8001-0001-81	\$8,903.19		205-102259
Human Resources	Insurance	081-02-8001-0003-37	\$2,025.00		205-102269
Human Resources	Insurance	081-02-8001-0003-37	\$7,594.38		205-102270
Engineering	Self Insured Losses	081-02-8001-0001-80	\$16,909.23		191-000049
Human Resources	Insurance	081-02-8001-0003-37	\$2,599.38		191-000041
<b>Total Risk Rollover</b>			<b>\$121,318.00</b>		
EMS	Equipment	083-02-8003-0001-72	\$159,604.00		205-101619
Streets	Equipment	083-02-8003-0001-72	\$29,558.00		205-101979
Police Communication	Equipment	083-02-8003-0001-72	\$3,533.05		205-102156
Police	Police IT Equipment	083-02-8003-0002-71	\$11,940.00		205-101849
IT	Equipment	083-02-8003-0002-72	\$5,101.00		205-102044
Police	Police IT Equipment	083-02-8003-0002-71	\$2,186.87		205-102222
Police	Police IT Equipment	083-02-8003-0002-71	\$15,902.00		195-101254
<b>Total Equipment Fund</b>			<b>\$227,824.92</b>		

Recycling	Other Contract Services	085-03-8005-0001-46	\$1,900.00	205-101612
Recycling	Equipment	085-03-8005-0001-72	\$13,770.46	205-102011
Recycling	Repairs & Maintenance	085-03-8005-0001-42	\$647.50	205-102041
<b>Total Solid Waste Rollover</b>			<b>\$16,317.96</b>	
Storm Sewer	Uniforms	086-03-0815-0001-56	\$83.73	205-101931
Storm Sewer	Construction Contracts	086-03-0815-0001-76	\$354,721.40	205-102051
Storm Sewer	Repair & Maintenance Supplies	086-03-0815-0001-54	\$1,280.00	205-102106
Storm Sewer	Other Contract Services	086-03-0815-0001-46	\$41,392.03	191-000045
<b>Total Stormwater Rollover</b>			<b>\$397,477.16</b>	
Golf	Operating Materials & Supply	091-08-9001-0001-68	\$1,224.00	205-102240
Golf	Equipment	091-08-9001-0001-72	\$956.00	205-102250
<b>Total Golf Rollover</b>			<b>\$2,180.00</b>	
<b>Total Rollover Amount</b>			<b>\$2,624,455.11</b>	

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Finance

- **Summary and Facts of the Bill**

To increase the appropriation for prior year commitments from 2020 encumbrances to be rolled over into 2021.

- **Purpose – Please include the following in your explanation:**
  - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
  - **What are the Benefits of doing this/Down-side of doing this**

These are prior year commitments that the City has entered into.

- **Financial Impact – Please include the following in your explanation:**
  - **Cost (Initial and ongoing)**
  - **Benefits (initial and ongoing)**

This increases the expenditure appropriation.

- **Funding Sources – Please include the following in your explanation:**
  - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

Fund 000	\$ 1,818,520.05
Fund 006	40,817.02
Fund 081	121,318.00
Fund 083	227,824.92
Fund 085	16,317.96
Fund 086	397,477.16
Fund 091	<u>2,180.00</u>
Total	\$ 2,624,455.11

- **Priority status/Deadlines, if any**

Because these rollovers are from prior year commitments, we request ordinance to be passed to expend the funds as soon as possible. If the funds are not used by July 1<sup>st</sup> the encumbrance will be closed and the funds returned to unappropriated balance of the respective fund.

- **Why should Council unanimously support this bill?**

Council should support this bill because it appropriates funds necessary to complete commitments made in prior years.