| Posting Year: | Posting Date: | Posting # | Doc # |
|---|---|---|---|
| " Period: | | Ref # | Initials: |

## CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

| TO: | Jessica Baraket, Interim Director | FROM: | Leonard Lightner |
|---|---|---|---|
| BUREAU: | Department of Finance | BUREAU: | CED |

### TRANSFER DETAIL

| Date of Request: 01.15.2021 | Fund: General −2021 | Transfer Amount: | $25,000.00 |
|---|---|---|---|

### FROM (DEBIT)

| ACCOUNT (All 15 digits) and ACCOUNT TITLE | TRANSFER AMOUNT ($) | ORIGINAL APPROPRIATION ($) | CURRENT ACCOUNT TOTAL ($) | ACCOUNT TOTAL AFTER TRANSFER ($) |
|---|---|---|---|---|
| 000-09-0901-0001-46 | $25,000.00 | 155,000.00 | $155,000.00 | 130,000.00 |
| Other Contract Services | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

### TO (CREDIT)

| | | | | |
|---|---|---|---|---|
| 000-09-0901-0001-04 | $25,000.00 | $15,000.00 | $15,000.00 | 40,000.00 |
| Temporary Wages | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

**Reason Transfer is Required:**
Part-time Investigator is needed to investigate cases for Human Relations.

**Reason Funds are Available for Transfer:**
Approved by City Council in the budget. However, this was placed in account 46 in error and should have been placed in 04.

### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

| | Amount not more than $5,000.00 | |
|---|---|---|
| X | Amount is greater than $5,000.00 | |

| | | Date: |
|---|---|---|
| Department Head: | | 1/19/2021 |
| Director of Finance: | Jessica Baraket | 1/25/21 |
| City Controller (if amount is greater than $5,000): | | 1-28-21 |
| Mayor or Managing Director (if amount is greater than $5,000): | | 1/20/21 |
| Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: | | Date: |

### CITY COUNCIL

| | | | Date: |
|---|---|---|---|
| Daryl Hendricks, President: | [ ] Approved | [ ] Disapproved | |
| Julio Guridy, Vice President: | [ ] Approved | [ ] Disapproved | |
| Ce-Ce Gerlach, Councilperson: | [ ] Approved | [ ] Disapproved | |
| Candida Affa, Councilperson | [ ] Approved | [ ] Disapproved | |
| Joshua Siegel, Councilperson | [ ] Approved | [ ] Disapproved | |
| Ed Zucal, Councilperson | [ ] Approved | [ ] Disapproved | |
| Cynthia Mota, Councilperson | [ ] Approved | [ ] Disapproved | |