



CITY OF ALLENTOWN

No. 23

RESOLUTION

R - 2020

Introduced by the Administration on February 17, 2021

Authorization for Contract for Golf Car Specialties in the amount of \$268,664.00 to secure a Contractor to furnish (lease) new motorized golf carts for use of golf patrons at the Allentown Municipal Golf Course, located at 3400 Tilghman Street, Allentown, PA.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Golf Car Specialties, Inc.
2. Project or Contract Reference: BID No. 2020-32- Motorized Golf Cart Leasing
3. Description of Service(s): Secure a Contractor to furnish (lease) new motorized golf carts for use of golf patrons at the Allentown Municipal Golf Course, located at 3400 Tilghman Street, Allentown, PA.

NOW, THEREFORE, BE IT RESOLVE , on this the 3rd day of February, 2021, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: BID No. 2020-32- Motorized Golf Cart Leasing

TO: City Council, City Clerk, and Council Solicitor

FROM: Karen El-Chaar, Department Head

DATE: January 20, 2021

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

n/a

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Golf Car Specialties, 3363 W. Ridge Pike, Pottstown, PA 19464

Contract Consideration: \$268,664.00 For the entire four (4) year term at \$67,166.00 per year
Funding Source: 091-08-9001-0001-30

- Description of project or scope of services to be provided:

On December 4, 2020, the City advertised a solicitation in order to secure a Contractor to furnish (lease) new motorized golf carts for use of golf patrons at the Allentown Municipal Golf Course, located at 3400 Tilghman Street, Allentown, PA. On January 4, 2021, a public opening was held for which the City received one (1) bid. After review of the bid it was decided to recommend award to the sole proposer.

- Contract Term:

The Contract term shall commence on March 1, 2021 and shall cease four (4) years thereafter. The first Lease Payment shall be paid on March 1, 2021 and shall continue for four (4) consecutive annual payments.

- List any renewal term options and duration of each renewal, if any:

Upon written notification, if necessary, this contract can be extended for up to an additional one (1) year beyond the contract expiration period.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

2025 option year – the cost of the cars will be \$100 less per car, per year for that fifth year. For a total renewal cost of \$59,966.00.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Karen El-Chaar, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution