



CITY OF ALLENTOWN

No. 8

RESOLUTION

R - 2021

Introduced by the Administration on January 20, 2021

Authorization for Engagement of Professional Services for AG Stellar Construction Co. Inc., - revenue generating contract for the sum of \$25,000.00 per contract year. It is the intent of this invitation to secure a qualified Contractor to perform emergency board up services for commercial and residential properties in and for The City of Allentown.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: AG Stellar Construction Co., Inc.
2. Project or Contract Reference: Bid No. 2020-34- EMERGENCY BOARDING CONTRACTOR
3. Description of Service(s): It is the intent of this invitation to secure a qualified Contractor to perform emergency board up services for commercial and residential properties in and for The City of Allentown.

NOW, THEREFORE, BE IT RESOLVE , on this the 20th day of January, 2021, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Bid No. 2020-34- EMERGENCY BOARDING CONTRACTOR

TO: City Council, City Clerk, and Council Solicitor

FROM: Leonard Lightner, Department Head

DATE: December 29, 2020

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

n/a

- List the name and address of the **recommended** Contractor/Vendor, include the following:

AG Stellar Construction Co. Inc., PO Box 52, Schnecksville, PA, 18078

Contract Consideration: \$25,000.00 for the contract term, this is a revenue generating contract.
Funding Source: 000-6170

- Description of project or scope of services to be provided:

On or about November 10, 2020, the City advertised a solicitation in order to obtain an emergency boarding contractor to perform emergency board up services for commercial and residential properties in and for The City of Allentown. On December 8, 2020, the City held a public opening and received only one (1) bid. On or about December 22, 2020, it was recommended to award the contract to the sole bidder.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

If upon mutual, written consent the Contract term may be extended for two (2) additional one (1) year terms, providing pricing remains the same.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$50,000.00 (Revenue for two years)

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Leonard Lightner, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution