

RECEIVED

OCT 28 2020

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director	FROM: Karen El-Chaar
BUREAU: Department of Finance	BUREAU: Parks

TRANSFER DETAIL

Date of Request: 26-Oct-20	Fund: General	Transfer Amount: \$40,000.00
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BP

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-08-0905-0002-04 Temp Wages	\$40,000.00	212,000.00	\$50,699.59	10,699.59
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-08-0905-0002-46 Other Contract Services	\$40,000.00	\$172,200.00	\$10,030.10	50,030.10
				-
				-
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:
Funds needed to repair the roof of the recently aquired Alton Park building.

Reason Funds are Available for Transfer:
There were no programs for 2020 due to COVID.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
X	Amount is greater than \$5,000.00		
Department Head:	<i>Karen M. El-Chaar</i>	Date:	<i>10/26/20</i>
Director of Finance:	<i>Jessica Baraket</i>	Date:	<i>10/28/2020</i>
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>10-29-20</i>
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>10/29/20</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:



Job Order

JOC Contract No.: KPN-201801JOCC-26

New Job Order **Modify an Existing Job Order**

Job Order Number: 084031.00

Job Order Title: City of Allentown Percy Ruhe Concession Stand New Roof

Contact: Rick Holtzman Contractor Name: S.J. Thomas Company, Inc.

Phone: 1 (610) 437-7626 x2163 Contact: Shane Thomas

Phone: 610-622-3721

Work to be Performed

Work to be performed as per the Final Scope of Work and the Price Proposal dated 09/30/2020, and as per the terms and conditions of JOC Contract No KPN-201801JOCC-26.

Brief Task Order Description:

New Roof for the Percy Ruhe Concession Stand/Building: The Percy Ruhe Building is located at 1719 Oxford Dr. Allentown Pa, 18103. The scope of work for this project is to install a new roof on this building. This work will include replacing any bad decking, replacing fascia boards, cap the fascia with aluminum, and install new gutters where needed.

Time of Performance Estimated Start Date:
Estimated Completion Date:

Liquidated Damages Will apply: Will NOT apply:

Validation Information

<i>No Adjustment</i>	<i>1.0000</i>
<i>Option 2 - PW - NWH</i>	<i>1.5015</i>

Job Order Firm Fixed Price: \$36,535.47

Owner Purchase Order:

Approvals

Project Manager	Date	Contractor Representative	Date
Agency Representative	Date	Agency Representative	Date
Agency Representative	Date	Agency Representative	Date



Scope of Work

To: Shane Thomas
S.J. Thomas Company, Inc.
140 Bantram Ave.
Landsdown, PA 19050
(610) 622-3720

From: Requestor
No Company Name
No Address Input

Job Order No: 084031.00
Job Order Title: City of Allentown Percy Ruhe Concession Stand New Roof

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Subject to the terms and conditions of JOC Contract KPN-201801JOCC-26.

Requestor

Date

Shane Thomas, Project Manager

Date

Contractor's Cost Proposal - Summary (L/E/M)

Date: October 20, 2020

Re: IQC Master Contract #: KPN-201801JOCC-26
JOC Work Order #: 084031.00
Owner PO #:
Title: City of Allentown Percy Ruhe Concession Stand New Roof
Contractor: S.J. Thomas Company, Inc.
Proposal Value: \$36,535.47

Demolition	\$3,129.19
Roof	\$24,411.45
Soffit / Alternate	\$8,994.83
Proposal Total	\$36,535.47

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

Contractor's Cost Proposal - Detail (L/E/M)

Date: October 20, 2020

Re: IQC Master Contract #: KPN-201801JOCC-26
 JOC Work Order #: 084031.00
 Owner PO #:
 Title: City of Allentown Percy Ruhe Concession Stand New Roof
 Contractor: S.J. Thomas Company, Inc.
 Proposal Value: \$36,535.47

Sect.	Item	Mod.	UOM	Description	Line Total		
Labor	Equip.	Material	(Excludes)				
Demolition							
1	07 21 13 13 0012		SF	3" Thick, R11.55, Molded Expanded Polystyrene, Foam Board Insulation (MEPS)	\$945.95		
				Quantity	Unit Price	Factor	Total
			Installation	0.00	x 2.62	x 1.5015	= 0.00
			Demolition	2,100.00	x 0.30	x 1.5015	= 945.95
				Remove existing insulation			
2	07 54 23 00 0003		SQ	60 Mil, Single Ply TPO Roofing Membrane, Fully AdheredIncludes adhesive.	\$2,183.24		
				Quantity	Unit Price	Factor	Total
			Installation	0.00	x 254.20	x 1.5015	= 0.00
			Demolition	21.00	x 69.24	x 1.5015	= 2,183.24
Subtotal for Demolition					\$3,129.19		
Roof							
3	01 22 16 00 0002		EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is \$1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$548.00		
				Quantity	Unit Price	Factor	Total
			Installation	548.00	x 1.00	x 1.0000	= 548.00
				Bond			
4	01 22 20 00 0028		HR	Roofer, CompositeFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$781.80		
				Quantity	Unit Price	Factor	Total
			Installation	6.00	x 86.78	x 1.5015	= 781.80
				Remove fan, patch roof opening includes materials			
5	01 74 19 00 0013		EA	30 CY Dumpster (2 Ton) "Construction Debris"Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$675.68		
				Quantity	Unit Price	Factor	Total
			Installation	1.00	x 450.00	x 1.5015	= 675.68
6	07 21 13 13 0012		SF	3" Thick, R11.55, Molded Expanded Polystyrene, Foam Board Insulation (MEPS)	\$8,261.25		
				Quantity	Unit Price	Factor	Total
			Installation	2,100.00	x 2.62	x 1.5015	= 8,261.25
7	07 54 23 00 0003		SQ	60 Mil, Single Ply TPO Roofing Membrane, Fully AdheredIncludes adhesive.	\$8,015.31		
				Quantity	Unit Price	Factor	Total
			Installation	21.00	x 254.20	x 1.5015	= 8,015.31
8	07 54 23 00 0003	0094	MOD	For >10 To 25, Add	\$1,267.88		
				Quantity	Unit Price	Factor	Total
			Installation	21.00	x 40.21	x 1.5015	= 1,267.88

Contractor's Cost Proposal - Detail (L/E/M) Continues..

Job Order No: 084031.00
Job Order Title: City of Allentown Percy Ruhe Concession Stand New Roof

Roof

9	07 54 23 00 0003	0096	MOD	For 20 Year Warranty, Add						\$189.19	
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				21.00		6.00		1.5015		189.19	
10	07 71 19 00 0058		LF	4" To 6" Face Height, 0.032" Thick, KYNAR 500® Finish, Aluminum Gravel Stop System With Continuous Cleat						\$4,672.34	
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				186.00		14.11		1.5015		3,940.63	
			Demolition	Quantity	x	Unit Price	x	Factor	=	Total	
				186.00		2.62		1.5015		731.71	
				used for edge 1 system							

Subtotal for Roof **\$24,411.45**

Soffit / Alternate

11	01 22 16 00 0002		EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs. The base cost of the Reimbursable Fee is \$1.00. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee (e.g. quantity of 125 = \$125.00 Reimbursable Fee). If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warrantee, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.							\$176.00
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				176.00		1.00		1.0000		176.00	
			Bond								
12	06 11 16 00 0217		LF	1" x 8" Poplar Light Framing, Trim And Furring						\$1,186.94	
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				186.00		4.25		1.5015		1,186.94	
13	06 11 16 00 0217		LF	1" x 8" Poplar Light Framing, Trim And Furring						\$276.49	
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				0.00		4.25		1.5015		0.00	
			Demolition	Quantity	x	Unit Price	x	Factor	=	Total	
				186.00		0.99		1.5015		276.49	
14	07 46 33 00 0036		LF	3' Overhang, 0.044" Thick, Solid Or Vented Vinyl Soffit						\$1,314.59	
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				96.00		7.53		1.5015		1,085.40	
			Demolition	Quantity	x	Unit Price	x	Factor	=	Total	
				96.00		1.59		1.5015		229.19	
15	07 46 33 00 0038		LF	5' Overhang, 0.044" Thick, Solid Or Vented Vinyl Soffit						\$1,759.46	
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				90.00		11.09		1.5015		1,498.65	
			Demolition	Quantity	x	Unit Price	x	Factor	=	Total	
				90.00		1.93		1.5015		260.81	
16	07 71 19 00 0173		LF	>7" To 9" Face Height, 24 Gauge, KYNAR 500® Finish, Galvanized Steel Snap-On Cover Fascia System With Continuous Cleat						\$4,281.35	
			Installation	Quantity	x	Unit Price	x	Factor	=	Total	
				186.00		15.33		1.5015		4,281.35	

Subtotal for Soffit / Alternate **\$8,994.83**

Proposal Total **\$36,535.47**

This Proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percentage of NPP on this Proposal: %

