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Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director

FROM:

Leonard Lightner/Jean Brossman

BUREAU: Department of Finance

BUREAU:

CED

TRANSFER DETAIL

Date of Request: 10.22.2020

Fund: General

Transfer Amount:

\$4,500.00

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0901-0004-46	\$4,500.00	792,688.37	\$8,208.37	3,708.37

TO (CREDIT)

000-09-0901-0005-68	\$4,500.00	\$12,750.00	\$5,596.00	10,096.00
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Reason Transfer is Required:

The traffic signs for Lights in the Parkway are 24 years old. Some have large holes in them while others are taped together. Public Works say that the condition of the signs makes it impossible to reuse. Therefore, we need to replace the road signs. Established Traffic signs has given us a great discount.

Reason Funds are Available for Transfer:

Due to the Covid-19 pandemic Special Events were put on hold for 2020.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

Amount is greater than \$5,000.00

Department Head:

Thomas P. Wilk

Date:

10/22/20

Director of Finance:

Date:

City Controller (if amount is greater than \$5,000):

Date:

Mayor or Managing Director (if amount is greater than \$5,000):

Date:

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: