



Allentown
City without limits.

Memo

To: Ray O'Connell, Mayor
President and Members of City Council

From: Jessica Baraket, Interim Finance Director

Date: October 21, 2020

Re: Budget Memo #1 – Personnel Summary

Attached is a summary of all new positions, upgrades, and title changes for 2021.

cc:	Jeff Glazier	Bina Patel
	Matthew Kloiber	Barbara Wagenhurst
	Michael Hanlon	Matthew Leibert
	Karen El-Chaar	FOP President
	Craig Messinger	IAFF President
	Chief Glenn Granitz	SEIU President
	Chief Jim Wehr	MESA President
	Mike Moore	The Morning Call
	Leonard Lightner	Meloney Sallie-Dosunmu
	Luisa Follweiler	Audrey Danek

2021 - Position Changes

<u>Fund</u>	<u>Department</u>	<u>Bureau</u>	<u>Current Title & Grade</u>	<u>New Title & Grade</u>	<u>Budgeted Amount Change</u>
General Fund	Parks & Recreation	Grounds Maint	<u>Current:</u> Maintenance Worker 3 Grade (M10 Step H) Municipal	<u>Change to:</u> Maintenance Spray Technician Grade (M14 Step E) Municipal	1,366
General Fund	Parks & Recreation	Grounds Maint	<u>Current:</u> Maintenance Worker 3 Grade (M10 Step H) Municipal	<u>Change to:</u> Maintenance Worker 2 Grade (M08 Step D) Municipal	(6,902)
General Fund	Parks & Recreation	Grounds Maint	<u>Current:</u> Maintenance Mechanic Specialist Grade (M14 Step F)	<u>Change to:</u> Maintenance Mechanic 1 Grade (M09 Step D) - Municipal	(8,677)
General Fund (50%) & Trexler Fund (50%)	Parks & Recreation	Grounds Maint	<u>Current:</u> Superintendent Grade (S16)	<u>Change To:</u> Deputy Director Parks Grade (S18) 7,118 of this increase funded by the Trexler Fund, approved by Trexler Trustees	14,236
General Fund	Community & Economic Development	CED - Administration	<u>Current:</u> CD Operations Manager Grade (S17)	<u>Change To:</u> Deputy Director Community Development Grade (S17)	4,498
General Fund	Non-Departmental	City Solicitor	<u>Current:</u> Legal Administrative Assistant (S07)	<u>Change To:</u> Legal Administrative Manager Grade (S09)	2,500
General Fund	Non-Departmental	City Solicitor	<u>Current:</u> Right To Know Officer (S07) Sara Rotz	<u>Change To:</u> Assistant City Solicitor (S17)	23,080
General Fund	Police	Administration	<u>Current:</u> Office Manager Grade (S09)	<u>Change To:</u> Operations Manager Grade (S14)	2,938
General Fund	Finance	Budget & Administration	<u>Current:</u> Part-Time	<u>New Position</u> Inventory Control Clerk Grade (M08 Step A)	18,101
General Fund	Police	Police Operations	<u>Current:</u> Captain	<u>Change To:</u> Sergeant	(16,813)
Stormwater Fund	Public Works	Stormwater	N/A	<u>New Position</u> Maintenance Worker 2 Grade (M08 Step D)	46,737
					81,064