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Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director

FROM:

Ann E. Saurman

BUREAU: Department of Finance

BUREAU:

Recycling & Solid Waste

TRANSFER DETAIL

Date of Request 21-Sep-20

Fund: Solid Waste Fund

Transfer Amount:

\$251,500.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)			
085-03-8005-0001-04	\$ 20,000.00	\$ 107,558.00	\$	85,694.52	65,694.52
085-03-8005-0001-06	\$ 25,000.00	\$ 62,225.00	\$	45,570.92	20,570.92
085-03-8005-0001-30	\$ 5,000.00	\$ 258,900.00	\$	8,379.08	3,379.08
085-03-8005-0001-34	\$ 3,500.00	\$ 8,000.00	\$	5,640.00	2,140.00
085-03-8005-0001-42	\$ 10,000.00	\$ 43,500.00	\$	30,481.17	20,481.17
085-03-8005-0001-50	\$ 22,000.00	\$ 82,700.00	\$	59,121.57	37,121.57
085-03-8005-0001-56	\$ 1,500.00	\$ 7,828.00	\$	2,060.88	560.88
085-03-8005-0001-62	\$ 15,000.00	\$ 115,000.00	\$	26,210.88	11,210.88
085-03-8005-0001-68	\$ 3,000.00	\$ 26,295.00	\$	18,790.99	15,790.99
085-03-8005-0001-72	\$ 60,000.00	\$ 283,000.00	\$	104,505.75	44,505.75
085-03-8005-0001-76	\$ 50,000.00	\$ 50,000.00	\$	50,000.00	-
085-03-8005-0002-06	\$ 7,000.00	\$ 9,500.00	\$	8,951.86	1,951.86
085-03-8005-0003-54	\$ 2,500.00	\$ 12,225.00	\$	12,131.02	9,631.02
085-03-8005-0004-04	\$ 26,000.00	\$ 26,415.00	\$	26,415.00	415.00
085-03-8005-0004-06	\$ 1,000.00	\$ 1,900.00	\$	1,842.54	842.54
TO (CREDIT)					
085-03-8005-0001-46	\$ 251,500.00	\$ 10,011,274.00	\$	8,396.38	259,896.38

Reason Transfer is Required:

Due to the COVID-19 stay at home order, the City and Waste Management saw a significant increase in residential trash and recycling collections. The City pays a per ton fee for trash disposal and for the processing and recycling of single stream. These increases due to COVID could not have been predicted when preparing for the 2020 Budget. See attached memo for more information.

Reason Funds are Available for Transfer:

Due to COVID-19 only essential purchases were made, projects were postponed, overtime was reduced and summer help was not hired thus freeing up funds in multiple expenditure accounts.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

\$251,500.00 Amount is greater than \$5,000.00

Department Head:

Director of Finance:

City Controller (if amount is greater than \$5,000):

Mayor or Managing Director (if amount is greater than \$5,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

Date:

Date:

Date:

Date:

CITY COUNCIL

Daryl Hendricks, President:

Julio Guridy, Vice President:

Ce-Ce Gerlach, Councilperson:

Candida Affa, Councilperson

Joshua Siegel, Councilperson

Ed Zucal, Councilperson

Cynthia Mota, Councilperson

[] Approved [] Disapproved

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