



CITY OF ALLENTOWN

No. 114

RESOLUTION

R - 2020

Introduced by the Administration on October 7, 2020

Authorization for Engagement of Professional Services with Materials Conservation in the amount of \$3,845 for Consulting and Construction Administrative services, including documents for the repair of the WPA wall on Park Drive.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Materials Conservation
2. Project or Contract Reference: Masonry Repair Consulting to the WPA Wall At Park Drive
3. Description of Service(s): Materials Conservation will be providing the City with Consulting and Construction Administrative services, including providing the construction documents for the repair of the aforementioned wall. At a later date the City will be utilizing these documents for a new solicitation, in order to correct the new issue.

NOW, THEREFORE, BE IT RESOLVE , on this the 7th day of October, 2020, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Masonry Repair Consulting to the WPA Wall At Park Drive

TO: City Council, City Clerk, and Council Solicitor

FROM: Karen El-Chaar, Department Head

DATE: September 28, 2020

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

n/a

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Materials Conservation, 1625 N. Howard Street, Philadelphia, PA 19122

Contract Consideration: \$3,845.00

Funding Source: 001-08-2202-1902-46

- Description of project or scope of services to be provided:

The City is currently working on the WPA Wall at Park Drive, which has almost been completed. During the course of the project there was substantial flooding that occurred leading to the discovery of a new area of the wall that is in need of repair. This new finding is outside of current contractual scope of work. The City consulted with the Preservationist, who provided us with the plans for the original scope of work, and obtained a quote for the new issue.

Materials Conservation will be providing the City with Consulting and Construction Administrative services, including providing the construction documents for the repair of the aforementioned wall. At a later date the City will be utilizing these documents for a new solicitation, in order to correct the new issue.

- Contract Term:

Upon issuance of the PO.

- List any renewal term options and duration of each renewal, if any:

n/a

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Karen El-Chaar, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution