

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Jessica Baraket, Interim Director	FROM:	Karen El-Chaar
BUREAU:	Department of Finance	BUREAU:	Parks

TRANSFER DETAIL

Date of Request:	11-Aug-20	Fund:	Trexler	Transfer Amount:	\$19,133.16
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
006-08-6761-0001-34 Training & Prof. Develop.	\$7,000.00	13,000.00	\$9,523.83	2,523.83
006-08-6761-0001-72 Equipment	12,133.16	80,278.00	34,585.42	22,452.26
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TO (CREDIT)

006-08-6761-0001-30 Rentals	\$19,133.16	\$12,500.00	\$6,990.00	26,123.16
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Reason Transfer is Required:

To pay for first lease payment of our Toro Equipment Lease.

Reason Funds are Available for Transfer:

Funds were appropriated for Training & Development but due to COVID most trainings were cancelled this year. Also, funds were appropriated for equipment purchases, just need to move to the 30 account as this is now an equipment lease instead of an equipment purchase.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head:	<i>Karen M. El-Chaar</i>	Date:	<i>8/11/2020</i>
Director of Finance:	<i>Jessica Baraket</i>	Date:	<i>8/18/2020</i>
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>8-18-20</i>
Mayor or Managing Director (if amount is greater than \$5,000):	<i>Randy Council</i>	Date:	<i>8/18/20</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: