

ORDINANCE NO. 15623

FILE OF CITY COUNCIL

BILL NO. 40 - 2020

INTRODUCED BY

JULY 15, 2020

AN ORDINANCE

Amending the 2020 Federal Grants budget by creating one (1) HUD Grants CDBG Administrator (11N) and one (1) HUD Grants HOME Administrator (11N). Both positions are completely funded with Community Development Block Grant funds.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 435 of the Federal Grants budget be amended by creating one (1) HUD Grants CDBG Administrator (11N) at an annual salary of Fifty-Two Thousand Five Hundred (\$52,500) Dollars and one (1) HUD Grants HOME Administrator (11N) at an annual salary of Fifty-Four Thousand Three Hundred Seventy-Five (\$54,375) Dollars.

SECTION TWO: That this Ordinance will take effect ten (10) days after final passage.

SECTION THREE: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy, VP	X	
Ce-Ce Gerlach	X	
Cynthia Mota	X	
Joshua Siegel	X	
Ed Zucal	X	
Daryl Hendricks, Pres.	X	
TOTAL	7	0

I hereby certify that the foregoing Ordinance was passed by City Council on August 5, 2020 and signed by the Mayor on August 7, 2020.


 CITY CLERK

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

CED - HUD Grants

- **Summary and Facts of the Bill**

On June 4, 2020, the City of Allentown received the Annual Community Assessment for year 2019 from HUD. Our HUD Grant department in past years had three programs - ESG, CDBG, and HOME. This year three additional programs have been added to this department - Covid CDBG, Covid ESG and 108 Loans. With the increase in the work required for the additional programs as well as the normal HUD programs HUD has states: "HUD acknowledges the City of Allentown's programmatic accomplishments during the program year. However, our Office has general capacity concerns regarding Allentown's ability.

to carry out its CPD programs. In assessing grantee capacity, it is important to consider staff levels, skills, and capabilities to carry out the quantity and types of activities it is tasked with administering. As described, Allentown receives funding from multiple CPD programs, and it implements a variety of activities in an effort to best address the community's priority needs. Considering the level of funding, multiple sources of funding, and complexity of activities in general, it appears that Allentown's staffing level may not be adequate to carry out its programs.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

This relates to the City's vision with increasing housing opportunities and increase capacity. With the additional staff the City of Allentown will be more equipped to handle the additional work that comes with the newly added programs.

The benefit is possible future increase in funding.

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

The two additional positions will be funded through the HUD Grant Program with no additional cost to the City.

The Benefit to having the two additional HUD staff will be in having more work completed and meeting timely deadlines to meet HUD requirements and no future loss of funding.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

These positions will be grant funded with no additional cost to the City.

- **Priority status/Deadlines, if any**

HUD is suggesting that the City of Allentown improve its capacity to meeting the deadlines and expenditure requirements in a more timely manner, immediately.

- **Why should Council unanimously support this bill?**

There is no additional cost to the City, however by improving our status with the HUD we may qualify in the future for additional funds and no loss of current funding.