



CITY OF ALLENTOWN

No. 89

**RESOLUTION**

**R - 2020**

***Introduced by the Administration on August 5, 2020***

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**Authorization for Contract with Buell Kratzer Powell in the amount of \$82,928.00. The objective of this proposal is to contract with a qualified firm to provide detailed consulting and engineering services for design, construction documents, cost estimates, construction bidding assistance, construction administration services, and close out services to assist the City of Allentown in the replacement of an existing pool with a splash activity pool at Irving Pool.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: Buell Kratzer Powell
2. Project or Contract Reference: C27-000079 /RFP No. 2020-15
3. Description of Service(s): The objective of this proposal is to contract with a qualified firm to provide detailed consulting and engineering services for design, construction documents, cost estimates, construction bidding assistance, construction administration services, and close out services to assist the City of Allentown in the replacement of an existing pool with a splash activity pool at Irving Pool.

**NOW, THEREFORE, BE IT RESOLVE**, on this the 5<sup>th</sup> day of August, 2020, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval and Recommendation of Award**

**SUBJECT:** Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C27-000079 - RFP No. 2020-15- CONSULTING AND ENGINEERING DESIGN SERVICES FOR IRVING POOL

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Karen El-Chaar, Department Head

**DATE:** July 22, 2020

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X      The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

Buchart Horn Architects, 445 W. Philadelphia Street, York, PA 17401  
CHA Companies, 1639 Route 10 East, Suite 103, Parsippany, NJ 07054  
LAN Associates, 1500 Walnut Street, Suite 205, Philadelphia, PA 19102  
New York Engineers, PC, 135 W. 41 Street, New York, 10036  
Brandsetter Carroll, Inc., 2360 Chauvin Drive, Lexington, KY 40517

- List the name and address of the **recommended** Contractor/Vendor, include the following:

Buell Krater Powell, LTD., aka BKP Architects, P.C. 1525 Street, Philadelphia, PA 19102

Contract Consideration: \$82,928.00  
Funding Source:001-08-2211-2002-46

- Description of project or scope of services to be provided:

This project was advertised on Public Purchase on April 21, 2020. The Public Opening (technical) was held on June 22, 2020 and the Cost Opening was on June 29, 2020, both at 2:00pm. **The objective of this proposal is to contract with a qualified firm to provide detailed consulting and engineering services for design, construction documents, cost estimates, construction bidding assistance, construction administration services, and close out services to assist the City of Allentown in the replacement of an existing pool with a splash activity pool at Irving Pool.** The City received 6 Proposals in response to the solicitation.

The technical evaluation was on June 22, 2020 via Microsoft Teams. The cost evaluation committee meeting occurred on June 29, 2020 via Microsoft Teams. Upon completion of the scoring the Committee made the recommendation to proceed with Oral interviews/presentations with the top 2 highest scored firms. Said oral interviews were held on July 14, 2020. Prior to said interviews both firms were provided with the information that was to be covered/addressed in the oral presentations/interviews.

After the scoring was complete, it was noted that Buell Kratzer Powell was the highest-ranking score. It was then recommended to award to Buell Kratzer Powell.

- Contract Term:

The Contract term shall commence upon full execution and shall cease twelve (12) months thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon mutual written agreement, this contract may be extended for up to an additional one (1) year term.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

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By: Karen El-Chaar, Department Head

Copies To: Mayor  
Director of Finance

Purchasing  
Controller

Attachment: proposed resolution