



CITY OF ALLENTOWN

No. 88

RESOLUTION

R - 2020

Introduced by the Administration on August 5, 2020

Authorization for Contract for B.E. Construction Co., Inc. for an estimated annual amount of \$25,000.00 based upon the unit prices to secure a Contractor to perform standard boarding up services for commercial and residential properties for the City of Allentown.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid:

1. Name of Contractor/Consultant: B.E. Construction Co., Inc.
2. Project or Contract Reference: C26-000012 - BID No. 2020-11
3. Description of Service(s): It is the intent of this invitation to secure a Contractor to perform standard boarding up services for commercial and residential properties for the City of Allentown.

NOW, THEREFORE, BE IT RESOLVE, on this the 5th day of August of 2020, that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C26-000012/BID 2020-11-Standard Boarding up of Commercial and Residential Properties

TO: City Council, City Clerk, and Council Solicitor

FROM: Leonard Lightner, Department Head

DATE: July 22, 2020

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase **is** included in this year's budget
- List the Vendor's name, address and proposed sum, of any and all **alternate** quotes/received, if any.

KPPM, 329 N. 13th Street, Allentown, PA 18102- their sums are based on various unit prices.

- List the name and address of the **recommended** Contractor/Vendor, include the following:

B.E Construction Co., Inc., dba B.E. Construction, 410 N. Irving Street, Allentown, PA 18109

Contract Consideration: the total estimated budgeted sum of \$25,000.00 per contract year
Funding Source: 105-09-0903-0005-46

- Description of project or scope of services to be provided:

This Bid was advertised on February 18, 2020, on Public Purchase. It was accessed by 22 vendors. **It is the intent of this invitation to secure a Contractor to perform standard boarding up services for commercial and residential properties for the City of Allentown.** After several addenda and changes to the Public opening date, due to COVID-19, The Public opening was held on June 16, 2020, 2 responses were received. Based on the prices received by each vendor B/E Construction was the low bid.

Additionally, Purchasing conducted reference checks on B.E. and consulted with the Solicitor's Office due to a conflict over the award. Upon the Solicitor's Office review, they have concurred with Purchasing that B/E is the low bidder and would recommend award.

- Contract Term:

The Contract term shall commence upon full execution and shall cease one (1) year thereafter.

- List any renewal term options and duration of each renewal, if any:

Upon mutual written agreement by both parties, the Contract may be renewed for two (2) additional one (1) year terms, if pricing remains the same.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

the total estimated budgeted sum of \$25,000.00 per contract year.

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Leonard Lightner, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution