



CITY OF ALLENTOWN

29961

RESOLUTION

R38 – 2020

Introduced by the Administration on March 18, 2020

Approval of Transfers: \$500,000 in Traffic Planning and Control – Need to purchase the materials for the project and need additional City's match money for the construction from Account #001-03-2025-1810-76 (Construction Contract) and 000-03-2025-1818-46 (Contract/Service Fees) to Account #001-03-2025-1810 (Equipment) and 000-03-2025-1818-76 (Construction Contract). **\$210,613.98 in Engineering** from Account # 001-03-2006-1710-76 (Construction Contract) and 001-03-2006-1910-76 (Construction Contract) to Account # 001-03-2006-1710-72 (Equipment), and 001-03-2006-1910-72 (Equipment) **\$50,000.00 in Engineering** – Contract bid exceeded allocated budget. Adding to construction budget by transferring from materials budget from Account #001-03-1748-1501-54 (Materials) to Account #001-03-1748-1501-76 (Construction).

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

Transfers: \$500,000 in Traffic Planning and Control – Need to purchase the materials for the project and need additional City's match money for the construction from Account #001-03-2025-1810-76 (Construction Contract) and 000-03-2025-1818-46 (Contract/Service Fees) to Account #001-03-2025-1810 (Equipment) and 000-03-2025-1818-76 (Construction Contract). **\$210,613.98 in Engineering** from Account # 001-03-2006-1710-76 (Construction Contract) and 001-03-2006-1910-76 (Construction Contract) to Account # 001-03-2006-1710-72 (Equipment), and 001-03-2006-1910-72 (Equipment) **\$50,000.00 in Engineering** – Contract bid exceeded allocated budget. Adding to construction budget by transferring from materials budget from Account #001-03-1748-1501-54 (Materials) to Account #001-03-1748-1501-76 (Construction).

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy, VP	X	
Ce-Ce Gerlach	X	
Cynthia Mota		
Joshua Siegel	X	
Ed Zucal	X	
Daryl Hendricks, Pres.	X	
TOTAL	6	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 29961 was adopted by the City Council of Allentown on the 18th day of March, 2020, and is on file in the City Clerk's Office.


 City Clerk

RECEIVED

MAR 13 2020

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director	FROM: Nelson Varughese
BUREAU: Department of Finance	BUREAU: Traffic Planning and Control

TRANSFER DETAIL

Date of Request: 11-Mar-20	Fund: Capital Fund	Transfer Amount: \$500,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
001-03-2025-1810-76 Construction Contract	\$450,000.00	\$774,378	\$774,378.00	324,378.00
				-
				-
000-03-2025-1818-46 Contract/Service Fees	\$50,000	\$150,000	\$150,000	100,000.00
				-
				-
				-
				-
				-

TO (CREDIT)

001-03-2025- ¹⁵⁸¹⁰ 4910 -72 Equipment	\$450,000.00	\$0.00	\$0.00	450,000.00
				-
				-
000-03-2025-1818-76 Construction Contract	\$50,000	\$50,000	\$50,000	100,000.00
				-
				-
				-

Reason Transfer is Required:

Need to purchase the materials for the project and need additional City's match money for the construction.

Reason Funds are Available for Transfer:

Originally allocated all the funds in construction, additional funds are available in contract/services fees because engineering contract came in below the budgeted estimates.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
x	Amount is greater than \$5,000.00	
Department Head:	<i>[Signature]</i>	Date: 3/11/2020
Director of Finance:	<i>[Signature]</i>	Date: 3/17/2020
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 3-18-20
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 3/18/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President:	[] Approved [] Disapproved	Date:
Julio Guridy, Vice President:	[] Approved [] Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Joshua Siegel, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Cynthia Mota, Councilperson	[] Approved [] Disapproved	Date:

RECEIVED**MAR 13 2020**

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Jessica Baraket, Interim Director	FROM:	Mark Geosits
BUREAU:	Department of Finance	BUREAU:	Engineering

TRANSFER DETAIL

Date of Request:	12-Mar-20	Fund: Capital Fund	Transfer Amount:	\$210,613.98
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
001-03-2006-1710-76 Construction Contract	\$184,000.00	\$184,000.00	\$184,000.00	-
001-03-2006-1910-76 Construction Contract	\$26,613.98	\$150,000.00	\$150,000.00	123,386.02
				-
				-
				-
				-
				-
				-

TO (CREDIT)

001-03-2006-1710-72 Equipment	\$184,000.00	\$48,000.00	\$48,000.00	232,000.00
001-03-2006-1910-72 Equipment	\$26,613.98	\$350,000.00	\$87,078.82	113,692.80
				-
				-
				-

Reason Transfer is Required:

Need to purchase the materials for the project.

Reason Funds are Available for Transfer:

Originally allocated all the funds in construction, additional funds are available in construction because construction contract came in below the budgeted estimates. The additional funds can be used to purchase more LED lights to complete the American Parkway Lighting project.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	<i>Long 3.3 Ming</i>	Date: 3/12/2020
Director of Finance:	<i>Jessica Baraket</i>	Date: 3/17/2020
City Controller (if amount is greater than \$5,000):	<i>Ryo' G. Z...</i>	Date: 3-18-20
Mayor or Managing Director (if amount is greater than \$5,000):	<i>Ryo' G. Z...</i>	Date: 3/18/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President:	[] Approved [] Disapproved	Date:
Julio Guridy, Vice President:	[] Approved [] Disapproved	Date:
Ce-Ce Gertach, Councilperson:	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Joshua Siegel, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Cynthia Mota, Councilperson	[] Approved [] Disapproved	Date:

RECEIVED**MAR 13 2020**

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Jessica Baraket, Interim Director	FROM:	Mark Geosits
BUREAU:	Department of Finance	BUREAU:	Engineering

TRANSFER DETAIL

Date of Request:	11-Mar-20	Fund:	Capital Fund	Transfer Amount:	\$50,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
001-03-1748-1501-54	\$50,000.00	\$93,129.47	\$93,129.47	43,129.47
Materials				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

001-03-1748-1501-76	\$50,000.00	\$13,709.53	\$13,709.53	63,709.53
Construction				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Contract bid exceeded allocated budget. Adding to construction budget by transferring from materials budget.

Reason Funds are Available for Transfer:

Monies are available in the materials account to transfer to the construction account. Original budgets for construction and materials were best estimates until construction bids are received. This is an adjustment to meet the construction bid amount.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	<i>Greg W. Whiting</i>	Date: 3/12/2020
Director of Finance:	<i>Jessica Baraket</i>	Date: 3/17/2020
City Controller (if amount is greater than \$5,000):	<i>Ryan White</i>	Date: 3/18/20
Mayor or Managing Director (if amount is greater than \$5,000):	<i>Ryan White</i>	Date: 3/28/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: