



CITY OF ALLENTOWN

29958

RESOLUTION

R30 – 2020

Introduced by the Administration on March 4, 2020

Approval of Transfers:

\$591,631.94 in the Public Safety/Police – Negative Balance Transfer Re-allocation funds from Accounts #000-04-0802-0001-05 (Education Pay), 000-04-0802-0001-07(Extra Duty Pay), 000-04-0802-0001-08 (Longevity), 000-04-0802-0001-09 Uniform Allowance), 000-04-0802-0001-11 (Shift Differential), 000-04-0802-0001-08 (Longevity), 000-04-0802-0001-09 (Uniform Allowance), 000-04-0802-0001-26 (Printing), 000-04-0802-0001-28 (Mileage Reimbursement), 000-04-0802-0001-32 (Publications & Membership), 000-04-0802-0001-34 (Training), 000-04-0802-0001-42 (Repairs & Maintenance), 000-04-0802-0001-46 (Other Contract Services), 000-04-0802-0001-56 (Uniforms), 000-04-0802-0001-68 (Operating Materials & Supp), 000-04-0802-0001-72 (Equipment), 000-04-0802-0004-03 (Holiday Pay), 000-04-0802-0004-05 (Education Pay), 000-04-0802-0004—46 (Other Contract Services), 000-04-0802-0004-56 (Uniforms), and 000-04-0802-0004-62 (Fuels, Oils & Lubricants) to Account 000-04-0802-0001-03 (Holiday Pay), and 000-04-0802-0001-03 (Premium Pay).

\$537,586.68 in Budget and Administration – Department of Finance – Transfer is required, due to the initial transfer Ordinance #15547, June 5, 2019, stated the 2019 refinancing of debt saved the City some monies. This savings allowed the City to make the third loan payment to the Solid Waste Fund from the Interfund Transfer Account in General and Civic as was outlined in the ordinance. However, the savings was from the refinancing of the Pension Obligation Bond. This reduced our pension cost for 2019, hence the savings was in the Pension Account of ALL funds, departments and programs from Accounts #000-01-0101-0000-14, #000-01-0201-0000-14, #000-01-0301-0000-14, #000-01-0501-0000-14, #000-02-0602-0000-14, #000-02-0602-0003-14, #000-01-0602-0004-14, #000-01-0602-0005-14, #000-01-0602-0006-14, #000-01-0701-0000-14, #000-01-0701-0002-14, #000-03-0702-0000-14, #000-03-0707-0000-14, #000-03-0716-0000-14, #000-03-0807-0000-14, #000-03-0808-0002-14, #000-04-0802-0000-14, #000-04-0802-0004-14, #000-05-0605-0003-14, #000-05-0803-0002-14, #000—06-0603-0000-14, #000-07-0604-0000-14, #000-08-0709-0000-14, #000-08-0905-0002-14, #000-09-0901-0000-14, #000-09-0901-0002-14, #000-09-0901-0004-14, #000-09-0901-0004-14, #000-09-0901-0006-14, #000-09-0901-0007-14, #000-09-0902-0000-14, #000-09-0902-0003-14, #000-09-0902-0004-14, 000-09-0903-0000-14, 000-09-0903-0005-14, 000-09-0903-0006-14, 000-09-0908-0000-14, 000-09-0908-0002-14, 000-09-0908-0003-14, #000-09-0908-0004-14, 000-09-0908-0005-14, 000-09-0908-0006-14, 000-09-0908-0007-14, 000-09-0908-0008-14, 000-09-0908-0011-14, 000-09-0908-0012-14, 000-09-0908-0017-14, 000-09-0908-0018-14, 000-09-0908-0019-14 to Account #000-01-0609-0001-88 (General & Civic Interfund Transfer).

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

\$591,631.94 in the Public Safety/Police – Negative Balance Transfer Re-allocation funds from Accounts #000-04-0802-0001-05 (Education Pay), 000-04-0802-0001-07(Extra Duty Pay), 000-04-0802-0001-08

(Longevity), 000-04-0802-0001-09 Uniform Allowance), 000-04-0802-0001-11 (Shift Differential), 000-04-0802-0001-08 (Longevity), 000-04-0802-0001-09 (Uniform Allowance), 000-04-0802-0001-26 (Printing), 000-04-0802-0001-28 (Mileage Reimbursement), 000-04-0802-0001-32 (Publications & Membership), 000-04-0802-0001-34 (Training), 000-04-0802-0001-42 (Repairs & Maintenance), 000-04-0802-0001-46 (Other Contract Services), 000-04-0802-0001-56 (Uniforms), 000-04-0802-0001-68 (Operating Materials & Supp), 000-04-0802-0001-72 (Equipment), 000-04-0802-0004-03 (Holiday Pay), 000-04-0802-0004-05 (Education Pay), 000-04-0802-0004—46 (Other Contract Services), 000-04-0802-0004-56 (Uniforms), and 000-04-0802-0004-62 (Fuels, Oils & Lubricants) to Account 000-04-0802-0001-03 (Holiday Pay), and 000-04-0802-0001-03 (Premium Pay).

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NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy, VP	X	
Ce-Ce Gerlach	X	
Cynthia Mota		
Joshua Siegel	X	
Ed Zucal	X	
Daryl Hendricks, Pres.	X	
TOTAL	6	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 29958 was adopted by the City Council of Allentown on the 18th day of March, 2020, and is on file in the City Clerk's Office.



 City Clerk

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Glenn Granitz, Chief of Police
BUREAU: Department of Finance	BUREAU: Public Safety / Police

TRANSFER DETAIL

Date of Request: 22-Jan-20	Fund: General <i>2019</i>	Transfer Amount: \$591,631.94
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FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
See attached spreadsheet				-
				-
				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)				
000-04-0802-0001-03 (Holiday Pay)	\$145,921.47	\$697,033.00	(\$145,921.47)	-
000-04-0802-0001-06 (Premium Pay)	\$445,710.47	\$2,000,000	(\$445,710.47)	-
				-
				-
				-

Reason Transfer is Required:

Negative Balance Transfer - re-allocation of funds

Reason Funds are Available for Transfer:

Negative Balance Transfer - re-allocation of funds

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

☐	Amount not more than \$5,000.00		
☒	Amount is greater than \$5,000.00		
Department Head:	<i>[Signature]</i>	Date:	<i>1/22/2020</i>
Director of Finance:	<i>Brent Hartzell</i>	Date:	<i>1/31/2020</i>
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>2-17-20</i>
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date:	<i>2/18/20</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Daryl Hendricks, President:	☐ Approved ☐ Disapproved	Date:
Julio Guridy, Vice President:	☐ Approved ☐ Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	☐ Approved ☐ Disapproved	Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:
Joshua Siegel, Councilperson	☐ Approved ☐ Disapproved	Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:
Cynthia Mota, Councilperson	☐ Approved ☐ Disapproved	Date:

<u>Transfer from Accounts</u>	<u>Description</u>	<u>Transfer Amount</u>	<u>Original Appropriation</u>	<u>Current Account Total</u>	<u>Account Total After Transfer</u>
<u>Police Operations</u>					
000-04-0802-0001-05	Education Pay	\$14,700.00	\$133,050.00	\$14,700.00	\$0.00
000-04-0802-0001-07	Extra Duty Pay	\$272,094.61	\$601,028.00	\$272,094.61	\$0.00
000-04-0802-0001-08	Longevity	\$9,662.85	\$268,782.00	\$9,662.85	\$0.00
000-04-0802-0001-09	Uniform Allowance	\$8,875.00	\$123,200.00	\$8,875.00	\$0.00
000-04-0802-0001-11	Shift Differential	\$47,554.87	\$138,737.00	\$47,554.87	\$0.00
000-04-0802-0001-08	Longevity	\$3,403.27	\$7,097.00	\$3,403.27	\$0.00
000-04-0802-0001-09	Uniform Allowance	\$1,500.00	\$2,000.00	\$1,500.00	\$0.00
000-04-0802-0001-26	Printing	\$7,526.90	\$21,788.50	\$7,526.90	\$0.00
000-04-0802-0001-28	Mileage Reimbursement	\$4,447.39	\$5,000.00	\$4,447.39	\$0.00
000-04-0802-0001-32	Publications & Membership	\$3,596.05	\$27,767.00	\$3,596.05	\$0.00
000-04-0802-0001-34	Training	\$7,000.00	\$80,000.00	\$13,051.44	\$6,051.44
000-04-0802-0001-42	Repairs & maintenance	\$10,201.49	\$112,868.54	\$16,153.80	\$5,952.31
000-04-0802-0001-46	Other Contract Services	\$25,000.00	\$543,545.00	\$32,429.00	\$7,429.00
000-04-0802-0001-56	Uniforms	\$65,000.00	\$252,480.81	\$71,670.42	\$6,670.42
000-04-0802-0001-68	Operating Materials & Supp	\$50,000.00	\$190,746.34	\$70,378.87	\$20,378.87
000-04-0802-0001-72	Equipment	\$30,000.00	\$222,922.23	\$35,783.05	\$5,783.05
<u>Academy</u>					
000-04-0802-0004-03	Holiday Pay	\$6,019.51	\$16,805.00	\$6,019.51	\$0.00
000-04-0802-0004-05	Education Pay	\$1,300.00	\$2,000.00	\$1,300.00	\$0.00
000-04-0802-0004-46	Other Contract Services	\$8,550.00	\$12,250.00	\$8,550.00	\$0.00
000-04-0802-0004-56	Uniforms	\$13,200.00	\$17,677.25	\$13,440.06	\$240.06
000-04-0802-0004-62	Fuels, Oils & Lubricants	\$2,000.00	\$8,000.00	\$2,000.00	\$0.00
		<u>\$591,631.94</u>			

560,562.43

31,069.51

Expenditure Status Report
CITY OF ALLENTOWN
1/1/2019 through 12/31/2019

000	GENERAL							
04	POLICE							
0802	POLICE							
Account Number		Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used	
0001	POLICE OPERATIONS							
0001-02	PERMANENT WAGES	18,093,170.00	17,598,927.06	17,598,927.06	0.00	494,242.94	97.27	
0001-03	HOLIDAY PAY	697,033.00	842,954.47	842,954.47	0.00	-145,921.47	120.93	
0001-05	EDUCATION PAY	133,050.00	118,350.00	118,350.00	0.00	14,700.00	88.95	
0001-06	PREMIUM PAY	2,000,000.00	2,445,710.47	2,445,710.47	0.00	-445,710.47	122.29	
0001-07	EXTRA DUTY PAY	601,028.00	328,933.39	328,933.39	0.00	272,094.61	54.73	
0001-08	LONGEVITY	268,782.00	259,119.15	259,119.15	0.00	9,662.85	96.40	
0001-09	UNIFORM ALLOWANCE	123,200.00	114,325.00	114,325.00	0.00	8,875.00	92.80	
0001-11	SHIFT DIFFERENTIAL	138,737.00	91,182.13	91,182.13	0.00	47,554.87	65.72	
0001-12	FICA	381,946.30	370,527.21	370,527.21	0.00	11,419.09	97.01	
0001-14	PENSION	7,797,060.32	7,797,060.32	7,797,060.32	0.00	0.00	100.00	
0001-15	Employee - Health Insurance Opt Out	4,000.00	2,629.70	2,629.70	0.00	1,370.30	65.74	
0001-16	INSURANCE - EMPLOYEE GRP	5,973,086.00	5,973,086.00	5,973,086.00	0.00	0.00	100.00	
0001-20	ELECTRIC POWER	17,500.00	15,721.16	15,721.16	0.00	1,778.84	89.84	
0001-22	TELEPHONE	2,760.00	2,661.12	2,661.12	0.00	98.88	96.42	
0001-26	PRINTING	21,788.50	5,229.27	5,229.27	9,032.33	7,526.90	65.45	
0001-28	MILEAGE REIMBURSEMENT	5,000.00	552.61	552.61	0.00	4,447.39	11.05	
0001-32	PUBLICATIONS & MEMBERSHIP	27,767.00	24,170.95	24,170.95	0.00	3,596.05	87.05	
0001-34	TRAINING & PROF. DEVELOP	80,000.00	66,948.56	66,948.56	0.00	13,051.44	83.69	
0001-40	CIVIC EXPENSES	640.00	250.00	250.00	0.00	390.00	39.06	
0001-42	REPAIRS & MAINTENANCE	112,868.54	91,139.13	91,139.13	5,575.61	16,153.80	85.69	
0001-46	OTHER CONTRACT SERVICES	543,545.00	507,814.56	507,814.56	3,301.44	32,429.00	94.03	
0001-48	GRANT, NON-CITY CHARGES	29,978.00	29,975.99	29,975.99	0.00	2.01	99.99	
0001-50	OTHER SERVICES & CHARGES	16,300.00	9,448.73	9,448.73	3,508.78	3,342.49	79.49	
0001-54	REPAIR & MAINT SUPPLIES	4,925.00	2,925.70	2,925.70	0.00	1,999.30	59.41	
0001-56	UNIFORMS	252,480.81	162,518.75	162,518.75	18,498.58	71,463.48	71.70	
0001-68	OPERATING MATERIALS & SUPP	190,746.34	119,443.47	119,443.47	924.00	70,378.87	63.10	
0001-72	EQUIPMENT	222,922.23	148,390.88	148,390.88	38,748.30	35,783.05	83.95	
Total POLICE OPERATIONS		37,740,314.04	37,129,995.78	37,129,995.78	79,589.04	530,729.22	98.59	

Expenditure Status Report

CITY OF ALLENTOWN

1/1/2019 through 12/31/2019

000 GENERAL		Adjusted	Expenditures	Year-to-date	Year-to-date	Balance	Pct
04 POLICE		Appropriation		Expenditures	Encumbrances		Used
0802 POLICE							
Account Number							
0004 ACADEMY							
0004-02	PERMANENT WAGES	416,429.00	321,482.91	321,482.91	0.00	94,946.09	77.20
0004-03	HOLIDAY PAY	16,805.00	12,695.74	12,695.74	0.00	4,109.26	75.55
0004-05	EDUCATION PAY	2,000.00	700.00	700.00	0.00	1,300.00	35.00
0004-06	PREMIUM PAY	15,000.00	14,800.29	14,800.29	0.00	199.71	98.67
0004-08	LONGEVITY	7,097.00	5,116.93	5,116.93	0.00	1,980.07	72.10
0004-09	UNIFORM ALLOWANCE	2,000.00	1,000.00	1,000.00	0.00	1,000.00	50.00
0004-11	SHIFT DIFFERENTIAL	1,000.00	637.71	637.71	0.00	362.29	63.77
0004-12	FICA	12,847.88	11,026.48	11,026.48	0.00	1,821.40	85.82
0004-14	PENSION	156,109.02	156,109.02	156,109.02	0.00	0.00	100.00
0004-16	INSURANCE - EMPLOYEE GRP	150,582.00	150,582.00	150,582.00	0.00	0.00	100.00
0004-20	ELECTRIC POWER	9,500.00	9,426.29	9,426.29	0.00	73.71	99.22
0004-22	TELEPHONE	840.00	840.00	840.00	0.00	0.00	100.00
0004-32	PUBLICATIONS & MEMBERSHIP	300.00	40.00	40.00	0.00	260.00	13.33
0004-34	TRAINING & PROF. DEVELOP	16,750.00	16,570.00	16,570.00	0.00	180.00	98.93
0004-42	REPAIRS & MAINTENANCE	2,905.00	2,005.00	2,005.00	0.00	900.00	69.02
0004-46	OTHER CONTRACT SERVICES	12,250.00	3,700.00	3,700.00	0.00	8,550.00	30.20
0004-54	REPAIR & MAINT SUPPLIES	4,607.00	1,976.84	1,976.84	0.00	2,630.16	42.91
0004-56	UNIFORMS	17,677.25	4,237.19	4,237.19	0.00	13,440.06	23.97
0004-62	FUELS, OILS & LUBRICANTS	8,000.00	5,393.55	5,393.55	606.45	2,000.00	75.00
0004-68	OPERATING MATERIALS & SUPP	193,123.30	192,230.25	192,230.25	624.63	268.42	99.86
0004-72	EQUIPMENT	21,000.00	9,634.03	9,634.03	9,634.02	1,731.95	91.75
Total ACADEMY		1,066,822.45	920,204.23	920,204.23	10,865.10	135,753.12	87.28
0009 Weed & Seed Grant Federal							
Total Weed & Seed Grant Federal		0.00	0.00	0.00	0.00	0.00	0.00
0010 HIGHWAY SAFETY							
Total HIGHWAY SAFETY		0.00	0.00	0.00	0.00	0.00	0.00

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Jessica Baraket, Interim Director	FROM:	Bina Patel
BUREAU:	Department of Finance	BUREAU:	Budget and Administration

TRANSFER DETAIL

Date of Request:	18-Feb-20	Fund: General Fund - 2019	Transfer Amount:	\$537,586.68
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
Pension Account				
000-01-0101-0001-14	\$961.89	23,962.29	\$961.89	-
000-01-0201-0001-14	\$2,244.42	55,912.01	\$2,244.42	-
000-01-0301-0001-14	\$320.63	7,987.43	\$320.63	-
000-01-0501-0001-14	\$2,244.42	55,912.01	\$2,244.42	-
000-02-0602-0001-14	\$3,526.94	87,861.73	\$3,526.94	-
000-02-0602-0003-14	\$1,603.16	39,937.15	\$1,603.16	-
000-02-0602-0004-14	\$2,885.68	71,886.87	\$2,885.68	-
000-02-0602-0005-14	\$1,603.16	39,937.15	\$1,603.16	-
000-02-0602-0006-14	320.63	7,987.43	320.63	-
000-03-0701-0001-14	192.38	4,792.46	192.38	-
000-03-0701-0002-14	801.58	19,968.58	801.58	-
000-03-0702-0001-14	3,943.76	98,245.39	3,943.76	-
000-03-0707-0001-14	4,713.28	117,415.22	4,713.28	-
000-03-0716-0001-14	1,122.21	27,956.01	1,122.21	-
000-03-0807-0001-14	2,244.42	55,912.01	2,244.42	-
000-03-0808-0002-14	1,923.79	47,924.58	1,923.79	-
000-04-0802-0001-14	312,989.34	7,797,060.32	312,989.34	-
000-04-0802-0004-14	6,266.52	156,109.02	6,266.52	-
000-05-0605-0003-14	10,901.46	271,572.62	10,901.46	-
000-05-0803-0002-14	124,606.60	4,188,276.11	168,125.64	43,519.04
000-06-0603-0001-14	1,635.22	40,735.89	1,635.22	-
000-07-0604-0001-14	4,488.84	111,824.02	4,488.84	-
000-08-0709-0001-14	12,424.46	309,512.91	12,424.46	-
000-08-0905-0002-14	1,523.00	37,940.29	1,523.00	-
000-09-0901-0001-14	1,058.08	26,358.52	1,058.08	-
000-09-0901-0002-14	1,606.88	40,029.86	1,606.88	-
000-09-0901-0004-14	320.63	7,987.43	320.63	-
000-09-0901-0006-14	1,218.40	30,352.23	1,218.40	-
000-09-0901-0007-14	641.26	15,974.86	641.26	-
000-09-0902-0001-14	1,346.65	33,547.21	1,346.65	-
000-09-0902-0003-14	1,987.91	49,522.07	1,987.91	-
000-09-0902-0004-14	192.38	4,792.46	192.38	-
000-09-0903-0001-14	5,514.86	137,383.80	5,514.86	-
000-09-0903-0005-14	5,354.54	133,390.08	5,354.54	-
000-09-0903-0006-14	1,314.59	32,748.46	1,314.59	-
000-09-0908-0001-14	2,885.68	71,886.87	2,885.68	-
000-09-0908-0002-14	961.89	23,962.29	961.89	-
000-09-0908-0003-14	961.89	23,962.29	961.89	-

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
Pension Account				
000-09-0908-0004-14	577.14	14,377.37	577.14	-
000-09-0908-0005-14	545.07	13,578.63	545.07	-
000-09-0908-0006-14	769.51	19,169.83	769.51	-
000-09-0908-0007-14	609.20	15,176.12	609.20	-
000-09-0908-0008-14	545.07	13,578.63	545.07	-
000-09-0908-0011-14	1,346.65	33,547.21	1,346.65	-
000-09-0908-0012-14	480.95	11,981.15	480.95	-
000-09-0908-0017-14	641.26	15,974.86	641.26	-
000-09-0908-0018-14	480.95	11,981.15	480.95	-
000-09-0908-0019-14	737.45	18,371.09	737.45	-

TO (CREDIT)

000-01-0609-0001-88	\$537,586.68	\$13,516,492.00	(\$537,586.68)	-
General & Civic Interfund Transfer				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

Transfer is required, due to the initial transfer Ordinance #15547, June 5, 2019, stated the 2019 refinancing of debt saved the City some monies. This savings allowed the City to make the third loan payment to the Solid Waste Fund from the Interfund Transfer Account in General and Civic as was outlined in the ordinance. However, the savings was from the refinancing of the Pension Obligation Bond. This reduced our pension cost for 2019, hence the savings was in the Pension Account of ALL funds, departments and programs.

Reason Funds are Available for Transfer:

Refinancing of the Pension Obligation Bond generated saving to the City in 2019. This savings is in the Pension account of ALL funds, departments and programs.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	Jessica Borahut	2/18/2020 Date:
Director of Finance:	Jessica Borahut	2/18/2020 Date:
City Controller (if amount is greater than \$5,000):	R. L. L.	2-24-20 Date:
Mayor or Managing Director (if amount is greater than \$5,000):	R. L. L.	2/25/20 Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President:	☐ Approved ☐ Disapproved	Date:
Julio Guriy, Vice President:	☐ Approved ☐ Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	☐ Approved ☐ Disapproved	Date:
Candida Affa, Councilperson	☐ Approved ☐ Disapproved	Date:
Joshua Siegel, Councilperson	☐ Approved ☐ Disapproved	Date:
Ed Zucal, Councilperson	☐ Approved ☐ Disapproved	Date:
Cynthia Mota, Councilperson	☐ Approved ☐ Disapproved	Date: