

ORDINANCE NO. 15605

FILE OF CITY COUNCIL

BILL NO. 17 - 2020

MARCH 4, 2020

AN ORDINANCE

Amending the 2020 General Fund budget by reorganizing the Community Housing Development Program within the Department of Community Development to better align the positions with the State grant requirements.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ALLENTOWN:

SECTION ONE: That page 206, 207, 210 and 211 of the General Fund Budget be amended as follows:

Delete the Community Housing Coordinator at a paygrade 12(N) with an annual salary of Sixty-Two Thousand Eight Hundred Forty-Two (\$62,842) Dollars and create a Community Housing Manager at a paygrade 14 (N) with an annual salary of Sixty-Five Thousand Nine Hundred Eighty-Four (\$65,984) Dollars.

Delete two (2) Rehabilitation Specialist positions at a paygrade 14 (M) with an annual salary of Forty-Five Thousand Four Hundred Twenty-Six (\$45,426) Dollars and create one Project Manager at a paygrade 13(N) with an annual salary of Sixty Thousand (\$60,000) Dollars. Also, create one Marketing and Social Media Manager at a paygrade 10 (N) with an annual salary of Fifty-Six Thousand Eighty-Six (\$56,086) Dollars in the Business Expansion Attraction and Retention Program.

SECTION TWO: That City Council authorizes the transfer of funds needed for the remainder of 2020 as follows:

FROM

**Department of Community and
Economic Development
Community Housing Development Program**

000-09-0901-0006-02

Permanent Wages

\$ 36,672.00

TO

**Department of Community and
Economic Development**

Business Expansion Attraction & Retention Program

000-09-0901-0007-02

Permanent Wages

\$ 36,672.00

SECTION THREE: That this Ordinance will take effect ten (10) days after final passage.

SECTION FOUR: That all Ordinances inconsistent with the above provisions are repealed to the extent of their inconsistency.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy, VP	X	
Ce-Ce Gerlach	X	
Cynthia Mota		
Joshua Siegel	X	
Ed Zucal	X	
Daryl Hendricks, Pres.	X	
TOTAL	6	0

I hereby certify that the foregoing Ordinance was passed by City Council on February 5, 2020 and signed by the Mayor on February 11, 2020.


CITY CLERK

- **What Department or bureau is Bill originating from? Where did the initiative for the bill originate?**

Department of Community and Economic Development

- **Summary and Facts of the Bill**

A reorganization of the Community Housing Development program within the Department of Community and Economic Development is required in order to comply with the Pennsylvania Department of Health Lead Hazard Control Program grant the City is receiving in the amount of \$347,500.

- **Purpose – Please include the following in your explanation:**
 - **What does the Bill do – what are the specific goals/tasks the bill seek to accomplish**
 - **What are the Benefits of doing this/Down-side of doing this**
 - **How does this Bill related to the City's Vision/Mission/Priorities**

As shown in the chart below, 3 currently budgeted positions need to be reclassified in order to perform the duties outlined in the State's grant requirements.

CURRENTLY BUDGETED	PROPOSED
Community Housing Coordinator Paygrade 12N Annual Salary = \$62,842 Position Currently Filled	Community Housing Manager Paygrade 14N Annual Salary = \$65,984 Same current employee
Lead Program Manager Paygrade 10N Annual Salary = \$60,814 Position Currently Filled	Program Manager Paygrade 10N Annual Salary = \$60,814 Same current employee
Financial Specialist Paygrade 13M Annual Salary = \$57,863 Position Currently Filled	Financial Specialist Paygrade 13M Annual Salary = \$57,863 Same current employee
Rehabilitation Specialist Paygrade 14M Annual Salary = \$45,426 Vacant Position to be eliminated	Project Manager Paygrade 13N Annual Salary = \$60,000 New Position 100% grant funded
Rehabilitation Specialist	Marketing and Social Media Manager

Paygrade 14M
Annual Salary = \$45,426

Vacant Position to be eliminated

Paygrade 10N
Annual Salary = \$56,086

New Position
Funds transferred from 000-09-0901-0006-02
to 000-09-0901-0007-02

- **Financial Impact – Please include the following in your explanation:**
 - **Cost (Initial and ongoing)**
 - **Benefits (initial and ongoing)**

No initial cost - the positions are already budgeted and the current salary is within range of the proposed new positions salary. In addition, the State grant will cover 100% of the new Project Manager salary.

- **Funding Sources – Please include the following in your explanation:**
 - **If transferring funds, please make sure bill gives specific accounts; if appropriating funds from a grant list the agency awarding the grant.**

State grant is fully funding the Project Manager position. All other positions are currently funded in the 2020 budget.

- **Priority status/Deadlines, if any**

The Pennsylvania Department of Health Lead Hazard Control Program grant is scheduled to begin March 1, 2020.

Why should Council unanimously support this bill?

Passing this ordinance will allow for CED to reorganize its positions in the Community Housing Development Program to meet the needs of the Pennsylvania Department of Health Lead Hazard Control Program Grant for the abatement of lead in residential properties therefore reducing the risk of lead poisoning in children.