



CITY OF ALLENTOWN

**29960**

**RESOLUTION**

**R37 – 2020**

***Introduced by the Administration on March 18, 2020***

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**Approval of Transfers: \$693,223.12 in Finance** – Correct Year End Negative Balance in the Fire Department and EMS from Accounts #000-05-0803-000-42 (Repairs & Maintenance), 000-05-0803-0002-46 (Other Contract Services), 000-05-0803-0002-56 (Uniforms), 000-05-0803-0002-68 (Operating Materials & Supplies), 000-05-0605-0003-04 (Temporary Wages) 000-03-0701-0002-44 (Legal Services), 000-03-0701-0002-46 (Other Contract Services), 000-03-0702-0001-46 (Other Contract Services), 000-03-0704-0001-62 (Fuels, Oils & Lubricants), 000-03-0707-0001-42 (Repairs & Maintenance), 000-03-070-0001-62 (Fuels, Oils, & Lubricant), 000-03-0716-0001-54 (Repairs & Maintenance Supp.), 000-03-0809-0001-46 (Other Contract Services), 000-09-0901-0002-02 (Permanent Wages), to 000-05-0605-0003-02 (EMS) – Permanent Wages, 000-05-0605-0003-06 (EMS) – Premium Pay, 000-05-0605-0003-12 (EMS) – FICA, 000-05-0602-0003-90 (EMS) – Refunds, 000-05-0803-0002-06 (Fire) – Premium Pay, 000-05-0803-00002-15 (Fire) - Emp. – Health Ins. Opt Out, 000-05-0803-0002-62 (Fire) – Fuels, Oils & Lubricants. **\$24,507.05 in Finance & Budget Administration** - 000-09-0908-0003-24 (Postage & Shipping), 000-09-0908-0004-68 (Operating Materials & Supp), 000-09-0908-0005-68 (Operating Materials & Supp), 000-09-0908-0007-68 (Operating Materials & Supp), 000-09-0908-0008-34 (Training & Prof. Development), 000-09-0908-0008-68 (Operating Materials & Supp), 000-09-0908-0011-68 (Operating Materials & Supp, 000-09-0908-0012-68 (Operating Materials & Supp), 000-09-0908-0004-46 (Other Contract Services), to Accounts 000-09-0908-0003-02 (Permanent Wages), 000-09-0908-0003-08 (longevity), 000-09-0908-0004-02 (Permanent Wages), 000-09-0908-0004-06 (Premium Pay), 000-09-0908-0004-08 (longevity), 000-09-0908-0004-11 (Shift Differential), 000-09-0908-0004-12 (FICA), 000-09-0908-0005-06 (Premium Pay), 000-09-0908-0005-11 (Shift Differential), 000-09-0908-0005-15 (Employee Health Ins Opt Out), 000-09-0908-0007-06 (Premium Pay), 000-09-0908-0008-06 (Premium Pay), 000-09-0908-0011-08 (longevity), 000-09-0908-0012-02 (Permanent Wages, 000-09-0908-0012-08 (longevity), 000-09-0908-0012-11 (Shift Differential), 000-09-0908-0018-02 (Permanent Wages), 000-09-0908-0018-06 (Premium Pay), 000-09-0908-0018-08 (longevity), 000-09-0908-0018-11 (Shift Differential), 000-09-0908-0018-12 (FICA), 000-09-0908-0018-15 (Employee Health Ins Opt Out); **\$23,663.31 in Treasury and Accounting** – Legal service and interfund transfers were higher than anticipated from Account #080-02-8000-0001-82 (Interest Expense) to 080-02-8000-0001-44 (Legal Service), 080-02-8000-0001-88 (Interfund Transfers); **\$18,000 in Golf Course** – Account #091-08-9001-0004-72 (Equipment) to Accounts #0991-08-9001-0001-46 (Other Contract Services, and 091-08-9001-0001-54 (Repair and Maintenance); **\$13,666.02 in Finance & Budget Administration** – 000-02-0602-0003-26 (Mileage & Reimbursement)), 000-02-0602-0004-04 (Temporary Wages), 000-02-0602-0004-12 (FICA), 000-02-0602-0005-26 (Printing), 000-02-0602-0006-04 (Temporary Wages) to 000-02-0602-0003-08 (Longevity), 000-02-0602-0004-06 (Premium Pay), 000-02-0602-0004-46 (Other Contract Services), 000-02-0602-0005-08 (Longevity), 000-02-0602-0006-02 (Permanent Wages), 000-02-0602-0006-42 (Repairs & Maintenance).

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, the Administration has requested Council approve the following transfers:

**Approval of Transfers: \$693,223.12 in Finance** – Correct Year End Negative Balance in the Fire Department and EMS from Accounts #000-05-0803-000-42 (Repairs & Maintenance), 000-05-0803-0002-46 (Other Contract Services), 000-05-0803-0002-56 (Uniforms), 000-05-0803-0002-68 (Operating Materials & Supplies), 000-05-0605-0003-04 (Temporary Wages) 000-03-0701-0002-44 (Legal Services), 000-03-0701-0002-46 (Other Contract Services), 000-03-0702-0001-46 (Other Contract Services), 000-03-0704-0001-62 (Fuels, Oils & Lubricants), 000-03-0707-0001-42 (Repairs & Maintenance), 000-03-070-0001-62 (Fuels, Oils, & Lubricant), 000-03-0716-0001-54 (Repairs & Maintenance Supp.), 000-03-0809-0001-46 (Other Contract Services), 000-09-0901-0002-02 (Permanent Wages), to 000-05-0605-0003-02 (EMS) – Permanent Wages, 000-05-0605-0003-06 (EMS) – Premium Pay, 000-05-0605-0003-12 (EMS) – FICA, 000-05-0602-0003-90 (EMS) – Refunds, 000-05-0803-0002-06 (Fire) – Premium Pay, 000-05-0803-00002-15 (Fire) - Emp. – Health Ins. Opt Out, 000-05-0803-0002-62 (Fire) – Fuels, Oils & Lubricants. **\$24,507.05 in Finance & Budget Administration** - 000-09-0908-0003-24 (Postage & Shipping), 000-09-0908-0004-68 (Operating Materials & Supp), 000-09-0908-0005-68 (Operating Materials & Supp), 000-09-0908-0007-68 (Operating Materials & Supp), 000-09-0908-0008-34 (Training & Prof. Development), 000-09-0908-0008-68 (Operating Materials & Supp), 000-09-0908-0011-68 (Operating Materials & Supp, 000-09-0908-0012-68 (Operating Materials & Supp), 000-09-0908-0004-46 (Other Contract Services), to Accounts 000-09-0908-0003-02 (Permanent Wages), 000-09-0908-0003-08 (longevity), 000-09-0908-0004-02 (Permanent Wages), 000-09-0908-0004-06 (Premium Pay), 000-09-0908-0004-08 (longevity), 000-09-0908-0004-11 (Shift Differential), 000-09-0908-0004-12 (FICA), 000-09-0908-0005-06 (Premium Pay), 000-09-0908-0005-11 (Shift Differential), 000-09-0908-0005-15 (Employee Health Ins Opt Out), 000-09-0908-0007-06 (Premium Pay), 000-09-0908-0008-06 (Premium Pay), 000-09-0908-0011-08 (longevity), 000-09-0908-0012-02 (Permanent Wages, 000-09-0908-0012-08 (longevity), 000-09-0908-0012-11 (Shift Differential), 000-09-0908-0018-02 (Permanent Wages), 000-09-0908-0018-06 (Premium Pay), 000-09-0908-0018-08 (longevity), 000-09-0908-0018-11 (Shift Differential), 000-09-0908-0018-12 (FICA), 000-09-0908-0018-15 (Employee Health Ins Opt Out); **\$23,663.31 in Treasury and Accounting** – Legal service and interfund transfers were higher than anticipated from Account #080-02-8000-0001-82 (Interest Expense) to 080-02-8000-0001-44 (Legal Service), 080-02-8000-0001-88 (Interfund Transfers); **\$18,000 in Golf Course** – Account #091-08-9001-0004-72 (Equipment) to Accounts #0991-08-9001-0001-46 (Other Contract Services, and 091-08-9001-0001-54 (Repair and Maintenance); **\$13,666.02 in Finance & Budget Administration** – 000-02-0602-0003-26 (Mileage & Reimbursement)), 000-02-0602-0004-04 (Temporary Wages), 000-02-0602-0004-12 (FICA), 000-02-0602-0005-26 (Printing), 000-02-0602-0006-04 (Temporary Wages) to 000-02-0602-0003-08 (Longevity), 000-02-0602-0004-06 (Premium Pay), 000-02-0602-0004-46 (Other Contract Services), 000-02-0602-0005-08 (Longevity), 000-02-0602-0006-02 (Permanent Wages), 000-02-0602-0006-42 (Repairs & Maintenance).

**NOW, THEREFORE, BE IT RESOLVED** that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy, VP	X	
Ce-Ce Gerlach	X	
Cynthia Mota		
Joshua Siegel	X	
Ed Zucal	X	
Daryl Hendricks, Pres.	X	
TOTAL	6	0

***THIS IS TO CERTIFY, That the above copy of Resolution No. 29960 was adopted by the City Council of Allentown on the 18<sup>th</sup> day of March, 2020, and is on file in the City Clerk's Office.***

  
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 City Clerk

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO:	Jessica Baraket, Interim Director	FROM:	Barbara Wagenhurst, Finance Operations Mgr.
BUREAU:	Department of Finance	BUREAU:	Finance

**TRANSFER DETAIL**

Date of Request:	27-Feb-19	Fund: General - 2019	Transfer Amount:	\$693,223.12
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-05-0803-0002-42	\$11,443.71	112,830.00	\$11,443.71	-
Repairs & Maintenance				-
000-05-0803-0002-46	22,030.00	27,000.00	22,030.00	-
Other Contract Services				-
000-05-0803-0002-56	18,040.52	204,796.18	18,040.52	-
Uniforms				-
000-05-0803-0002-68	10,027.85	48,200.00	10,027.85	-
Operating Materials & Sup.				-
000-05-0605-0003-04	68,465.57	165,000.00	68,465.57	-
Temporary Wages				-
000-03-0701-0002-44	27,727.55	36,250.00	27,727.55	-
Legal Services				-
000-03-0701-0002-46	84,710.49	110,187.50	84,710.49	-
Other Contract Services				-
000-03-0702-0001-46	35,446.70	131,735.60	35,446.70	-
Other Contract Services				-
000-03-0704-0001-62	38,193.33	836,500.00	38,193.33	-
Fuels, Oils & Lubricants				-
000-03-0707-0001-42	51,412.73	178,605.00	51,412.73	-
Repairs & Maintenance				-
000-03-0707-0001-46	19,027.75	108,191.50	19,027.75	-
Other Contract Services				-
000-03-0707-0001-54	20,009.45	161,500.00	20,009.45	-
Repairs & Maintenance				-
000-03-070-0001-62	29,868.32	130,744.00	29,868.32	-
Fuels, Oils & Lubricants				-
000-03-0716-0001-54	30,190.92	227,200.00	30,190.92	-
Repair & Maintenance Supp.				-
000-03-0809-0001-46	26,628.23	61,841.67	30,213.46	3,585.23
Other Contract Services				-
000-09-0901-0002-02	200,000.00	248,011.20	245,269.73	45,269.73
Permanent Wages				-
				-

**TO (CREDIT)**

000-05-0605-0003-02 (EMS)	\$57,774.98	\$2,095,142.00	(57,774.98)	-
Permanent Wages				-
000-05-0605-0003-06 (EMS)	211,694.46	327,109.00	(211,694.46)	-
Premium Pay				-
000-05-0605-0003-12 (EMS)	5,266.64	209,606.25	(5,266.64)	-
FICA				-
000-05-0602-0003-90 (EMS)	79.32	3,800.00	(79.32)	-
Refunds				-
000-05-0803-0002-06 (Fire)	417,300.08	1,167,746.00	(417,300.08)	-
Premium Pay				-
000-05-0803-0002-15 (Fire)	3.98	1,500.00	(3.98)	-
Emp. - Health Ins. Opt Out				-
000-05-0803-0002-62 (Fire)	1,103.66	50,000.00	(1,103.66)	-
Fuels, Oils & Lubricants				-
				-

**Reason Transfer is Required:**

Correct year end negative balances in the Fire Department and EMS.

**Reason Funds are Available for Transfer:**

Funds used this transfer are funds that remain after all expenses have been paid for the year.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00		
X	Amount is greater than \$5,000.00		
Department Head:	<i>F. Barakat</i>	<i>2/28/2020</i>	Date:
Director of Finance:	<i>F. Barakat</i>	<i>2/28/2020</i>	Date:
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	<i>3-2-20</i>	Date:
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	<i>3-2-20</i>	Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

**CITY COUNCIL**

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

### CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Jessica Baraket, Interim Director	FROM:	Bina Patel
BUREAU:	Department of Finance	BUREAU:	Finance & Budget Administration

#### TRANSFER DETAIL

Date of Request:	21-Feb-20	Fund: General - 2019	Transfer Amount:	\$24,507.05
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#### FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0908-0003-24	2,970.31	3,500.00	3,500.00	529.69
Postage & Shipping				-
000-09-0908-0004-68	6,889.66	35,160.00	10,282.86	3,393.20
Operating Materials & Supp				-
000-09-0908-0005-68	418.11	2,500.00	748.24	330.13
Operating Materials & Supp				-
000-09-0908-0007-68	573.92	725.00	584.02	10.10
Operating Materials & Supp				-
000-09-0908-0008-34	181.67	350.00	350.00	168.33
Training & Prof. Development				-
000-09-0908-0008-68	300.00	300.00	300.00	-
Operating Materials & Supp				-
000-09-0908-0011-68	28.41	10,430.00	2,605.37	2,633.78
Operating Materials & Supp				-
000-09-0908-0012-68	340.32	1,125.00	1,125.00	1,465.32
Operating Materials & Supp				-
000-09-0908-0004-46	12,804.65	41,650.00	23,139.22	10,334.57
Other Contract Services				-

#### TO (CREDIT)

000-09-0908-0003-02	2,941.78	189,873.00	(2,941.78)	-
Permanent Wages				-
000-09-0908-0003-08	28.53	3,524.00	(28.53)	-
longevity				-
000-09-0908-0004-02	433.12	114,891.70	(433.12)	-
Permanent Wages				-
000-09-0908-0004-06	6,200.90	4,000.00	(6,200.90)	-
Premium Pay				-
000-09-0908-0004-08	25.36	2,262.40	(25.36)	-
longevity				-
000-09-0908-0004-11	28.47	600.00	(28.47)	-
Shift Differential				-
000-09-0908-0004-12	201.81	9,314.18	(201.81)	-
FICA				-
000-09-0908-0005-06	255.77	300.00	(255.77)	-
Premium Pay				-
000-09-0908-0005-11	10.11	966.40	(10.11)	-
Shift Differential				-
000-09-0908-0005-15	152.23	750.00	(152.23)	-
Employee Health Ins Opt Out				-

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0908-0007-06	573.92	250.00	(573.92)	-
Premium Pay				-
000-09-0908-0008-06	481.67	250.00	(481.67)	-
Premium Pay				-
000-09-0908-0011-08	28.41	2,839.60	(28.41)	-
longevity				-
000-09-0908-0012-02	323.60	91,198.00	(323.60)	-
Permanent Wages				-
000-09-0908-0012-08	6.89	2,511.00	(6.89)	-
longevity				-
000-09-0908-0012-11	9.83	50.00	(9.83)	-
Shift Differential				-
000-09-0908-0018-02	11,745.41	96,520.00	(11,745.41)	-
Permanent Wages				-
000-09-0908-0018-06	269.78	1,600.00	(269.78)	-
Premium Pay				-
000-09-0908-0018-08	4.51	708.00	(4.51)	-
longevity				-
000-09-0908-0018-11	33.91	150.00	(33.91)	-
Shift Differential				-
000-09-0908-0018-12	598.72	7,935.19	(598.72)	-
FICA				-
000-09-0908-0018-15	152.32	750.00	(152.32)	-
Employee Health Ins Opt Out				-

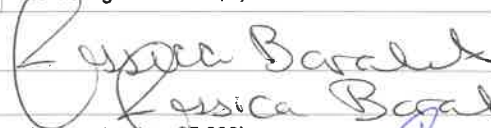
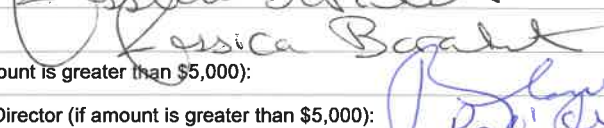
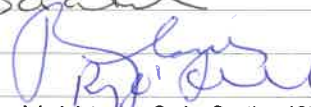
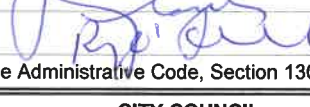
Reason Transfer is Required:

To correct 2019 negative balances.

Reason Funds are Available for Transfer:

The spend for 2019 was lower than anticipated.

#### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00		
x	Amount is greater than \$5,000.00		
Department Head:		2/21/20	Date:
Director of Finance:		2/21/20	Date:
City Controller (if amount is greater than \$5,000):		3-3-20	Date:
Mayor or Managing Director (if amount is greater than \$5,000):		3/5/20	Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:			Date:

#### CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

### CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Jessica Baraket, Interim Director	FROM:	Luisa Follweiler, Treas & Acctg Manager
BUREAU:	Department of Finance	BUREAU:	Treasury and Accounting

#### TRANSFER DETAIL

Date of Request:	3/2/20	Fund: AO (080)	Transfer Amount:	\$23,663.31
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#### FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
080-02-8000-0001-82	\$23,663.31	217,239.00	\$162,539.74	138,876.43
Interest Expense				-
				-
				-
				-
				-
				-
				-
				-
				-

#### TO (CREDIT)

080-02-8000-0001-44				-
Legal Service	\$280.00	500.00	(\$280.00)	-
				-
080-02-8000-0001-88	\$23,383.31	\$316,146.00	(\$23,383.31)	-
Interfund Transfers				-
				-
				-

#### Reason Transfer is Required:

Legal services and interfund transfers were higher than anticipated.

#### Reason Funds are Available for Transfer:

Interest Expense is lower than anticipated.

#### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head:	<i>Jessica Baraket</i> 3/2/2020 Date:
Director of Finance:	<i>Jessica Baraket</i> 3/2/2020 Date:
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i> 3-3-20 Date:
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i> 3/5/20 Date:
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	

#### CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:



**RECEIVED****MAR 09 2020**

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO:	Brent A. Hartzell, Director	FROM:	Karen El-Chaar
BUREAU:	Department of Finance	BUREAU:	Golf Course

**TRANSFER DETAIL**

Date of Request:	6-Mar-20	Fund:	Golf	Transfer Amount:	\$18,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
091-08-9001-0004-72 Equipment	\$18,356.00	20,500.00	\$18,356.54	0.54
				-
				-
				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

091-08-9001-0001-46 Other Contract Services	\$8,000.00	\$2,200.00	\$158.75	8,158.75
091-08-9001-0001-54 Repair and Maintenance	10,356.00	17,000.00	10,356.00	20,712.00
				-
				-
				-
				-

**Reason Transfer is Required:**

Funds needed to paint the pavilion, repair the stonework at the Pro Shop building and provide materials for repairs to the parking lot which is in desperate need of repair.

**Reason Funds are Available for Transfer:**

The ball machine, ball washer and range cart were able to be purchased using 2019 funds at the end of last year utilizing surplus funds from staffing vacancies in 2019. The 2020 funds can now be used to fund these three projects to begin investing in capital improvements at the golf course. All of the repairs that are being made are needed to provide a quality golfing experience for patrons.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	Karen M. El-Chaar	Date: 3/6/20
Director of Finance:	Kessica Barakat	Date: 3/6/2020
City Controller (if amount is greater than \$5,000):		Date: 3-11-20
Mayor or Managing Director (if amount is greater than \$5,000):		Date: 3/11/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

**CITY COUNCIL**

Daryl Hendricks, President:	[ ] Approved [ ] Disapproved	Date:
Julio Guridy, Vice President:	[ ] Approved [ ] Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	[ ] Approved [ ] Disapproved	Date:
Candida Affa, Councilperson	[ ] Approved [ ] Disapproved	Date:
Joshua Siegel, Councilperson	[ ] Approved [ ] Disapproved	Date:
Ed Zucal, Councilperson	[ ] Approved [ ] Disapproved	Date:
Cynthia Mota, Councilperson	[ ] Approved [ ] Disapproved	Date:

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

### CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director	FROM: Bina Patel
BUREAU: Department of Finance	BUREAU: Finance & Budget Administration

#### TRANSFER DETAIL

Date of Request: 24-Feb-20 Fund: General - 2019 Transfer Amount: \$13,666.02

#### FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-28 Mileage & Reimbursement	10.86	250.00	58.76	47.90
000-02-0602-0004-04 Temporary Wages	6,415.39	6,600.00	6,415.39	-
000-02-0602-0004-12 FICA	2,419.11	48,261.28	2,800.79	381.68
000-02-0602-0005-26 Printing	13.92	3,100.00	2,100.00	2,086.08
000-02-0602-0006-04 Temporary Wages	4,806.74	18,200.00	6,106.38	1,299.64

#### TO (CREDIT)

000-02-0602-0003-08 Longevity	10.86	2,812.20	(10.86)	-
000-02-0602-0004-06 Premium Pay	910.75	2,000.00	(910.75)	-
000-02-0602-0004-46 Other Contract Services	7,923.75	10,450.00	(7,923.75)	-
000-02-0602-0005-08 Longevity	13.92	2,178.00	(13.92)	-
000-02-0602-0006-02 Permanent Wages	2,267.49	54,312.00	(2,267.49)	-
000-02-0602-0006-42 Repairs & Maintenance	2,539.25	51,511.00	(2,539.25)	-

Reason Transfer is Required:

To correct 2019 negative balances.

Reason Funds are Available for Transfer:

The spend for 2019 was lower than anticipated.

#### TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00	
x Amount is greater than \$5,000.00	
Department Head: Jessica Baraket	Date: 2/27/20
Director of Finance: Jessica Baraket	Date: 2/27/20
City Controller (if amount is greater than \$5,000): [Signature]	Date: 3-5-20
Mayor or Managing Director (if amount is greater than \$5,000): [Signature]	Date: 3/5/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.0	Date:

#### CITY COUNCIL

Daryl Hendricks, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Joshua Siegel, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: