

RECEIVED**MAR 09 2020**

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Karen El-Chaar
BUREAU: Department of Finance	BUREAU: Golf Course

TRANSFER DETAIL

Date of Request: 6-Mar-20	Fund: Golf	Transfer Amount: \$18,000.00
---------------------------	------------	------------------------------

FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
091-08-9001-0004-72	\$18,356.00	20,500.00	\$18,356.54	0.54
Equipment				-
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)				
091-08-9001-0001-46	\$8,000.00	\$2,200.00	\$158.75	8,158.75
Other Contract Services				-
091-08-9001-0001-54	10,356.00	17,000.00	10,356.00	20,712.00
Repair and Maintenance				-
				-
				-
				-

Reason Transfer is Required:

Funds needed to paint the pavilion, repair the stonework at the Pro Shop building and provide materials for repairs to the parking lot which is in desperate need of repair.

Reason Funds are Available for Transfer:

The ball machine, ball washer and range cart were able to be purchased using 2019 funds at the end of last year utilizing surplus funds from staffing vacancies in 2019. The 2020 funds can now be used to fund these three projects to begin investing in capital improvements at the golf course. All of the repairs that are being made are needed to provide a quality golfing experience for patrons.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	Karen M. El-Chaar	Date: 3/6/20
Director of Finance:	Kessica Barakat	Date: 3/6/2020
City Controller (if amount is greater than \$5,000):		Date: 3-11-20
Mayor or Managing Director (if amount is greater than \$5,000):		Date: 3/11/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Daryl Hendricks, President:	[] Approved [] Disapproved	Date:
Julio Guridy, Vice President:	[] Approved [] Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Joshua Siegel, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Cynthia Mota, Councilperson	[] Approved [] Disapproved	Date: