

	Posting Year:	Posting Date:	Posting #	Doc #
	" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Jessica Baraket, Interim Director	FROM: Bina Patel
BUREAU: Department of Finance	BUREAU: Finance & Budget Administration

TRANSFER DETAIL

Date of Request: 24-Feb-20	Fund: General - 2019	Transfer Amount: \$13,666.02
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-28 Mileage & Reimbursement	10.86	250.00	58.76	47.90
000-02-0602-0004-04 Temporary Wages	6,415.39	6,600.00	6,415.39	-
000-02-0602-0004-12 FICA	2,419.11	48,261.28	2,800.79	381.68
000-02-0602-0005-26 Printing	13.92	3,100.00	2,100.00	2,086.08
000-02-0602-0006-04 Temporary Wages	4,806.74	18,200.00	6,106.38	1,299.64
				-

TO (CREDIT)

000-02-0602-0003-08 Longevity	10.86	2,812.20	(10.86)	-
000-02-0602-0004-06 Premium Pay	910.75	2,000.00	(910.75)	-
000-02-0602-0004-46 Other Contract Services	7,923.75	10,450.00	(7,923.75)	-
000-02-0602-0005-08 Longevity	13.92	2,178.00	(13.92)	-
000-02-0602-0006-02 Permanent Wages	2,267.49	54,312.00	(2,267.49)	-
000-02-0602-0006-42 Repairs & Maintenance	2,539.25	51,511.00	(2,539.25)	-
				-

Reason Transfer is Required:
To correct 2019 negative balances.

Reason Funds are Available for Transfer:
The spend for 2019 was lower than anticipated.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
x	Amount is greater than \$5,000.00	

Department Head: <i>Jessica Baraket</i>	Date: 2/27/20
Director of Finance: <i>Jessica Baraket</i>	Date: 2/27/20
City Controller (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 3-5-20
Mayor or Managing Director (if amount is greater than \$5,000): <i>[Signature]</i>	Date: 3/5/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.0	
Date:	

CITY COUNCIL

Daryl Hendricks, President:	[] Approved [] Disapproved	Date:
Julio Guridy, Vice President:	[] Approved [] Disapproved	Date:
Ce-Ce Gerlach, Councilperson:	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Joshua Siegel, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Cynthia Mota, Councilperson	[] Approved [] Disapproved	Date: