



CITY OF ALLENTOWN

No. 18

RESOLUTION

R - 2020

*Introduced by the Administration on February 19, 2020*

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**Authorizes a change order with Humanitarian Social Innovations in the amount of \$50,000 - \$25,000 for 2020 and \$25,000 for 2021 - (\$25,000 was already budgeted to My Brother's Keeper in 2019). Funds will support the mission, programs, and services of My Brother's Keeper.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to increase the contractual sum of the previously awarded agreement with the following named contractor/consultant, for the use and purpose indicated in supporting the Contract dated December 16, 2019:

1. Name of Contractor/Consultant: Humanitarian Social Innovations
2. Project or Contract Reference: C24-000205
3. Description of Service(s) to be provided: This contract was previously entered into on or about December 16, 2019, City of Allentown has budgeted a \$25,000 civic contribution to Lehigh Valley My Brother's Keeper in 2019. They operate under the financial umbrella of HSI (Humanitarian Social Innovations). Funds will support the mission, programs, and services of My Brother's Keeper. City of Allentown will reimburse My Brother's Keeper (whose funds are maintained by HSI) for activities and expenses related to service delivery to support their mission.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C24-000205- Civic Contribution to LV My Brother's Keeper

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Leonard Lightner, Department Head

**DATE:** February 5, 2020

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Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval of the contract consideration increase.

- This recommendation is for a contract consideration increase of 10% or more for an existing contractual sum. Said contract was previously bid and awarded under city policies.
- The contract appropriation or price increase is included in this year's budget
- List the name and address of the recommended Contractor/Vendor, include the following:

Contract Consideration: \$25,000.00

Requested Increase: \$50,000.00 (\$25,000.00 for 2020 and 2021, respectively)

New Contract \$75,000.00

Funding Source: 000-09-0901-0001-40

- Description of project or scope of services to be provided and why is an increase needed:

This contract was previously entered into on or about December 16, 2019, City of Allentown has budgeted a \$25,000 civic contribution to Lehigh Valley My Brother's Keeper in 2019. They operate under the financial umbrella of HSI (Humanitarian Social Innovations). Funds will support the mission, programs, and services of My Brother's Keeper. City of Allentown will reimburse My Brother's Keeper (whose funds are maintained by HSI) for activities and expenses related to service delivery to support their mission.

- List the Vendor Name:

Humanitarian Social Innovations (HIS)

- List the current Contract Term and if an increase is needed:  
December 16, 2019- December 31, 2021
- List any renewal term options and duration of each renewal, if any:  
n/a
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:  
n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved\_\_\_\_\_

By: Leonard Lightner, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution