

RECEIVED**JAN 07 2020**

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|---------------|---------------|-----------|-----------|
| Posting Year: | Posting Date: | Posting # | Doc # |
| " Period: | | Ref # | Initials: |

FINANCE DIRECTOR'S OFFICE**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

| | |
|---------------------------------|--|
| TO: Brent A. Hartzell, Director | FROM: Craig Messinger |
| BUREAU: Department of Finance | BUREAU: Public Works / Recling & Solid Waste |

TRANSFER DETAIL

| | | |
|---------------------------|-------------------------------|----------------------------|
| Date of Request: 6-Jan-20 | Fund: Solid Waste 2019 | Transfer Amount: 51,395.08 |
|---------------------------|-------------------------------|----------------------------|

FROM (DEBIT)

| ACCOUNT (All 15 digits) and ACCOUNT TITLE | TRANSFER AMOUNT (\$) | ORIGINAL APPROPRIATION (\$) | CURRENT ACCOUNT TOTAL (\$) | ACCOUNT TOTAL AFTER TRANSFER (\$) |
|--|----------------------|--------------------------------|-------------------------------|--------------------------------------|
| 085-03-8005-0001-04 Temporary Wages | 51,395.08 | 101,360.68 | 54,880.07 | 3,484.99 |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

TO (CREDIT)

| | | | | |
|--|-----------|------------|-------------|---|
| 085-03-8005-0002-02 Permanent Wages | 47,722.32 | 250,160.00 | (47,722.32) | - |
| 085-03-8005-0002-08 Longevity | 464.14 | 5,024.00 | (464.14) | - |
| 085-03-8005-0002-12 FICA | 3,208.62 | 19,888.78 | (3,208.62) | - |
| | | | | - |
| | | | | - |

Reason Transfer is Required:

Cover year end negative balance in wage related accounts /
 * retirement payout in 2019 & partial year payment for replacement
 * 4th sweep officer budgeted at lower rate during budget process / hired year end 2018

Reason Funds are Available for Transfer:

funds remaining in account at years end / unable to retain PT employees - tried combining into FT, hindered by Job Study

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

| | | | |
|--|-----------------------------------|-------|-----------------|
| <input type="checkbox"/> | Amount not more than \$5,000.00 | | |
| <input checked="" type="checkbox"/> | Amount is greater than \$5,000.00 | | |
| Department Head: | <i>Craig Z. Messinger</i> | Date: | <i>1/4/2020</i> |
| Director of Finance: | <i>Brent A. Hartzell</i> | Date: | <i>1/9/2020</i> |
| City Controller (if amount is greater than \$5,000): | <i>[Signature]</i> | Date: | <i>1-17-20</i> |
| Mayor or Managing Director (if amount is greater than \$5,000): | <i>[Signature]</i> | Date: | <i>1/17/20</i> |
| Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: | | Date: | |

CITY COUNCIL

| | | |
|----------------------------------|--|-------|
| Roger MacLean, President: | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Julio Guridy, Vice President: | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Daryl Hendricks, Councilperson: | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Candida Affa, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Courtney Robinson, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Ed Zucal, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |
| Cynthia Mota, Councilperson | <input type="checkbox"/> Approved <input type="checkbox"/> Disapproved | Date: |

expstat.rpt
01/06/2020 1:26PM
Periods: 1 through 14

Expenditure Status Report

CITY OF ALLENTOWN
1/1/2019 through 12/31/2019

Page: 1

085 SOLID WASTE
03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE

| <i>Account Number</i> | <i>Adjusted Appropriation</i> | <i>Expenditures</i> | <i>Year-to-date Expenditures</i> | <i>Year-to-date Encumbrances</i> | <i>Balance</i> | <i>Prct Used</i> |
|------------------------------------|-----------------------------------|---------------------|--------------------------------------|--------------------------------------|----------------|----------------------|
| 0002 SWEEP PROGRAM | | | | | | |
| 0002-02 PERMANENT WAGES | 250,160.00 | 297,882.32 | 297,882.32 | 0.00 | -47,722.32 | 119.08 |
| 0002-06 PREMIUM PAY | 7,000.00 | 5,891.21 | 5,891.21 | 0.00 | 1,108.79 | 84.16 |
| 0002-08 LONGEVITY | 5,024.00 | 5,488.14 | 5,488.14 | 0.00 | -464.14 | 109.24 |
| 0002-11 SHIFT DIFFERENTIAL | 800.00 | 167.55 | 167.55 | 0.00 | 632.45 | 20.94 |
| 0002-12 FICA | 19,888.78 | 23,097.40 | 23,097.40 | 0.00 | -3,208.62 | 116.13 |
| 0002-14 PENSION | 39,937.15 | 36,608.00 | 36,608.00 | 0.00 | 3,329.15 | 91.66 |
| 0002-16 INSURANCE - EMPLOYEE GRP | 125,485.00 | 115,027.00 | 115,027.00 | 0.00 | 10,458.00 | 91.67 |
| 0002-26 PRINTING | 8,548.25 | 1,078.74 | 1,078.74 | 2,038.18 | 5,431.33 | 36.46 |
| 0002-46 OTHER CONTRACT SERVICES | 55,000.00 | 22,918.96 | 22,918.96 | 3,000.00 | 29,081.04 | 47.13 |
| 0002-50 OTHER SERVICES & CHARGES | 3,000.00 | 2,534.69 | 2,534.69 | 0.00 | 465.31 | 84.49 |
| 0002-56 UNIFORMS | 2,500.00 | 118.00 | 118.00 | 0.00 | 2,382.00 | 4.72 |
| 0002-68 OPERATING MATERIALS & SUPP | 900.00 | 803.76 | 803.76 | 0.00 | 96.24 | 89.31 |
| 0002-72 EQUIPMENT | 22,100.00 | 21,793.21 | 21,793.21 | 0.00 | 306.79 | 98.61 |
| 0002-90 REFUNDS | 1,500.00 | 190.00 | 190.00 | 0.00 | 1,310.00 | 12.67 |
| Total SOLID WASTE | 541,843.18 | 533,598.98 | 533,598.98 | 5,038.18 | 3,206.02 | 99.41 |
| Grand Total | 541,843.18 | 533,598.98 | 533,598.98 | 5,038.18 | 3,206.02 | 99.41 |