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FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO:	Brent A. Hartzell, Director	FROM:	Mark Shahda
BUREAU:	Department of Finance	BUREAU:	Public Works / Streets

TRANSFER DETAIL

Date of Request:	2-Jan-20	Fund: General	Transfer Amount:	21,008.92
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FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0716-0001-04	21,008.92	53,583.66	53,583.66	32,574.74
Temporary Wages				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)				
000-03-0716-0001-02	20,285.67	189,927.00	(20,285.67)	-
Permanent Wages				-
000-03-0716-0001-08	723.25	2,701.50	(723.25)	-
Longevity				-
				-
				-
				-

Reason Transfer is Required:

Cover year end negative balance in wage related accounts / position distribution for an EO2 moved into account due to Light Duty status

Reason Funds are Available for Transfer:

funds remaining in account at years end / PT employees not hired - tried to combine into FT position early in 2019, not allowed due to Job Study

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	<i>[Signature]</i>	Date: 1/2/20
Director of Finance:	<i>[Signature]</i>	Date: 1/6/2020
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 1-7-20
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 1/9/20
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Roger MacLean, President:	[] Approved [] Disapproved	Date:
Julio Guridy, Vice President:	[] Approved [] Disapproved	Date:
Daryl Hendricks, Councilperson:	[] Approved [] Disapproved	Date:
Candida Affa, Councilperson	[] Approved [] Disapproved	Date:
Courtney Robinson, Councilperson	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson	[] Approved [] Disapproved	Date:
Cynthia Mota, Councilperson	[] Approved [] Disapproved	Date:

expstat.rpt
01/02/2020 1:25PM
Periods: 1 through 14

Expenditure Status Report

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CITY OF ALLENTOWN
1/1/2019 through 12/31/2019

000 GENERAL

03 PUBLIC WORKS

0716 STREETS

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	189,927.00	210,212.67	210,212.67	0.00	-20,285.67	110.68
0001-04 TEMPORARY WAGES	53,583.66	0.00	0.00	0.00	53,583.66	0.00
0001-06 PREMIUM PAY	37,000.00	9,571.40	9,571.40	0.00	27,428.60	25.87
0001-08 LONGEVITY	2,701.50	3,424.75	3,424.75	0.00	-723.25	126.77
0001-11 SHIFT DIFFERENTIAL	3,850.00	240.95	240.95	0.00	3,609.05	6.26
0001-12 FICA	21,960.32	16,894.23	16,894.23	0.00	5,066.09	76.93
0001-14 PENSION	27,956.01	25,630.00	25,630.00	0.00	2,326.01	91.68
0001-16 INSURANCE - EMPLOYEE GRP	87,839.50	80,520.00	80,520.00	0.00	7,319.50	91.67
0001-20 ELECTRIC POWER	23,000.00	19,166.47	19,166.47	0.00	3,833.53	83.33
0001-26 PRINTING	2,456.00	556.64	556.64	1,554.36	345.00	85.95
0001-28 MILEAGE REIMBURSEMENT	100.00	0.00	0.00	0.00	100.00	0.00
0001-30 RENTALS	7,510.00	0.00	0.00	2,490.00	5,020.00	33.16
0001-32 PUBLICATIONS & MEMBERSHIP	1,250.00	826.60	826.60	0.00	423.40	66.13
0001-34 TRAINING & PROF. DEVELOP	6,650.00	633.42	633.42	0.00	6,016.58	9.53
0001-42 REPAIRS & MAINTENANCE	10,240.00	8,213.96	8,213.96	1,440.45	585.59	94.28
0001-46 OTHER CONTRACT SERVICES	3,500.00	3,500.00	3,500.00	0.00	0.00	100.00
0001-54 REPAIR & MAINT SUPPLIES	227,200.00	165,209.61	165,209.61	31,799.47	30,190.92	86.71
0001-56 UNIFORMS	17,191.97	8,182.54	8,182.54	7,353.33	1,656.10	90.37
0001-62 FUELS, OILS & LUBRICANTS	29,500.00	10,272.76	10,272.76	19,227.24	0.00	100.00
0001-66 CHEMICALS	158,000.00	142,226.90	142,226.90	15,773.10	0.00	100.00
0001-68 OPERATING MATERIALS & SUPP	32,700.00	21,079.37	21,079.37	0.00	11,620.63	64.46
0001-72 EQUIPMENT	9,000.00	3,652.25	3,652.25	0.00	5,347.75	40.58
Total MAINTENANCE	953,115.96	730,014.52	730,014.52	79,637.95	143,463.49	84.95
0002 STORMWATER						
Total STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00
Total STREETS	953,115.96	730,014.52	730,014.52	79,637.95	143,463.49	84.95

(Not all accounts may be included.)

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