



CITY OF ALLENTOWN

No. 1

RESOLUTION

R - 2020

Introduced by the Administration on January 15, 2020

Authorization for Engagement of Professional Services with a mobile dentist service company, Henry the Dentist, Inc for two site visits to provide dental services to city employees. The City became familiar with the service through the Lehigh Valley Health Care Coalition. There is no cost to the service provided there is a minimum of 15 patients per day; if the daily minimum is not met, the City will be charged a \$350 fee for each patient under the daily minimum, not to exceed a daily sum of \$1,750.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement with the aforementioned Contractor, for the use and purpose indicated in supporting the Recommendation of Award of Bid dated:

1. Name of Contractor/Consultant: Henry the Dentist, Inc.
2. Project or Contract Reference: On-site dental services
3. Description of Service(s) to be provided: On-site dental services for City Employees

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval and Recommendation of Award

SUBJECT: Request for Contract Award and Approval by City Council Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Dental Services

TO: City Council, City Clerk, and Council Solicitor

FROM: Meloney Sallie-Dosunmu, Department Head

DATE: December 17, 2019

Pursuant to City Ordinances, Article 130.16, this Recommendation of Award is before City Council for its approval and award of the contract.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services.

- The contract appropriation or price increase is included in this year's budget
- List the Vendor's name, address and proposed sum of any and all alternate quotes/received, if any.

n/a

- List the name and address of the recommended Contractor/Vendor, include the following:

Henry the Dentist, Inc., 50 E. Mount Pleasant Avenue, Livingston, NJ 07039

Contract Consideration: There is no cost to the City if the minimum of 15 patients, that are seen per day, are met while the Contractor is onsite. If that daily minimum is not met, the City will charged a

\$350.00 fee for each patient under the daily minimum, however not to exceed the daily sum of \$1,750.00.

Funding Source: 081-02-8001-0003-37

- Description of project or scope of services to be provided:

The Contractor will be providing on-site dental services to the City Employees, twice during 2020.

- Contract Term:

The events set up for this contract is March 9 – March 13, 2020 and an additional week during the Summer of 2020 which is still to be announced.

- List any renewal term options and duration of each renewal, if any:

n/a

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

A vote of final approval is requested of the members of Council and by passing the accompanying resolution, this Contract will be deemed approved and awarded.

By: Meloney Sallie-Dosunmu, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution