

**RECEIVED**

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**FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Irene Woodward <i>EW</i>
BUREAU: Department of Finance	BUREAU: Bureau of Planning & Zoning

**TRANSFER DETAIL**

Date of Request: 10-Dec-19 Fund: General Transfer Amount: \$15,000.00

**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-09-0903-0001-46 <i>Other Contract Serv.</i>	\$15,000.00	326,300.00	\$25,611.86	10,611.86
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				-
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**TO (CREDIT)**

000-09-0902-0001-46 <i>Other Contract Serv.</i>	\$15,000.00	\$321,750.00	\$78,702.50	93,702.50
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**Reason Transfer is Required:**

Increase in Budget required for full translation of the Vision 2030 Plan into Spanish. See C25-000064 contract amendment and City Council Resolution approving the contract increase.

**Reason Funds are Available for Transfer:**

*Utilization of the Building Standards funding for emergency demolition work was less than anticipated.*

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	<i>Thomas P. Williams</i>	Date: 12/10/19
Director of Finance:	<i>Barbara J. Nogen</i>	Date: 12-12-19
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 12-13-19
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 12/16/19
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

**CITY COUNCIL**

Roger MacLean, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Julio Guriy, Vice President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Courtney Robinson, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: