

Budget Amendments for December 2 meeting:

Action on Budget Memos

1 . REVISED Personnel Summary, submitted November 4: REVISED MEMO TAKES OUT ALL THE BUMP UPS and CHANGES IN RECLASSIFICATION. This simple reflects increases that are abnormal bump ups, changes in classification or other anomalies. These are already in the budget.

Engineer – bump up 1 paygrade from 94,824 to 106,990

Chief Information Officer 99,814 to 111,228

Parks Superintendent – 79,972 to 88,452

Revenue and Audit Manager – 78,390 – 85,904

Operations Manager – 66,090 – 73,216

EMS Billing Supervisor – 51,532 – 55,744

Finance Operations Manager 85,852 – 90,480

Senior Finance Analyst – 64,792 - 69,830

2. Submitted November 6:

Information Technology: Increases Account 22, Telephone by \$71,000 for city-wide internet service – results in an increase to the General Fund.

Human Resources: Transfers money is accounts for Stenographer services and reduces shredding costs – decrease to the General Fund of \$700. (Controller Recommendation)

Risk Management: Moves money into appropriate account – no GF impact. (Controller Recommendation)

3. REVISED MEMO: Submitted November 13; REVISED TAKING OUT THE INCREASES - Increase in salaries in the Mayor's office above the 3% level and changes in EMS:

Managing Director: BM 3 increases the Managing Director's salary from 113,308 to 128,752 (rather than 116,688 initially budgeted at the 3% increase)

Communications Director: BM 3 increases the salary from 70,564 to 75,764 (rather than 72,670 initially budgeted at the 3% increase).

Grants Coordinator Manager: BM3 increases the salary from 74620 to 79,950 (rather than the \$76,856 initially budgeted at the 3% increase.

Administrative Assistant: BM3 increases the salary from 47,398 to 50,882 (rather than the 48,828 initially budgeted).

Additional increases above the proposed 3% increase would add an additional \$23,426 to the General Fund.

EMS: Adjust some accounts – decrease to the General Fund of \$631. (Controller Recommendation)

4. Budget Memo 4 submitted November 18:

Community and Economic Development

Adds the position of Historic Preservation Planning Officer and eliminates Building Inspector – per Ordinance 15570 that was just passed – this was not in the budget. This results in a net increase to the General Fund in the amount of \$14,898.

Adds \$100,000 for Capital Needs Assessment

Parks and Recreation:

Transfers cost of CDL Reimbursement to different account. (No General Fund impact)

Parks and Recreation and Golf Course:

Amendments in Golf Course Fund to account for real estate tax duplication and real costs (decrease to the Golf Fund by \$6,492) and some adjustments in the Parks and Recreation Budget that result in no impact to the budget.

5. REVISED MEMO: Increases salary above the 3% level for a number of positions – REVISED MEMO RATCHING BACK ALL ICNREASES Payroll Clerk, Operations Manager in Communication, Compliance Auditor, CD Operations Officer, Executive Secretary in CD, Office Manager in Building and Standards and Operations Manager in Recycling and Solid Waste.

Council Amendments:

All Funds: All salary increases limited to 3% and all reclassified positions remain in same classification.
ZAMHGM

All Funds: 5% reduction in premium for all departments – except police. ZH

Transfer \$500,000 out of Risk, 37 account, into the General Fund 15 and look at bumping up the amount of money provided to buy out for health insurance - RA

Fund the special assistant in the Mayor's Office at \$1 - RA

Take \$29,000 out of unencumbered balance and move into Dam Fund, Account 46 – RA

Create the position of City Advocate – ½ funded by council and ½ by the mayor – Paygrade 14, \$58,626 – take the appropriate amount of money for the position and benefits from the unappropriated balance.
RA

Transfer \$550,000 from Capital, Blight Removal and Remediation to ARA – to be used to deal with any issues we might have on property we acquire. RA

Bump up overtime accounts in the General, Civic 78 in each of the respective budgets for contingency funds to be used for overtime should it be needed - 74,600 EMS, \$90,000 APD and 53,325 Fire – take money from the unappropriated balance. RA

Technology – Place \$25,000 in Account 68 in Management Systems, Program 1 to purchase hardware for inspections program in Code and Health – take the money for the unappropriated balance. HRA

Place \$50,000 in Account 68 in Management Systems, Program 1 to purchase cameras and mics for 5th conference rooms, remove money from the unappropriated balance. RH

Place \$5000 in Park Maintenance, Account 46, Parks and Recreation to Create an Adopt a Park Program – take money from the unappropriated balance – MR