



Memo

To: Ray O'Connell, Mayor
President and Members of City Council

From: Brent Hartzell, Finance Director

Date: November 25, 2019

Re: Budget Memo #5 – General Fund, Solid Waste Fund, Liquid Fuels Fund and
Rental Unit Licensing Fund

The following changes have been made to the 2020 Proposed Budget:

Public Works

Amending pages 78 and 79 by increasing account 02, Permanent Wages, in the amount of \$5,148 for salary adjustments as shown on the attached Personnel Summary. Revised pages 78 and 79 are attached.

Amending pages 102 and 103 by increasing account 02, Permanent Wages, in the amount of \$3,738 for salary adjustments as shown on the attached Personnel Summary. Revised pages 102 and 103 are attached.

Amending pages 92 and 93 by decreasing account 02, Permanent Wages, in the amount of \$52,280 due to moving one Equipment Operator 2 to the Liquid Fuels Fund, as well as account 08, Longevity, in the amount of \$1,714. Also, replace the proposed Maintenance Worker 2 position with an Equipment Operator 3 position at an increased cost of \$2,077. Revised pages 92 and 93 are attached.

The net change to the General Fund as a result of the above changes is a decrease of \$51,917.

Finance

Amending page 55 by decreasing account 46, Other Contract Services, in the amount of \$10,000. This will lower the amount allocated for Financial Advisory Services to \$25,000 and the Cost Allocation Study to \$20,000. This will result in a decrease to the General Fund of \$10,000. A revised page 55 is attached.

Amending pages 58 and 59 by increasing account 02, Permanent Wages, in the amount of \$3,068 for salary adjustments as shown on the attached Personnel Summary. Revised pages 58 and 59 are attached.

Police

Amending page 119 by increasing account 40, Civic Expenses, in the amount of \$640 to enable the department to be represented at the Human Relations Dinner, NAACP Dinner and the Crime Watch Dinner. This will result in an increase to the General Fund in the amount of \$640.

Parks and Recreation

Amending page 173 by transferring the cost of CDL Reimbursements in the amount of \$500 from account 34, Training and Professional Development to account 32 Publications and Memberships. This change reverses the adjustment in Budget Memo 4. This adjustment results in no effect on the General Fund.

Community Development

Amending pages 220, 221, 224, 225, 232 and 233 by eliminating the position of Combination Inspector in the Bureau of Building Standards and Safety in amount of \$64,009 in account 02, Permanent Wages and creating the position of Flood Plain Manager in the Bureau of Planning and Zoning in the amount of \$63,860, in account 02, Permanent Wages, as recently approved by City Council in Ordinance 15571. The adjustment will result in a net decrease to the General Fund in the amount of \$149.

Also amending page 233 by increasing account, 46, Other Contract Services, in the amount of \$60,000 for Inspector Augmentation. Revised page 233 is attached.

Amending pages 246 and 247 by increasing account 02, Permanent Wages, in the amount of \$515 for salary adjustment as shown on the Personnel Summary. Revised pages 246 and 247 are attached.

Amending pages 194 and 195 by increasing account 02, Permanent Wages in the amount of \$10,842 for salary adjustments as shown on the Personnel Summary. Revised pages 194 and 195 are attached.

Liquid Fuels

Amending pages 308 and 309 by increasing account 02, Permanent Wages, in the amount of \$52,280 and account 08, Longevity, in the amount of \$1,714 due to moving

one Equipment Operator 2 from the General Fund. This change will result in a net increase of \$53,994 to the Liquid Fuels Fund.

Solid Waste

Amending pages 370 and 371 by increasing account 02, Permanent Wages, in the amount of \$2,574. Revised pages 78 and 79 are attached.

Amending page 379 by decreasing account 68, Operating Materials and Supplies, in the amount of \$3,410. This was a duplication of expenditure for the Zonar service for Street Sweepers. It is still budgeted in the proper account 46, Other Contract Services.

Rental Unit Licensing Fund

Amending page 417 and 418 by increasing account 02, Permanent Wages, in the amount of \$4,627 for salary adjustments as shown on the attached Personnel Summary. Revised pages 417 and 418 are attached.

ALL FUNDS

The pension amount per employee for PMRS has increased by \$539.05 due to the inclusion of the O&E Pension cost allocation. This impacts all funds as shown below:

General Fund	\$ 162,982
Liquid Fuels Fund	15,632
Trexler Fund	6,064
Risk Management Fund	1,887
Solid Waste Fund	22,640
Stormwater Fund	14,231
Golf Fund	2,291
Rental Unit Licensing Fund	10,862
HUD/Federal Grants Fund	2,749

General Fund Revenue

Amending pages 1, 2 and 3 by reducing revenue account 000-2934, Vacant Property Registration. The amount of \$225,000 is erroneously estimated to be received in 2020. The correct estimate is \$50,000.

Due to recent review of actual receipts to date the following revenue accounts will be revised:

Increase account 2906, Earned Income Tax, in the amount of \$50,000 for new total of \$31,300,000,

Increase account 3497, Police Extra Duty Jobs, in the amount of \$75,000 for a new total of \$550,000,

Increase account 6161, Sale of City Property, in the amount of \$50,000 for a new total of \$200,000.

cc:	Joe McMahon	Barbara Wagenhurst
	Matt Kloiber	Luisa Follweiler
	Michael Hanlon	Leonard Lightner
	Jeff Glazier	Melonie Sallie-Dosunmu
	Craig Messinger	FOP President
	Chief Glenn Granitz	IAFF President
	Chief Jim Wehr	SEIU President
	Mike Moore	MESA President
	Karen El-Chaar	The Morning Call
	Bina Patel	

2020 Position Changes

<i>Fund</i>	<i>Department</i>	<i>Bureau</i>	<i>Title</i>	<i>Action</i>
General Fund	Finance	Accounting & Finance Management	Payroll Clerk	Salary Increase
General Fund	Public Works	Communications	Operations Manager	Salary Increase
General Fund	Public Works	Director	Compliance Auditor	Salary Increase
General Fund	Community Economic Development	Director	CD Operations Manager	Salary Increase
General Fund	Community Economic Development	Director	Executive Secretary	Salary Increase
General Fund	Community Economic Development	Building Standards & Safety	Office Manager - 10%	Salary Increase
Rental Fund	Community Economic Development	Building Standards & Safety	Office Manager - 90%	Salary Increase
Solid Waste Fund	Public Works	Recycling & Solid Waste	Operations Manager	Salary Increase

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 **GENERAL**
DEPT 03 **PUBLIC WORKS**
BUREAU 0701 **DIRECTOR-PUBLIC WORKS**
PROGRAM 0002 **OFFICE OF COMPLIANCE**

<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	2019		2019		2020	
Actual				Final Budget		Actual & Estimated		Proposed Budget	
Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
0.3	0.3	0.3	0.2	0.2	15,028	0.2	15,028	0.2	25,027
2.0	2.0	2.0	2.0	2.0	139,672	2.0	139,672	2.0	149,006
1.0	-	-	0.3	0.3	15,054	0.3	15,054	0.3	15,506
-	1.0	1.0	-	-	-	-	-	-	-
3.3	3.3	3.3	2.5	2.5	169,754	2.5	169,754	2.5	189,540

000	GENERAL
03	PUBLIC WORKS
0701	DIRECTOR - PUBLIC WORKS
0002	OFFICE OF COMPLIANCE

Total **OFFICE OF COMPLIANCE**

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 **GENERAL**
DEPT 03 **PUBLIC WORKS**
BUREAU 0808 **COMMUNICATIONS**
PROGRAM 0002 **TECHNICAL SERVICES**

<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		<u>2019</u>		<u>2020</u>	
<u>Actual</u>				<u>Final Budget</u>		<u>Actual & Estimated</u>		<u>Proposed Budget</u>	
<u>Number of Permanent Positions</u>				<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>
-	-	0.6	0.6	1.0	62,816	1.0	62,816	1.0	66,560
-	-	1.6	1.6	4.0	218,388	4.0	218,388	4.0	228,399
-	-	0.8	0.8	1.0	49,331	1.0	49,331	1.0	51,059
-	-	3.0	3.0	6.0	330,535	6.0	330,535	6.0	346,018

13N Operations Manager
14M Telecomm Technician
08M Inventory Control Clerk
Total Positions

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 03 0808 0002	GENERAL PUBLIC WORKS COMMUNICATIONS TECHNICAL SERVICES	Account Number	2019 Budget			2019 Adj. Budget			2019 A&E			2020 Prop. Budget		
		0002-02	PERMANENT WAGES	330,535		330,535		330,535	330,535		346,018			
		0002-06	PREMIUM PAY	12,000		12,800		12,000	12,000		20,000			
		0002-08	LONGEVITY	4,691		4,691		4,691	4,691		5,784			
		0002-11	SHIFT DIFFERENTIAL	1,200		400		1,200	1,200		2,000			
		0002-12	FICA	26,655		26,655		26,655	26,655		28,453			
		0002-14	PENSION	47,925		47,925		47,925	47,925		47,360			
		0002-16	INSURANCE - EMPLOYEE GRP	150,582		150,582		150,582	150,582		154,230			
		0002-20	ELECTRIC POWER	20,000		20,000		20,000	20,000		20,000			
		0002-22	TELEPHONE	175,800		175,800		175,800	175,800		48,000			
		0002-26	PRINTING	0		0		0	0		2,400			
		0002-30	RENTALS	470,908		470,908		470,908	470,908		471,508			
		0002-32	PUBLICATIONS & MEMBERSHIP	100		100		100	100		380			
		0002-34	TRAINING & PROF. DEVELOP	8,000		8,000		8,000	8,000		12,000			
		0002-42	REPAIRS & MAINTENANCE	10,500		10,500		10,500	10,500		10,500			
		0002-46	OTHER CONTRACT SERVICES	40,300		41,235		41,235	41,235		33,600			
		0002-54	REPAIR & MAINT SUPPLIES	50,350		53,605		50,350	50,350		50,350			
		0002-56	UNIFORMS	1,697		1,697		1,697	1,697		2,330			
		0002-62	FUELS, OILS & LUBRICANTS	9,000		9,000		5,400	5,400		9,000			
		0002-68	OPERATING MATERIALS & SUPP	50,710		12,843		52,843	52,843		850			
		0002-72	EQUIPMENT	42,700		82,700		42,700	42,700		115,400			
Total			TECHNICAL SERVICES	1,453,653		1,459,976		1,453,121	1,453,121		1,380,163			

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND DEPT BUREAU PROGRAM	000 GENERAL 03 PUBLIC WORKS 0716 STREETS 0001 MAINTENANCE	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		<u>2019</u>		<u>2020</u>	
		Actual				Final Budget		Actual & Estimated		Proposed Budget	
		Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
16N	Streets Superintendent	1.0	1.0	1.0	0.5	0.5	42,939	0.5	42,939	0.5	44,226
13N	Operations Manager	0.8	0.8	0.8	-	-	-	-	-	-	-
09N	Office Manager	-	-	-	1.0	1.0	54,314	1.0	54,314	1.0	55,952
14M	Equipment Operator 4	1.0	-	-	-	-	-	-	-	-	-
10M	Equipment Operator 3	2.0	1.0	1.0	1.0	-	-	-	-	-	-
*09M	Equipment Operator 2	3.0	3.0	1.0	1.0	1.0	50,512	1.0	50,512	1.0	48,773
08M	Maintenance Worker 2	1.0	-	-	-	-	-	-	-	-	52,280
08M	Clerk 3	-	-	1.0	1.0	1.0	42,162	1.0	42,162	1.0	47,163
06M	Clerk 2	2.0	2.0	-	-	-	-	-	-	-	-
Total Positions		10.8	7.8	4.8	4.5	3.5	189,927	3.5	189,927	4.5	248,394

* Liquid Fuel Fund compliance requirement - moved Equipment Operator 2 to the General Fund

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000	GENERAL					
03	PUBLIC WORKS					
0716	STREETS					
0001	MAINTENANCE					
Account Number		2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget	
0001-02	PERMANENT WAGES	189,927	189,927	189,927	248,394	
0001-04	TEMPORARY WAGES	53,584	53,584	23,584	0	
0001-06	PREMIUM PAY	37,000	37,000	37,000	33,000	
0001-08	LONGEVITY	2,702	2,702	2,702	3,093	
0001-11	SHIFT DIFFERENTIAL	3,850	3,850	3,850	3,450	
0001-12	FICA	21,960	21,960	21,960	25,999	
0001-14	PENSION	27,956	27,956	27,956	43,414	
0001-16	INSURANCE - EMPLOYEE GRP	87,840	87,840	87,840	141,378	
0001-20	ELECTRIC POWER	23,000	23,000	23,000	23,000	
0001-26	PRINTING	2,456	2,456	2,456	2,456	
0001-28	MILEAGE REIMBURSEMENT	100	100	50	50	
0001-30	RENTALS	10,000	10,000	10,000	10,000	
0001-32	PUBLICATIONS & MEMBERSHIP	1,250	1,250	1,250	1,360	
0001-34	TRAINING & PROF. DEVELOP	6,650	6,650	4,150	4,700	
0001-42	REPAIRS & MAINTENANCE	10,240	10,240	10,240	10,240	
0001-46	OTHER CONTRACT SERVICES	3,500	3,500	3,500	17,600	
0001-54	REPAIR & MAINT SUPPLIES	227,200	227,200	227,200	552,200	
0001-56	UNIFORMS	16,836	17,192	17,192	16,764	
0001-62	FUELS, OILS & LUBRICANTS	29,500	29,500	29,500	26,500	
0001-66	CHEMICALS	158,000	158,000	158,000	148,000	
0001-68	OPERATING MATERIALS & SUPP	32,700	32,700	32,700	19,300	
0001-72	EQUIPMENT	9,000	9,000	9,000	500	
Total	MAINTENANCE	955,251	955,607	923,057	1,331,398	

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

<i>Account Number</i>	<i>2019 Budget</i>	<i>2019 Adj. Budget</i>	<i>2019 A&E</i>	<i>2020 Prop. Budget</i>
0003-02 PERMANENT WAGES	286,268	286,268	286,268	299,767
0003-04 TEMPORARY WAGES	0	967	967	0
0003-08 LONGEVITY	2,812	2,812	2,812	3,065
0003-12 FICA	23,989	23,989	23,989	23,167
0003-14 PENSION	39,937	39,937	39,937	26,838
0003-16 INSURANCE - EMPLOYEE GRP	125,485	125,485	125,485	87,397
0003-26 PRINTING	1,200	1,200	350	500
0003-28 MILEAGE REIMBURSEMENT	250	250	250	250
0003-32 PUBLICATIONS & MEMBERSHIP	1,000	1,500	1,100	1,140
0003-34 TRAINING & PROF. DEVELOP	5,200	5,200	4,500	5,200
0003-44 LEGAL SERVICES	8,000	8,000	5,000	0
0003-46 OTHER CONTRACT SERVICES	55,000	53,533	55,000	45,000
0003-50 OTHER SERVICES & CHARGES	2,000	2,000	2,000	2,000
0003-68 OPERATING MATERIALS & SUPP	1,950	2,676	1,500	1,500
Total FINANCE & BUDGET ADMINISTRATION	553,091	553,817	549,158	495,824 T

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 GENERAL
DEPT 02 FINANCE
BUREAU 0602 FINANCE
PROGRAM 0004 ACCOUNTING & FINANCIAL MANAGEMENT

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	Actual		2019		2019		2020	
	Number of Permanent Positions					Final Budget		Actual & Estimated		Proposed Budget		
		#	Salaries	#	Salaries	#	Salaries	#	Salaries	#	Salaries	
18N Deputy Fin. Dir. & Treasury	1.0	1.0	1.0	1.0	-	-	-	-	-	-	-	-
17N Treasury & Acct. Mgr.	-	-	-	-	1.0	88,634	1.0	88,634	1.0	88,634	1.0	91,312
13N Accountant	-	3.0	3.0	3.0	3.0	222,586	3.0	222,586	3.0	222,586	3.0	229,294
12N Accountant	2.0	-	-	-	-	-	-	-	-	-	-	-
09N Office Manager	-	1.0	-	-	-	-	-	-	-	-	-	-
06N Payroll Coordinator	-	-	-	-	1.0	47,034	1.0	47,034	1.0	47,034	1.0	51,532
08M Clerk 3	6.0	5.0	5.0	5.0	5.0	246,655	5.0	246,655	5.0	246,655	5.0	242,774
Total Positions	9.0	10.0	9.0	9.0	10.0	604,909	10.0	604,909	10.0	604,909	10.0	614,912

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 02 0602 0004	GENERAL FINANCE FINANCE ACCOUNTING & FINANCIAL MANAGEMENT	Account Number	2019 Budget			2019 Adj. Budget			2019 A&E			2020 Prop. Budget		
		0004-02	PERMANENT WAGES	604,909		604,909		604,909	604,909			614,912		
		0004-04	TEMPORARY WAGES	17,000		6,600		4,000	4,000			17,000		
		0004-06	PREMIUM PAY	2,000		2,000		1,400	1,400			2,000		
		0004-08	LONGEVITY	6,965		6,965		6,965	6,965			7,303		
		0004-12	FICA	48,262		48,262		48,262	48,262			48,818		
		0004-14	PENSION	71,887		71,887		71,887	71,887			78,934		
		0004-16	INSURANCE - EMPLOYEE GRP	225,873		225,873		225,873	225,873			257,050		
		0004-26	PRINTING	4,311		4,311		360	360			1,636		
		0004-28	MILEAGE REIMBURSEMENT	0		100		100	100			200		
		0004-32	PUBLICATIONS & MEMBERSHIP	1,710		1,710		1,710	1,710			1,710		
		0004-34	TRAINING & PROF. DEVELOP	7,700		5,060		3,000	3,000			7,700		
		0004-42	REPAIRS & MAINTENANCE	500		500		500	500			500		
		0004-46	OTHER CONTRACT SERVICES	7,750		10,450		7,750	7,750			7,750		
		0004-68	OPERATING MATERIALS & SUPP	1,200		2,756		1,256	1,256			1,200		
		0004-72	EQUIPMENT	0		4,770		0	0			0		
Total			ACCOUNTING & FINANCIAL MANAGEMENT	1,000,067		996,153		977,972				1,046,713		

000	GENERAL
04	POLICE
0802	POLICE
0001	POLICE OPERATIONS

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**CITY OF ALLENTOWN
PROGRAM BUDGET**

000	GENERAL	PROGRAM BUDGET			
08	PARKS AND RECREATION				
0709	PARK MAINTENANCE				
0001	GROUNDS MAINTENANCE				
Account Number		2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0001-02	PERMANENT WAGES	1,926,031	1,926,031	1,926,031	1,973,447
0001-04	TEMPORARY WAGES	0	447	0	0
0001-06	PREMIUM PAY	90,000	99,400	90,000	93,000
0001-08	LONGEVITY	28,106	28,106	28,106	26,349
0001-11	SHIFT DIFFERENTIAL	3,000	3,000	2,900	3,000
0001-12	FICA	156,606	156,606	156,606	160,328
0001-14	PENSION	309,513	309,513	309,513	313,763
0001-16	INSURANCE - EMPLOYEE GRP	972,509	972,509	972,509	1,021,774
0001-20	ELECTRIC POWER	68,000	68,000	51,000	68,000
0001-22	TELEPHONE	0	0	0	325
0001-26	PRINTING	4,275	4,275	3,800	4,000
0001-32	PUBLICATIONS & MEMBERSHIP	0	0	0	2,700
0001-34	TRAINING & PROF. DEVELOP	0	0	0	3,000
0001-42	REPAIRS & MAINTENANCE	1,228	1,228	1,228	1,228
0001-44	LEGAL SERVICES	5,000	4,000	600	0
0001-46	OTHER CONTRACT SERVICES	0	2,100	2,450	0
0001-50	OTHER SERVICES & CHARGES	0	0	0	1,410
0001-54	REPAIR & MAINT SUPPLIES	14,600	14,973	14,600	39,275
0001-64	PIPE & FITTINGS	13,000	13,000	8,500	13,000
0001-66	CHEMICALS	80,150	70,303	36,750	36,750
0001-68	OPERATING MATERIALS & SUPP	9,000	11,000	11,000	12,000
0001-72	EQUIPMENT	17,000	17,000	17,000	23,000
Total	GROUNDS MAINTENANCE	3,698,018	3,701,491	3,632,593	3,796,349

FUND	DEPT	BUREAU	PROGRAM	GENERAL	COMMUNITY DEVELOPMENT	PLANNING AND ZONING	LAND USE & DEVELOPMENT MANAGEMENT
000	09	0902	0003				

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**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
09 COMMUNITY DEVELOPMENT
0902 PLANNING AND ZONING
0001 COMMUNITY PLANNING

<i>Account Number</i>	<i>2019 Budget</i>	<i>2019 Adj. Budget</i>	<i>2019 A&E</i>	<i>2020 Prop. Budget</i>
0001-02 PERMANENT WAGES	271,670	271,670	271,670	322,817
0001-04 TEMPORARY WAGES	2,000	0	500	4,000
0001-06 PREMIUM PAY	0	100	100	0
0001-08 LONGEVITY	480	480	480	688
0001-12 FICA	20,972	20,972	20,972	21,833
0001-14 PENSION	33,547	33,547	33,547	33,152
0001-15 Employee - Health Insurance Opt Out	3,006	3,006	3,006	900
0001-16 INSURANCE - EMPLOYEE GRP	105,407	105,407	105,407	107,961
0001-22 TELEPHONE	0	575	475	0
0001-26 PRINTING	1,000	2,020	2,020	6,000
0001-28 MILEAGE REIMBURSEMENT	1,000	1,000	1,000	1,000
0001-30 RENTALS	2,000	2,300	2,300	2,000
0001-32 PUBLICATIONS & MEMBERSHIP	3,500	3,500	3,500	4,620
0001-34 TRAINING & PROF. DEVELOP	8,000	8,000	8,000	8,000
0001-40 CIVIC EXPENSES	1,000	1,000	1,000	1,000
0001-42 REPAIRS & MAINTENANCE	2,500	3,700	3,700	4,500
0001-46 OTHER CONTRACT SERVICES	212,500	321,750	321,750	347,500
0001-50 OTHER SERVICES & CHARGES	3,000	3,000	3,000	3,000
0001-62 FUELS, OILS & LUBRICANTS	0	100	100	0
0001-68 OPERATING MATERIALS & SUPP	4,800	4,800	4,800	4,800
0001-72 EQUIPMENT	1,500	1,315	1,315	1,500
Total COMMUNITY PLANNING	677,882	788,242	788,642	875,271

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 **GENERAL**
DEPT 09 **COMMUNITY DEVELOPMENT**
BUREAU 0902 **PLANNING AND ZONING**
PROGRAM 0004 **HISTORICAL & ARCH. PRESERVATION**

2015	2016	2017	2018	2019		2019		2020	
Actual				Final Budget		Actual & Estimated		Proposed Budget	
Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
-	-	-	-	0.4	27,248	0.4	27,248	0.4	28,070
-	-	-	-	-	-	-	-	0.4	28,070
-	-	-	-	-	-	-	-	0.1	6,386
0.4	0.4	0.4	0.4	-	-	0.4	-	-	-
-	0.2	0.2	0.2	0.2	9,329	0.2	9,329	0.2	9,857
0.2	-	-	-	-	-	-	-	-	-
0.6	0.6	0.6	0.6	0.6	36,577	1.0	36,577	1.1	72,382

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
09 COMMUNITY DEVELOPMENT
0902 PLANNING AND ZONING
0004 HISTORICAL & ARCH. PRESERVATION

<i>Account Number</i>	<i>2019 Budget</i>	<i>2019 Adj. Budget</i>	<i>2019 A&E</i>	<i>2020 Prop. Budget</i>
0004-02 PERMANENT WAGES	36,577	36,577	36,577	72,383
0004-06 PREMIUM PAY	0	85	85	0
0004-08 LONGEVITY	101	101	101	160
0004-12 FICA	2,806	2,806	2,806	2,914
0004-14 PENSION	4,792	4,792	4,792	4,736
0004-15 Employee - Health Insurance Opt Out	600	600	600	600
0004-16 INSURANCE - EMPLOYEE GRP	15,058	15,058	15,058	15,423
0004-34 TRAINING & PROF. DEVELOP	1,000	1,000	1,000	1,000
0004-46 OTHER CONTRACT SERVICES	62,000	93,000	93,000	43,000
0004-50 OTHER SERVICES & CHARGES	2,500	1,480	1,480	2,500
Total HISTORICAL & ARCH. PRESERVATION	125,434	155,499	155,499	142,716

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 GENERAL
DEPT 09 COMMUNITY DEVELOPMENT
BUREAU 0903 BUILDING STANDARDS & SAFETY
PROGRAM 0001 BUILDING, PLUMBING, ELECTRICAL ENFORCEMENT

	2015	2016	2017	2018	2019		2019		2020	
	Actual				Final Budget		Actual & Estimated		Proposed Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
17N Director - Bldg Standards& Safety	0.4	0.3	0.35	0.55	0.35	28,174	0.35	28,174	0.35	29,020
13N Construction Codes Supervisor	1.0	1.0	-	-	-	-	-	-	-	-
13N Building Inspector Supervisor	-	-	1.0	1.00	1.00	72,462	1.00	72,462	1.00	73,632
13N Plans Examiner	-	-	1.0	1.00	1.00	66,092	1.00	66,092	1.00	68,094
12N Building Inspector Asst. Supervisor	-	-	1.0	1.00	1.00	68,068	1.00	68,068	-	-
10N Codes Coordinator	1.0	1.0	-	-	-	-	-	-	-	-
19M Combination Inspector	-	-	-	2.00	2.00	99,300	2.00	99,300	1.00	62,434
18M Electrical Inspector	-	2.0	2.0	2.00	2.00	122,381	2.00	122,381	2.00	127,470
18M Plumbing/Mechanical Inspector	-	2.0	2.0	2.00	2.00	108,572	2.00	108,572	2.00	130,589
18M(b) Building Inspector	-	-	3.0	3.00	3.00	172,253	3.00	172,253	3.00	187,395
16M Electrical Inspector	2.0	-	-	-	-	-	-	-	-	-
16M Plumbing/Mechanical Inspector	2.0	-	-	-	-	-	-	-	-	-
16M Building Inspector	3.0	3.0	-	-	-	-	-	-	-	-
13M Financial Specialist	0.4	0.35	0.35	-	-	-	-	-	-	-
08M Permits Technician	3.0	3.0	3.0	3.00	3.00	146,193	3.00	146,193	3.00	152,458
08M Clerk 3	0.2	0.2	0.3	1.00	1.00	49,331	1.00	49,331	1.00	51,059
06M Clerk 2	-	-	-	1.0	1.00	35,571	1.00	35,571	1.00	38,402
Total Positions	12.9	12.9	14.0	17.55	17.35	968,397	17.35	968,397	15.35	920,553

CITY OF ALLENTOWN
PROGRAM BUDGET

000	GENERAL		2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
09	COMMUNITY DEVELOPMENT					
0903	BUILDING STANDARDS & SAFETY					
0001	BUILDING, PLUMBING, ELECTRICAL ENFORCE					
Account Number			2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0001-02	PERMANENT WAGES		968,397	968,397	968,397	920,553
0001-04	TEMPORARY WAGES		0	0	0	12,000
0001-06	PREMIUM PAY		20,000	52,300	52,300	40,000
0001-08	LONGEVITY		8,292	8,292	8,292	9,145
0001-11	SHIFT DIFFERENTIAL		800	1,200	1,200	1,600
0001-12	FICA		76,308	76,308	76,308	83,430
0001-14	PENSION		137,384	137,384	137,384	136,950
0001-16	INSURANCE - EMPLOYEE GRP		431,668	431,668	431,668	445,982
0001-26	PRINTING		400	600	600	400
0001-28	MILEAGE REIMBURSEMENT		550	550	500	550
0001-30	RENTALS		1,000	1,000	1,000	1,000
0001-32	PUBLICATIONS & MEMBERSHIP		5,390	5,390	5,390	5,390
0001-34	TRAINING & PROF. DEVELOP		13,360	8,860	8,860	13,000
0001-42	REPAIRS & MAINTENANCE		2,500	2,500	2,500	2,500
0001-44	LEGAL SERVICES		1,000	1,000	1,000	0
0001-46	OTHER CONTRACT SERVICES		200,300	327,650	347,650	265,475
0001-50	OTHER SERVICES & CHARGES		3,650	3,650	3,650	6,800
0001-56	UNIFORMS		3,860	3,860	3,860	2,450
0001-68	OPERATING MATERIALS & SUPP		3,500	3,172	3,172	2,500
0001-72	EQUIPMENT		5,000	5,000	5,000	3,000
0001-90	REFUNDS		500	500	500	500
Total	BUILDING, PLUMBING, ELECTRICAL ENFORCE		1,883,959	2,039,281	2,059,231	1,953,225

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 **GENERAL**
DEPT 09 **COMMUNITY DEVELOPMENT**
BUREAU 0903 **BUILDING STANDARDS & SAFETY**
PROGRAM 0006 **PRESALES**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		<u>2019</u>		<u>2020</u>	
	<u>Actual</u>				<u>Final Budget</u>		<u>Actual & Estimated</u>		<u>Proposed Budget</u>	
	<u>Number of Permanent Positions</u>				<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>
17N Bldg. Stand. & Safety Dir.	-	-	-	0.10	0.30	24,149	0.30	24,149	0.3	24,874
13N Housing Supervisor	-	-	-	-	-	-	-	-	0.1	6,588
09N Office Manager	-	-	-	-	-	-	-	-	0.1	5,933
14M Housing Inspector	-	-	-	4.00	3.00	157,825	3.00	157,825	2.0	118,894
14M Housing Inspector- Bilingual	-	-	-	1.00	1.00	57,421	1.00	57,421	-	-
08M Clerk 3	-	-	-	2.00	2.00	86,575	2.00	86,575	1.0	51,059
Total Positions	-	-	-	7.1	6.3	325,970	6.3	325,970	3.5	207,349

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
09 COMMUNITY DEVELOPMENT
0903 BUILDING STANDARDS & SAFETY
0006 PRE-SALES

<i>Account Number</i>	<i>2019 Budget</i>	<i>2019 Adj. Budget</i>	<i>2019 A&E</i>	<i>2020 Prop. Budget</i>
0006-02 PERMANENT WAGES	325,970	325,970	325,171	207,349
0006-06 PREMIUM PAY	0	5,000	5,000	4,500
0006-08 LONGEVITY	5,698	5,698	5,698	5,219
0006-11 SHIFT DIFFERENTIAL	0	500	500	100
0006-12 FICA	23,843	23,843	23,843	16,574
0006-14 PENSION	32,748	32,748	32,748	27,627
0006-16 INSURANCE - EMPLOYEE GRP	102,898	102,898	102,898	89,968
0006-26 PRINTING	0	585	585	0
0006-32 PUBLICATIONS & MEMBERSHIP	2,000	1,000	279	200
0006-34 TRAINING & PROF. DEVELOP	2,500	2,500	1,500	1,000
0006-42 REPAIRS & MAINTENANCE	1,000	1,000	1,000	1,000
0006-46 OTHER CONTRACT SERVICES	3,700	3,115	3,115	500
0006-50 OTHER SERVICES & CHARGES	500	500	500	500
0006-56 UNIFORMS	600	600	380	400
0006-68 OPERATING MATERIALS & SUPP	1,500	64	64	200
Total PRE-SALES	502,957	506,021	503,281	355,137

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 000 **GENERAL**
DEPT 09 **COMMUNITY DEVELOPMENT**
BUREAU 0901 **DIRECTOR - COMMUNITY DEVELOPMENT**
PROGRAM 0001 **ADMINISTRATION**

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
	Actual				Final Budget	Actual & Estimated	Proposed Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries
21A Community Development Director	0.9	0.9	0.9	0.9	0.9	97,859	0.9	100,807
17N CD Operations Manager	1.0	1.0	-	1.0	1.0	87,334	1.0	98,722
13N HUD Grants Accountant	-	-	0.4	0.4	0.4	-	-	-
11N Human Relations Officer	-	-	-	-	1.0	67,574	1.0	69,602
07N Executive Secretary	1.0	1.0	1.0	1.0	1.0	53,222	1.0	56,888
Total Positions	2.9	2.9	2.3	3.3	4.3	305,989	4.3	326,019

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 09 0901 0001	GENERAL COMMUNITY DEVELOPMENT DIRECTOR - COMMUNITY DEVELOPMENT ADMINISTRATION	2019 Budget				2019 Adj. Budget				2019 A&E				2020 Prop. Budget			
		Account Number															
		0001-02	PERMANENT WAGES		305,989		305,989		305,989		305,989		305,989		326,019		
		0001-04	TEMPORARY WAGES		15,000		20,000		20,000		15,000		15,000		15,000		
		0001-06	PREMIUM PAY		500		500		500		200		200		500		
		0001-08	LONGEVITY		1,413		1,413		1,413		1,413		1,413		1,611		
		0001-11	SHIFT DIFFERENTIAL		39		39		39		39		39		39		
		0001-12	FICA		24,702		24,702		24,702		24,702		24,702		25,423		
		0001-14	PENSION		26,359		26,359		26,359		26,359		26,359		30,784		
		0001-15	Employee - Health Insurance Opt Out		1,500		1,500		1,500		1,500		1,500		1,500		
		0001-16	INSURANCE - EMPLOYEE GRP		82,820		82,820		82,820		82,820		82,820		100,250		
		0001-26	PRINTING		12,500		7,500		7,500		7,500		7,500		12,500		
		0001-28	MILEAGE REIMBURSEMENT		250		250		250		250		250		250		
		0001-30	RENTALS		9,728		9,728		9,728		9,728		9,728		10,000		
		0001-32	PUBLICATIONS & MEMBERSHIP		2,000		1,900		1,900		2,000		2,000		4,500		
		0001-34	TRAINING & PROF. DEVELOP		10,000		10,000		10,000		10,000		10,000		25,000		
		0001-40	CIVIC EXPENSES		129,500		99,545		99,545		164,545		164,545		131,500		
		0001-41	ARTS EXPENSES		50,000		50,000		50,000		50,000		50,000		100,000		
		0001-46	OTHER CONTRACT SERVICES		17,180		117,180		117,180		117,180		117,180		34,100		
		0001-50	OTHER SERVICES & CHARGES		6,000		6,000		6,000		6,000		6,000		6,000		
		0001-68	OPERATING MATERIALS & SUPP		1,000		1,000		1,000		1,000		1,000		1,500		
		0001-72	EQUIPMENT		8,000		8,000		8,000		8,000		8,000		7,500		
Total		ADMINISTRATION			704,480		774,425		774,425		834,225		834,225		833,976		

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 004 LIQUID FUELS
DEPT 03 PUBLIC WORKS
BUREAU 4741 LIQUID FUELS FUND
PROGRAM 0001 MAINTENANCE/RESURFACING

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	2019		2019		2020	
	Actual				Final Budget		Actual & Estimated		Proposed Budget	
	Number of Permanent Positions				#	Salaries	#	Salaries	#	Salaries
13N Chief Maintenance Super	1.0	1.0	1.0	1.0	1.0	68,068	1.0	68,068	1.0	70,122
11N Maintenance Supervisor	3.0	3.0	3.0	3.0	3.0	183,872	3.0	183,872	3.0	172,536
15M Equipment Operator 5	1.0	1.0	1.0	1.0	1.0	56,079	1.0	56,079	1.0	59,630
14M Equipment Operator 4	1.0	2.0	2.0	2.0	2.0	114,842	2.0	114,842	2.0	118,894
14M Paving Specialist	1.0	1.0	1.0	1.0	1.0	54,368	1.0	54,368	1.0	57,067
10M Equipment Operator 3	2.0	2.0	2.0	2.0	2.0	101,334	2.0	101,334	2.0	94,522
*09M Equipment Operator 2	1.0	1.0	2.0	2.0	2.0	88,510	2.0	88,510	2.0	104,560
08M Maintenance Worker 2	11.0	13.0	13.0	13.0	14.0	599,485	14.0	599,485	14.0	631,026
06M Maintenance Worker 1	4.0	4.0	4.0	4.0	4.0	167,318	4.0	167,318	4.0	173,420
Total Positions	25.0	28.0	29.0	29.0	30.0	1,433,876	30.0	1,433,876	30.0	1,481,777

* Liquid Fuel Fund compliance requirement - moved Equipment Operator 2 to the Solid Waste Fund

CITY OF ALLENTOWN
PROGRAM BUDGET

004 LIQUID FUELS
03 PUBLIC WORKS
4741 LIQUID FUELS FUND
0001 MAINTENANCE/RESURFACING

Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0001-02 PERMANENT WAGES	1,433,876	1,433,876	1,433,876	1,481,777
0001-06 PREMIUM PAY	121,500	121,500	121,500	117,500
0001-08 LONGEVITY	18,208	18,208	18,208	19,142
0001-11 SHIFT DIFFERENTIAL	13,814	13,814	13,814	13,414
0001-12 FICA	121,436	121,436	121,436	120,705
0001-14 PENSION	239,623	239,623	239,623	228,909
0001-16 INSURANCE - EMPLOYEE GRP	752,910	752,910	752,910	745,445
0001-30 RENTALS	10,000	10,000	10,000	10,000
0001-46 OTHER CONTRACT SERVICES	7,700	7,700	7,700	2,500
0001-54 REPAIR & MAINT SUPPLIES	800,000	800,000	800,000	800,000
0001-66 CHEMICALS	256,000	256,000	256,000	256,000
0001-72 EQUIPMENT	165,740	165,740	165,740	241,240
0001-76 CONSTRUCTION CONTRACTS	50,000	50,000	50,000	50,000
0001-88 INTERFUND TRANSFERS	61,760	61,760	61,760	66,786
Total	4,052,567	4,052,567	4,052,567	4,153,418
MAINTENANCE/RESURFACING				

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 085 SOLID WASTE
DEPT 03 PUBLIC WORKS
BUREAU 8005 RECYCLING AND SOLID WASTE
PROGRAM 0001 COLL/DISPOSAL/RECYCLING

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		<u>2019</u>		<u>2020</u>	
	<u>Actual</u>				<u>Final Budget</u>		<u>Actual & Estimated</u>		<u>Proposed Budget</u>	
	<u>Number of Permanent Positions</u>				<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>
21A Dir of Public Works	0.3	0.3	0.3	0.3	0.3	22,542	0.3	22,542	0.3	37,541
18N Deputy Director of PW	0.5	0.5	0.5	0.5	0.5	51,454	0.5	51,454	0.5	38,701
16N Mgr - Recycling/SW	1.0	1.0	1.0	1.0	1.0	84,474	1.0	84,474	1.0	86,996
13N Operations Manager	1.0	1.0	1.0	1.0	1.0	66,638	1.0	66,638	1.0	71,214
13N PW Operations Manager	0.2	0.2	0.2	0.2	0.2	13,842	0.2	13,842	0.2	14,258
10N Recycling Coordinator	1.0	1.0	1.0	1.0	1.0	58,344	1.0	58,344	1.0	50,648
09N Education Manager	1.0	1.0	1.0	1.0	1.0	54,158	1.0	54,158	1.0	55,796
09N Office Manager	1.0	1.0	1.0	1.0	1.0	58,734	1.0	58,734	1.0	60,502
15M Waste & Recycling Oper	2.0	2.0	2.0	2.0	2.0	117,908	2.0	117,908	2.0	122,062
15M Tax Examiner	1.0	1.0	1.0	1.0	1.0	44,005	1.0	44,005	1.0	47,515
10M Maintenance Worker 3	-	-	-	1.0	1.0	51,773	1.0	51,773	1.0	53,578
08M Maintenance Worker 2	7.0	6.0	6.0	6.0	6.0	287,005	6.0	287,005	6.0	278,358
06M Clerk 2	4.0	4.0	4.0	4.0	4.0	156,990	4.0	156,990	4.0	172,635
Total Positions	20.0	19.0	19.0	20.0	20.0	1,067,867	20.0	1,067,867	20.0	1,089,805

**CITY OF ALLENTOWN
PROGRAM BUDGET**

085 SOLID WASTE
03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE
0001 COLLECTION/DISPOSAL/RECYCLING

<i>Account Number</i>	<i>2019 Budget</i>	<i>2019 Adj. Budget</i>	<i>2019 A&E</i>	<i>2020 Prop. Budget</i>
0001-02 PERMANENT WAGES	1,017,867	1,017,867	1,017,867	1,053,219
0001-04 TEMPORARY WAGES	101,361	101,361	101,361	107,558
0001-06 PREMIUM PAY	65,500	62,500	62,500	65,500
0001-08 LONGEVITY	12,323	12,323	12,323	11,815
0001-11 SHIFT DIFFERENTIAL	6,550	6,550	6,550	6,550
0001-12 FICA	92,076	92,076	92,076	95,018
0001-14 PENSION	159,749	159,749	159,749	157,868
0001-16 INSURANCE - EMPLOYEE GRP	501,940	501,940	501,940	514,100
0001-20 ELECTRIC POWER	16,000	16,000	15,000	15,000
0001-22 TELEPHONE	840	840	840	852
0001-24 POSTAGE & SHIPPING	24,000	24,000	24,000	24,000
0001-26 PRINTING	5,504	5,504	5,504	2,500
0001-28 MILEAGE REIMBURSEMENT	1,550	1,550	1,550	1,550
0001-30 RENTALS	276,600	276,600	276,600	258,900
0001-32 PUBLICATIONS & MEMBERSHIP	2,960	2,960	2,960	3,430
0001-34 TRAINING & PROF. DEVELOP	5,500	5,300	6,300	8,000
0001-40 CIVIC EXPENSES	150	150	0	100
0001-42 REPAIRS & MAINTENANCE	43,500	38,500	38,500	43,500
0001-46 OTHER CONTRACT SERVICES	9,619,863	10,621,464	10,621,464	10,010,074
0001-50 OTHER SERVICES & CHARGES	105,200	66,200	105,200	82,700
0001-54 REPAIR & MAINT SUPPLIES	37,000	45,868	46,268	43,100
0001-56 UNIFORMS	8,628	8,628	8,628	7,828
0001-62 FUELS, OILS & LUBRICANTS	140,000	140,000	140,000	115,000
0001-66 CHEMICALS	800	1,200	1,200	1,200
0001-68 OPERATING MATERIALS & SUPP	36,295	31,295	36,295	26,295
0001-72 EQUIPMENT	262,500	189,500	189,500	284,200
0001-76 CONSTRUCTION CONTRACTS	100,000	0	50,000	50,000
0001-86 GENERAL CITY CHARGES	972,168	972,168	972,168	1,020,407
0001-88 INTERFUND TRANSFERS	210,656	210,656	210,656	200,366
0001-90 REFUNDS	45,000	45,000	45,000	45,000
Total COLLECTION/DISPOSAL/RECYCLING	13,872,080	14,657,749	14,751,999	14,255,630
		371		

CITY OF ALLENTOWN
PROGRAM BUDGET

085 SOLID WASTE
03 PUBLIC WORKS
8005 RECYCLING & SOLID WASTE
0003 STREET CLEANING

Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0003-02 PERMANENT WAGES	760,716	760,716	760,716	717,064
0003-06 PREMIUM PAY	60,000	60,000	60,000	56,000
0003-08 LONGEVITY	15,341	15,341	15,341	7,413
0003-11 SHIFT DIFFERENTIAL	6,000	6,000	15,341	5,600
0003-12 FICA	64,417	64,417	64,417	60,135
0003-14 PENSION	127,799	127,799	127,799	118,401
0003-16 INSURANCE - EMPLOYEE GRP	401,552	401,552	401,552	385,575
0003-26 PRINTING	4,200	4,200	4,200	6,200
0003-30 RENTALS	25,000	20,300	20,300	0
0003-32 PUBLICATIONS & MEMBERSHIP	400	400	400	400
0003-42 REPAIRS & MAINTENANCE	6,400	6,400	6,400	6,400
0003-46 OTHER CONTRACT SERVICES	70,657	70,657	70,657	27,910
0003-50 OTHER SERVICES & CHARGES	200	200	150	200
0003-54 REPAIR & MAINT SUPPLIES	32,225	32,225	32,225	12,225
0003-56 UNIFORMS	7,787	8,037	8,037	7,367
0003-68 OPERATING MATERIALS & SUPP	6,370	6,370	6,370	2,960
0003-72 EQUIPMENT	40,000	44,700	44,700	0
0003-86 GENERAL CITY CHARGES	51,030	51,030	51,030	0
Total STREET CLEANING	1,680,094	1,680,344	1,689,635	1,413,850

**CITY OF ALLENTOWN
PERSONNEL SUMMARY**

FUND 105 RENTAL UNIT FUND
DEPT 09 COMMUNITY DEVELOPMENT
BUREAU 0903 BUILDING STANDARDS & SAFETY
PROGRAM 0005 RENTAL UNIT INSPECTION

Moved from CED, Building Standards & Safety, Rental Unit Inspection program

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>		<u>2019</u>		<u>2020</u>	
	<u>Actual</u>				<u>Final Budget</u>		<u>Actual & Estimated</u>		<u>Proposed Budget</u>	
	<u>Number of Permanent Positions</u>				<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>	<u>#</u>	<u>Salaries</u>
17N Director – Bldg Standards & Safety	-	-	-	-	-	-	-	-	0.35	29,020
13N Housing Supervisor	-	-	-	-	-	-	-	-	0.90	59,296
09N Office Manager	-	-	-	-	-	-	-	-	0.90	53,399
14M Housing Inspector	-	-	-	-	-	-	-	-	12.00	679,357
14M Housing Inspector-Bilingual	-	-	-	-	-	-	-	-	2.00	118,894
08M Clerk 3	-	-	-	-	-	-	-	-	4.00	193,277
Total Positions	-	-	-	-	-	-	-	-	20.15	1,133,242

CITY OF ALLENTOWN
PROGRAM BUDGET

105 RENTAL UNIT FUND
09 COMMUNITY DEVELOPMENT
0903 BUILDING STANDARDS & SAFETY
0005 RENTAL UNIT INSPECTIONS

Account Number	2019 Budget	2019 Adj. Budget	2019 A&E	2020 Prop. Budget
0005-02 PERMANENT WAGES	0	0	0	1,133,242
0005-06 PREMIUM PAY	0	0	0	20,000
0005-08 LONGEVITY	0	0	0	23,466
0005-11 SHIFT DIFFERENTIAL	0	0	0	2,500
0005-12 FICA	0	0	0	89,855
0005-14 PENSION	0	0	0	159,052
0005-16 INSURANCE - EMPLOYEE GRP	0	0	0	517,956
0005-22 TELEPHONE	0	0	0	5,500
0005-32 PUBLICATIONS & MEMBERSHIP	0	0	0	1,500
0005-34 TRAINING & PROF. DEVELOP	0	0	0	7,000
0005-42 REPAIRS & MAINTENANCE	0	0	0	2,000
0005-44 LEGAL SERVICES	0	0	0	2,000
0005-46 OTHER CONTRACT SERVICES	0	0	0	76,100
0005-50 OTHER SERVICES & CHARGES	0	0	0	3,000
0005-56 UNIFORMS	0	0	0	5,000
0005-58 OFFICE SUPPLIES	0	0	0	2,000
0005-62 FUELS, OILS & LUBRICANTS	0	0	0	10,000
0005-68 OPERATING MATERIALS & SUPP	0	0	0	3,000
0005-72 EQUIPMENT	0	0	0	40,500
0005-78 CONTINGENCY	0	0	0	25,000
0005-86 GENERAL CITY CHARGES	0	0	0	289,000
0005-90 REFUNDS	0	0	0	3,000
Total RENTAL UNIT INSPECTIONS	0	0	0	2,420,671

**CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY REPORT**

	<u>2019 Budget</u>	<u>2019 Adj. Budget</u>	<u>2019 A&E</u>	<u>2020 Budget</u>
Actual Unrestricted Cash Balance 01/01/2019			11,491,053	
Projected Unrestricted Cash Balance 01/01/2020				10,861,267
Revenues:				
Taxes:				
Real Estate Tax:				
000-2900 Earned Income - ACT 205	4,000,000	4,000,000	3,900,000	4,200,000
000-2901 City R/E Current	37,135,000	37,135,000	37,100,000	37,500,000
000-2903 City R/E Prior	1,300,000	1,300,000	1,200,000	1,250,000
Act 511 Taxes:				
000-2905 Local Services Tax	1,700,000	1,700,000	1,700,000	1,800,000
000-2906 Earned Income Tax	29,400,000	29,400,000	30,300,000	31,300,000
000-2907 Deed Transfer Tax	1,650,000	1,650,000	1,900,000	1,900,000
000-2909 Business Privilege Tax	7,800,000	7,800,000	8,200,000	8,300,000
000-2910 Amusement Device Tax	11,000	11,000	10,000	10,000
000-2911 Per Cap Tax (Prior Year)	0	0	25,000	0
Total Taxes	82,996,000	82,996,000	84,335,000	86,260,000
000-2913 Bus Priv License	425,000	425,000	425,000	625,000
000-2914 Liquor License Revenue	60,000	60,000	60,000	60,000
000-2916 Building Permits & Fees	1,250,000	1,250,000	1,250,000	1,350,000
000-2918 Plumbing Permits & Fees	280,000	280,000	200,000	210,000
000-2920 Electrical Permits & Fees	405,000	405,000	405,000	430,000
000-2921 Sheet Metal Technician License Fees	30,000	30,000	30,000	45,000
000-2922 Billboard Sign Permits	10,000	10,000	10,000	10,000
000-2924 Zoning Permits & Fees	90,702	90,702	300,000	300,000
000-2926 Health Bureau Permits/Lic	250,000	250,000	254,950	255,000
000-2928 Fire Dept Inspection Fees	85,000	85,000	85,000	120,000
000-2929 Police Permit	1,500	1,500	1,500	1,500
000-2930 Other Permits & Licenses	100,946	100,946	200,000	200,000
000-2931 CATV Franchise Fees	1,470,000	1,470,000	1,470,000	1,470,000
000-2932 Rental Registration/License Fee	4,068,750	4,068,750	2,300,000	0
000-2933 Presales Inspections	171,050	171,050	250,000	250,000
000-2934 Vacant Property Registration	225,000	225,000	50,000	50,000
000-2940 Shade Tree Permits/Fees	2,000	2,000	7,500	5,000
Total Permits & Licenses	8,924,948	8,924,948	7,298,950	5,381,500

**CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY REPORT**

	<u>2019 Budget</u>	<u>2019 Adj. Budget</u>	<u>2019 A&E</u>	<u>2020 Budget</u>
Charges for Services:				
<u>Department Earnings:</u>				
000-3101 Tax Certifications	143,000	143,000	143,000	143,000
000-3102 Municipal Certifications	15,000	15,000	15,000	15,000
000-3106 Printer/Copier Fees	75,000	75,000	75,000	75,000
000-3204 Street Excav & Rest	70,000	70,000	100,000	90,000
000-3205 Warrants of Survey	40,000	40,000	40,000	40,000
000-3208 Towing Agreements	288,000	288,000	288,000	300,000
000-3410 Health Bureau Services	117,080	117,080	116,281	108,130
000-3417 EMS Transit Fees	4,045,000	4,045,000	4,000,000	4,180,000
000-3495 Other Charges for Service	30,000	30,000	75,000	30,000
000-3497 Police Extra Duty Jobs	450,000	450,000	450,000	550,000
000-3999 W/S Prior	396,000	396,000	462,085	200,000
Total Department Earnings	5,669,080	5,669,080	5,764,366	5,731,130
<u>Municipal Recreation:</u>				
000-3430 Swimming Pool Fees	355,000	355,000	280,852	310,000
000-3435 Recreation	107,500	107,500	81,067	87,500
Total Municipal Recreation	462,500	462,500	361,919	397,500
000-3490 Gen Fund Svc Charges	1,809,601	1,809,601	1,809,601	2,135,098
Total Charges for Services	7,941,181	7,941,181	7,935,886	8,263,728
Fines and Forfeits:				
000-4110 District Court	300,000	300,000	221,726	250,000
000-4112 Fines & Restitution	145,000	145,000	140,000	145,000
000-4113 Allentown Parking Authority Reimb	750,000	750,000	200,000	300,000
Total Fines and Forfeits	1,195,000	1,195,000	561,726	695,000
Intergovernmental Revenue:				
000-5213 3rd Party Reimbursements	1,750	1,750	1,750	1,750
000-5215 Health Categorical Grant	2,022,179	2,022,179	2,093,453	2,203,457
000-5229 Fire Training	12,000	12,000	44,000	50,000
000-5230 Police Training	200,000	247,680	327,000	300,000
000-5231 Police Grants	248,900	521,998	220,000	0
000-5233 Police Reimbursements	510,000	510,000	700,000	530,000
000-5240 Other Grants & Misc	591,780	736,780	736,780	458,461
000-5241 State Aid Pension	4,500,000	4,500,000	4,939,233	5,101,809
000-6195 Casino Fee	4,550,000	4,550,000	3,800,000	3,900,000
Total Intergovernmental Revenue	12,636,609	13,102,387	12,862,216	12,545,477

**CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY REPORT**

	<u>2019 Budget</u>	<u>2019 Adj. Budget</u>	<u>2019 A&E</u>	<u>2020 Budget</u>
000-6141 Interest on Investments	250,000	250,000	225,000	180,000
Other Income:				
000-6100 Utility Realty Tax	75,000	75,000	75,000	75,000
000-6110 PILOT	129,937	129,937	129,937	129,937
000-6130 Rental of City Property	175,000	175,000	175,000	175,000
000-6139 Marketing/Advertising	175,000	175,000	138,762	250,000
000-6140 Contributions	100,000	107,813	17,500	100,000
000-6142 Gain/Loss on Investments	0	0	50,000	80,000
000-6155 ANIZDA	362,000	362,000	305,588	365,000
000-6161 Sale of City Property	200,000	200,000	125,000	200,000
000-6165 Health Violation Tickets	16,000	16,000	12,580	16,000
000-6170 Miscellaneous	366,711	366,711	600,000	595,000
000-6172 MUNI CLAIM RECOVERY	320,000	320,000	250,000	250,000
000-6173 Portnoff Fees Collected	1,000	1,000	0	1,000
000-6177 Fire Dept Miscellaneous	3,000	3,000	12,000	10,000
000-6180 Damage to City Property	25,000	25,000	25,000	0
000-6191 Lights Parkway - Admissions	200,000	200,000	200,000	200,000
000-6192 Lights Parkway - Sponsors	12,500	12,500	12,500	12,500
000-6193 Recreation/Special Events	0	0	30	0
000-6194 Special Events/DCED	34,000	34,000	25,000	34,000
000-6196 ARTS COMMISSION	14,000	14,000	0	0
Total Other Income	2,209,148	2,216,961	2,228,897	2,493,437
Other Financing Sources:				
Operating Transfers In:				
000-7112 CDBG Reimbursements	405,078	405,078	0	0
000-7120 WATER/SEWER LEASE - ANNUAL SEC 3.23	520,000	520,000	525,000	535,000
000-7122 TRANSFER FROM A.O. FUND	0	0	0	217,210
Total Other Financing Sources	925,078	925,078	525,000	752,210
Total Revenue	117,077,964	117,551,555	115,972,675	116,571,352

**CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY REPORT**

	<u>2019 Budget</u>	<u>2019 Adj. Budget</u>	<u>2019 A&E</u>	<u>2020 Budget</u>
EXPENDITURES:				
02 PERMANENT WAGES	45,289,450	45,289,450	45,288,651	46,073,965
Vacancy Factor	(2,100,000)	(2,100,000)	(2,000,000)	(2,130,000)
03 HOLIDAY PAY	1,442,095	1,442,095	1,523,831	1,681,947
04 TEMPORARY WAGES	1,386,932	1,369,662	1,050,966	1,337,728
05 EDUCATION PAY	135,050	135,050	119,050	135,400
06 PREMIUM PAY	3,808,706	3,918,841	4,021,205	3,750,897
07 EXTRA DUTY PAY	601,028	601,028	450,000	450,000
08 LONGEVITY	696,314	696,314	695,936	691,879
09 UNIFORM ALLOWANCE	169,900	169,900	159,450	168,700
11 SHIFT DIFFERENTIAL	267,731	269,130	261,140	273,255
12 FICA	2,087,859	2,087,859	2,087,859	2,099,636
14 PENSION	14,476,261	14,476,261	14,476,261	15,318,474
15 EMPLOYEE- HEALTH INSURANCE OPT-OUT	19,016	19,016	14,009	12,254
16 INSURANCE - EMPLOYEE GRP	16,669,429	16,669,429	16,669,429	16,691,549
Total Personnel	84,949,771	85,044,035	84,817,787	86,555,684
20 ELECTRIC POWER	1,045,508	1,031,508	1,011,197	1,051,908
22 TELEPHONE	252,544	341,311	321,075	323,245
24 POSTAGE & SHIPPING	144,250	144,600	144,500	152,400
26 PRINTING	150,932	172,578	137,797	170,092
28 MILEAGE REIMBURSEMENT	16,072	16,272	8,865	10,865
30 RENTALS	756,009	767,409	764,545	769,655
32 PUBLICATIONS & MEMBERSHIP	183,231	181,790	162,672	169,594
34 TRAINING & PROF. DEVELOP	446,959	424,982	304,957	398,071
40 CIVIC EXPENSES	220,690	262,945	261,255	199,240
41 ARTS EXPENSES	100,000	100,000	100,000	100,000
42 REPAIRS & MAINTENANCE	931,777	945,181	840,900	1,702,506
44 PROF SERVICES FEES	230,250	229,250	222,850	296,750
46 OTHER CONTRACT SERVICES	6,750,643	7,553,353	6,925,661	5,926,909
48 GRANT, NON-CITY CHARGES	0	29,978	29,900	0
50 OTHER SERVICES & CHARGES	1,012,141	1,024,416	941,647	697,426
Total Services & Charges	12,241,006	13,225,573	12,177,821	11,968,661

**CITY OF ALLENTOWN
GENERAL FUND (000) SUMMARY REPORT**

	<u>2019 Budget</u>	<u>2019 Adj. Budget</u>	<u>2019 A&E</u>	<u>2020 Budget</u>
54 REPAIR & MAINT SUPPLIES	596,650	603,325	595,400	949,765
55 PROPERTY REPAIRS	40,000	40,000	40,000	40,000
56 UNIFORMS	527,150	588,074	568,145	532,781
62 FUELS, OILS & LUBRICANTS	1,087,244	1,087,344	1,083,744	1,024,244
64 PIPE & FITTINGS	28,000	24,000	19,500	22,000
66 CHEMICALS	257,490	257,490	211,590	204,290
68 OPERATING MATERIALS & SUPP	1,063,601	1,052,841	1,077,736	986,848
Total Materials & Supplies	3,600,135	3,653,074	3,596,115	3,759,928
72 EQUIPMENT	916,456	1,262,549	1,177,871	634,776
78 CONTINGENCY	150,000	15,200	15,200	150,000
84 CAPITAL FUND CONTRIBUTION	1,273,500	1,273,500	1,273,500	833,000
Total Capital Outlay	2,339,956	2,551,249	2,466,571	1,617,776
88 INTERFUND TRANSFERS	12,829,492	13,375,492	13,375,492	15,159,781
90 REFUNDS	196,300	187,800	168,675	170,800
Total Sundry	13,025,792	13,563,292	13,544,167	15,330,581
Total Expenditures	116,156,660	118,037,223	116,602,461	119,232,630
Projected Unrestricted Cash Balance			10,861,267	8,199,989