



CITY OF ALLENTOWN

29887

RESOLUTION

R97 – 2019

Introduced by the Administration on November 13, 2019

Approval of Transfer: \$165,000 in Community and Economic Development – During the 2019 budget preparation process unused Lead Grant funds were not included in the budget. As a result, approximately \$165,000 went to the unappropriated balance of the General Fund on December 31, 2019. This error was recently discovered while trying to process the remaining contractor invoices from Account #000-07-0604-0001-46 (Other Contract Services), 000-07-0604-0001-50 (Other Services and Charges), and 000-09-0901-0001-40 (Civic Expenses) to Account #000-09-0901-0006-46 (Other Contract Services).

Resolved by the Council of the City of Allentown, That

WHEREAS, the Administration has requested Council approve the following transfers:

- Transfer \$165,000 in Community and Economic Development – During the 2019 budget preparation process unused Lead Grant funds were not included in the budget. As a result approximately \$165,000 went to the unappropriated balance of the General Fund on December 31, 2019. This error was recently discovered while trying to process the remaining contractor invoices from Account #000-07-0604-0001-46 (Other Contract Services), 000-07-0604-0001-50 (Other Services and Charges), and 000-09-0901-0001-40 (Civic Expenses) to Account #000-09-0901-0006-46 (Other Contract Services).

NOW, THEREFORE, BE IT RESOLVED that City Council hereby approves the transfers.

	Yea	Nay
Candida Affa	X	
Julio A. Guridy	X	
Daryl Hendricks	X	
Cynthia Mota	X	
Courtney Robinson		
Ed Zucal	X	
Roger MacLean, Pres.		
TOTAL	5	0

THIS IS TO CERTIFY, That the above copy of Resolution No. 29887 was adopted by the City Council of Allentown on the 13th day of November, 2019, and is on file in the City Clerk's Office.

Michael P. Huel

City Clerk

NOV 06 2019

" Period:

Ref #

Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

Tom Williams, CD Operations Manager

Community Development

\$165,000.00

[illegible]

000-09-0901-0006-46	\$165,000.00	\$183,605.00	\$233.49	165,233.49
Other Contract Services				

During the 2019 budget preparation process unused Lead Grant funds were not included in the budget. As a result approximately \$165,000 went to the unappropriated balance of the General Fund on December 31,2018. This error was recently discovered while trying to process the remaining contractor invoices.

Funds budgeted for Credit Card fees were not needed due to no vendor chosen in 2019 for this service.
Contractual Staff Augmentation services were not as costly as originally anticipated. No additional funds for this will be needed for the remainder of 2019.
Funds budgeted for Non-Profit contributions was not used due to lack of a program to distribute the funds.

Amount is greater than \$5,000.00

Department Head:

Director of Finance:

City Controller (if amount is greater than \$5,000):

Mayor or Managing Director (if amount is greater than \$5,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

Date:

Date:

Date:

Date:

Roger MacLean, President:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Julio Guridy, Vice President:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Candida Alfa, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Courtney Robinson, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved	<input type="checkbox"/> Disapproved	Date: