



CITY OF ALLENTOWN

No. 92

**RESOLUTION**

**R - 2019**

***Introduced by the Administration on November 6, 2019***

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**Authorization for Engagement of Professional Services with Synergy Environmental, Inc., in the amount of \$24,590.00 in accordance with the PaDEP the City is in need of a Site Characterization Report, for the removal of the current underground storage tanks, in accordance with the provisions detailed in section 245.309 of the PADEP Corrective Action Process (CAP) regulations.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Contract dated November 6, 2019:

1. Name of Contractor/Consultant: Synergy Environmental, Inc.
2. Project or Contract Reference: Sit Characterization Report Preparation- Streets Department Underground Storage Tank Removal.
3. Description of Service(s) to be provided: In accordance with the PaDEP the City is in need of a Site Characterization Report, for the removal of the current underground storage tanks, in accordance with the provisions detailed in section 245.309 of the PADEP Corrective Action Process (CAP) regulations.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Site Characterization Report Preparation- Streets Department Underground Storage Tank Removal.

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Craig Messinger, Department Head

**DATE:** October 18, 2019

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On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

- X      The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes      no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

Risk-081-02-8001-80

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

EMS Environmental-4550 Bath Pike, Bethlehem, PA 18017-9010-\$46,950.00  
JD2- Environmental, Inc.-800 Est Washington Street, West Chester, PA 19380- No Quote  
MEA, Inc., 1365 Ackermanville Road, Bangor, PA 18013-\$29,592.74

Moonstone Environmental, LLC- 1150 Glenlivet Drive, Suite A-23, Allentown, PA 18106- \$27,500.00

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Synergy Environmental, Inc., 155 Railroad Plaza, 1<sup>st</sup> Floor, Royersford, PA 19468-

- Term of contract or estimated completion date, subject to standard extensions:

The Site Characterization Report (SCR) must be prepared and submitted to the City of Allentown for review within 75 calendar days of the issuance of the SCR Notice to Proceed. Any necessary revisions must be made, and the SCR submitted to PADEP within 14 calendar days of receipt of comments by the City of Allentown.

- Description of project or scope of services to be provided:

In accordance with the PaDEP the City is in need of a Site Characterization Report, for the removal of the current underground storage tanks, in accordance with the provisions detailed in section 245.309 of the PADEP Corrective Action Process (CAP) regulations.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$24,590.00

- Number of renewal term options and duration of each renewal, if any:

n/a

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

- Reasons for recommendation of Administration and Council approval of contract:

In accordance with the PaDEP the City is in need of a Site Characterization Report, for the removal of the current underground storage tanks, in accordance with the provisions detailed in section 245.309 of the PADEP Corrective Action Process (CAP) regulations.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: Craig Messinger, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution