



CITY OF ALLENTOWN

No. 78

RESOLUTION

R - 2019

Introduced by the Administration on October 16, 2019

Authorization for Contract with Omnes, LLC for \$50,000 to provide architectural design services, project management and project implementation for City owned and private properties on an as needed basis - future projects might include designing outdoor areas, landmarks, and structures to achieve aesthetic outcomes. This was competitively bid, there were multiple bidders, the contract is for three years.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid dated October 16, 2019:

1. Name of Contractor/Consultant: Omnes, LLC
2. Project or Contract Reference: Landscape Architectural Retainer Services/ RFP No. 2019-18/C25-000071
3. Description of Service(s) to be provided: The City of Allentown is seeking a landscape architectural firm, to have on retainer, that will provide services that are inclusive of, but not be limited to, City-wide architectural design services, project management and project implementation for City owned and private properties. The City anticipates future projects, in designing outdoor areas, landmarks, and structures to achieve aesthetic outcomes.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above-named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Landscape Architectural Retainer Services/
RFP No. 2019-18/C25-000071

TO: City Council, City Clerk, and Council Solicitor

FROM: Leonard Lightner, Department Head

DATE: October 7, 2019

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

General 000-09-0902-0001-46

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

Gilmore Associates, Inc.- 5100 Tilghman Street, Suite 150, Allentown PA 18104
Floura Teeter-100 N. 18th Street, Suite 300, Philadelphia 19103

Simone Collins- 119 E. Lafayette Street, Norristown PA
E&LP- 140 W. Main Street, High Bridge, NJ 08829
Michael Baker- 645 W. Hamilton Street, Allentown PA 18101
SALT- 4100 Main Street, Suite 201, Philadelphia PA 19127
HRG- 369 E. Park Drive, Harrisburg, PA 17111
URDC- 28 W. Broad Street, Bethlehem PA 18018
Langan- 2700 Kelly Road, Suite 200, Warrington 18976
Brown Design Corp- 347 N. 9th Street, Allentown PA 18102
JMT- 7248 Tilghman Street, Suite 100, Allentown PA 18106

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Omnes, LLC, 340 Paxinosa Road West, Easton PA 18040

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall be effective upon execution and shall cease three (3) years thereafter.

- Description of project or scope of services to be provided:

The City of Allentown is seeking a landscape architectural firm, to have on retainer, that will provide services that are inclusive of, but not be limited to, City-wide architectural design services, project management and project implementation for City owned and private properties. The City anticipates future projects, in designing outdoor areas, landmarks, and structures to achieve aesthetic outcomes.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

There is a budgeted an annual estimated sum of \$50,000.00, these services are on an as needed bases and may exceed the said sum.

- Number of renewal term options and duration of each renewal, if any:

n/a

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

- Reasons for recommendation of Administration and Council approval of contract:

Due to impending projects the City wishes to have a landscape architectural firm on retainer.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Leonard Lightner, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution