



Ray O'Connell, Interim Mayor
City of Allentown
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To: The Honorable Roger MacLean, City Council President
And Members of City Council

From: Interim Mayor Ray O'Connell **ROC**

Re: Nomination of Acting Director of Public Works Craig Messinger

Date: September 26, 2019

It is with great enthusiasm that I am submitting the name of Craig Messinger to become the city's Public Works Director.

Craig has been employed with the City for over 30-years. He has shown remarkable leadership skills as he has progressed through managerial roles such as Fleet Manager, Streets Superintendent and Deputy Director of Public Works.

In his current position as Acting Director of the Department of Public Works, Craig directs numerous bureaus including Streets, Stormwater, Engineering, Fleet, Maintenance, Compliance, Solid Waste and Recycling, Traffic Planning and Engineering, Building Maintenance and Technical Services.

Craig's accomplishments have made him a crucial contributor to the revitalization of Downtown Allentown. He has been an essential leader in the development and implementation of the Downtown Allentown Traffic Mobility and Event Management Plan. This plan was developed to accommodate the influx of visitors and patrons to the PPL Center and surrounding areas.

Additionally, he has served as the City administration's representative effectively collaborating with entities such as the Allentown Parking Authority, Allentown Police Department, PPL Center operator and the business community in all stakeholder engagement efforts. Craig has been responsible for budgeting, procurement, and contract administration regarding traffic signal systems, pedestrian accommodations and the newly created Traffic Management Center.

Craig has identified and pursued grants and other funding sources to expand these cost-effective improvements throughout the remainder of downtown Allentown. His efforts have been critical to the overall improvement and revival of the downtown area.

I am honored to submit his name for this position.

Please contact me if you have any questions regarding Craig or his nomination.

Thank you for your consideration and I look forward to a date for city council to consider his confirmation.

Craig Messinger

Executive Summary

I am a detail-oriented public works administrator who is willing to look for innovative ways to provide the Citizens of Allentown the highest level of service bringing 30+ years of experience, integrity and knowledge of the departments, as well as expertise in budgeting and capital projects. I am a motivated managerial professional skilled at building strong working relationships with fellow city employees, the administration, city council, and community members.

Experience

- Acting Director of Public Works

April 2014 to Current

This is a senior managerial and administrative position of a highly technical nature. Provide oversight and coordination of complex bridge and construction projects throughout the City. Exercise supervision of all Public Works Bureaus and their budgets. Propose all budgets and capital projects to the Mayor. Develop and implement all new and necessary programs as required by federal, state and city regulations. Research and apply for available grant monies. Attend Allentown City council, Lehigh Valley Transportation Study funding meetings, City of Allentown community meetings as necessary.

- Deputy Director of Public Works

May 2012 to April 2014

Provide management oversight of Bureau Managers within the Department of Public Works; including Streets, Traffic Engineering, Building Maintenance, Recycling & Solid Waste, and all aspects of Fleet Maintenance. Assist the Public Works Director in preparation of all departmental budgets including all capital budget planning. Assist in hiring and disciplinary actions of all subordinate staff.

- Streets Superintendent

January 2006 to May 2012

Plan and oversee all Streets Bureau activities such as: street cleaning, leaf collection, street repair, snow removal and storm water operations and provide total quality management and performance of all contract services regarding all aspects of street and fleet maintenance. This Bureau management was accomplished by developing plans, administering the bureau budgets, monitoring expenditures, and managing supervisory and union personnel.

- Assistant Streets Superintendent

September 2005 to January 2006

Assist the Streets Superintendent in daily operations of the Streets Department including street cleaning, leaf collection, street repair, and snow removal.

- Operations Administrator

January 2000 to September 2005

Provided management and direction of the City's fleet of vehicles including specifying, acquiring and auctioning/disposing of used equipment. Daily operational overview of the Fleet Maintenance Contractor. Supervision of union work crews in the Streets Department.

- Various Union positions

January 1989 to January 2000

Started as a MW1 working up to an EO3, operating heavy equipment such as front-end loaders and paving machines and operating all size trucks, acquiring all necessary Commercial Drivers Licensing along the way.

Education

- William Allen High School, High School Diploma 1986

Training & Certifications

- ADA transition Plans And Self Evaluations
PennDOT Local Technical Assistance Program; July 2019
- Local Road Safety Plans
PennDOT Local Technical Assistance Program; April 2019
- Fundamentals of Emergency Management (IS-230.d)
Us Department of Homeland Security, FEMA Emergency Management Institute; November 2018
- Traffic Calming / C2
PennDOT Local Technical Assistance Program, October 2018
- Effective Leadership Development
Leadership Management International, Keystone Leadership Group; May 2016
- Spring Road Maintenance
Pennsylvania Association of Townships Supervisors; April 2010
- Business Continuity and Emergency Management
Rural Domestic Preparedness Consortium; October 2009
- Continuity of Operations (COOP) Awareness Course (IS-546)
Us Department of Homeland Security, FEMA Emergency Management Institute; August 2009
- Emergency Support Function (ESF) #1 Transportation (IS-801)
Us Department of Homeland Security, FEMA Emergency Management Institute; January 2009
- Managing Snow and Ice Control Operations
The University of Wisconsin Madison; September 2008

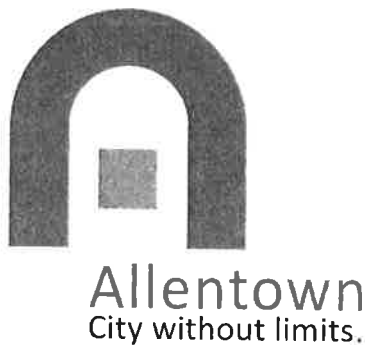
- Asset Management
PennDOT Local Technical Assistance Program, March 2008
- National Response Plan (NRP), an Introduction (ISC-800.A)
Us Department of Homeland Security, FEMA Emergency Management Institute; September 2006
- Incident Command and Management Interactive (BETE7189-10)
Northampton Community College; April 2006
- ICS for Single Resources and Initial Action Incidents (ICS-200)
Us Department of Homeland Security, FEMA Emergency Management Institute; March 2006
- Introduction to the Incident Command System (ICS-100)
Us Department of Homeland Security, FEMA Emergency Management Institute; February 2006
- National Incident Management System (NIMS) an Introduction (ICS-700)
Us Department of Homeland Security, FEMA Emergency Management Institute; October 2005

Defining Accomplishments

- Earned a Lehigh Valley Planning Commission award and a MASITE Project of the Year Award for spearheading the downtown traffic signal adaptive system in a 6 month time span. Applied for and was awarded a \$2.07 million Multi-modal state grant award for downtown traffic signal and intersection improvement project. Total project was 3.6M.

Completed and Ongoing Projects (highlights)

- \$15M Closeout of 15th & Ward Street Bridge Project
- \$5.0M Union Street Bridge Project
- \$0.8M South Albert Street Bridge Project
- \$0.3M Schreiber's Bridge Restoration Project
- \$0.1M Canal Park Bridge Restoration Project
- \$0.4M Second Street Bridge Replacement Project
- \$5.0M Gordon Street Bridge Replacement Project
- \$1.0M Chew Street Lighting and Streetscaping Project from 5th to 7th Street
- \$0.5M Turner Street Lighting and Streetscaping Project from 4th to 7th Street
- \$0.6M 6th Street Lighting and Streetscaping Project from Hamilton to Linden Street
- \$0.5M Gordon Street Lighting and Streetscaping Project from 5th to 7th Street
- \$1.1M American Parkway Street Lighting Project Phases I,II,II from Union Street to Airport Road
- \$2.0M Hamilton Street improvements from 10th to 15th and 6th to Railroad
- \$1.1M Mack Blvd. Improvements from Emmaus Avenue to the Railroad overpass at 8th Street
- \$1.2M Chew Street Improvements from Ott to 31st Street
- \$0.7M Basin Street Improvements Project
- \$0.2M Andrew Street Recon and Improvements for floodwater control and BMP filtration basin
- \$0.6M Streets Facility Above Ground Fuel Storage Tank Installation
- \$0.3M 6th & Sumner Best Management Practice and Infiltration Basin
- \$9.6M 2014 through 2019 Curb, Sidewalk and Handicap Improvements Programs
- \$45M American Parkway Bridge Project
- \$3.5M 15th Street Corridor Traffic Signal Improvements
- \$4.0M S. 4TH Street Corridor Safety and Traffic Signal Project Emmaus Ave to Wyoming
- \$0.1M 13th Street and Roth Ave Safety and Signal Project
- \$1.0M Lehigh Street Corridor Traffic Signal System Upgrade Management Project
- \$0.4M Lehigh Street and MLK Jr. Dr Safety and Traffic Signal Intersection Project



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