

949.07 INDUSTRIAL COST RECOVERY CHARGE FORMULA

A. Each industrial user's share of the applicable Federal grant amount, is based on that proportion of the design capacity represented by such user's discharge. The annual ICR charge shall be computed by the following formula. For charges applicable to periods of less than one (1) year, all references to "annual" or "year" shall be understood to mean the appropriate period of time.

$ICRC = K(Q-QD) \times cq + (BOD5-BOD5D) \times cBOD5 + (SS-SSD) \times css + (N-ND) \times cn$ where,

ICRC = Cost to be recovered from an industrial user per year.

K = 1.0 or less depending on conditions defined in subsection d.

Q = Gallons of wastewater flow contributed by the user during the year, if K = 1.0. Or, gallons of metered water consumption if K is less than 1.0.

QD = Gallons of wastewater flow that is certified as domestic waste contributed by the user during the year.

cq = The charge for Federal grant costs allocable to hydraulic capacity in dollars per thousand gallons.

BOD5 = The pounds of five-day biochemical oxygen demand contributed by a user during the year.

BOD5D = The pounds of five-day biochemical oxygen demand contributed by the domestic waste component of a user's waste stream during the year.

cBOD5 = The charge for Federal grant costs allocable to BOD5 removal in dollars per pound.

SS = The pounds of suspended solids contributed by a user during the year.

SSD = The pounds of suspended solids contributed by the domestic waste component of a user's waste stream during the year.

css = The charge for Federal grant costs allocable to suspended solids removal in dollars per pound.

N = The pounds of total Kjeldahl nitrogen contributed by a user during the year.

ND = The pounds of total Kjeldahl nitrogen contributed by the domestic waste component of a user's waste stream during the year.

cn = The charge for Federal grant costs allocable to nitrification in dollars per pound of total Kjeldahl nitrogen.

B. The applicable charges are:

cq = \$0.00805 per thousand gallons

cBOD5 = \$0.00407 per pound

css = \$0.00356 per pound

cn = \$0.03590 per pound

C. The average daily wastewater flow and pollutant poundage due to the domestic wastes shall be computed for each industrial user by multiplying the average number of 40-hour per week employees times 35 gallons per day per employee and assuming the following concentrations:

BOD: 150 mg/l

SS: 150 mg/l

TKN: 30 mg/l

D. If wastewater discharge is actually measured by means of a sewage meter or other device acceptable to the City, then K = 1.0 and Q is the measured wastewater flow. If wastewater is not directly measured, then K shall be 0.95 and Q is the metered water consumption, except that the City may agree with a particular industrial user that K will be some other percentage, based on reasonable estimation of water discharged to other systems than the City sewerage system. (12347 §1 3/21/79)

949.08 ADMINISTRATION

The Business Administrator is hereby charged with the administration and enforcement of the provisions of this Article. He is empowered to prescribe, adopt, promulgate and enforce rules and regulations relating to any matter pertaining to the administration and enforcement of this Article, subject to the provisions of Article 121.05 Rules, Regulations; Approval, Publication and Record, of the Codified Ordinances of the City of Allentown, and to prescribe forms necessary for the administration of this Article. (12347 §1 3/21/79)

949.09 INDUSTRIAL COST RECOVERY BILLING

A. The payment of ICR charges shall be deemed a condition of discharge to the City sanitary sewer system. Industrial Waste Discharge Permits issued by the City pursuant to Section 941.07 of the Codified Ordinances of the City of Allentown, are hereby subjected to ICR. The continuation of existing and the issuance of new permits shall require the agreement by each industrial user to pay his share of ICR, as set forth in this Article.

B. Except as provided in paragraph (d) below the first ICR bills shall be issued to industrial users no later than ten (10) months from the effective date of this ICRS. Thereafter, all industrial users shall be billed on their normal wastewater user charge billing dates, or otherwise, but at least annually, as determined by the Business Administrator.

C. Except as provided in paragraph (d) below failure to pay ICR bills within thirty (30) days of billing shall be subject to the same penalty procedures as apply to the sewer rate charges, as set forth in Section 945.05 of the Codified Ordinances of the City of Allentown. Furthermore, the City may employ those lien procedures as are available for the collection of municipal claims. In addition, the City may institute any action at law or equity or employ any other legal remedy available to it for the collection of the ICR charges.

D. Industrial users shall not be required to pay ICR charges incurred during the period after December 31, 1977 and before July 1, 1970, nor for any period during which a federal moratorium pertaining to the Industrial Cost Recovery System exists pursuant to Federal Law. ICR charges accrued during this period or periods shall be payable by the industrial users in a lump sum by June 30, 1980, or at such time as the federal moratorium is lifted, whichever shall last occur. (12347 §1 3/21/79)

949.10 APPEALS

A. An industrial user or other aggrieved party may appeal to the Hearing Officer, who may be an employee of the City, on the issues of (1) exclusion from operation of this ICRS by reason of contract and/or (2) on the issue of the amount of the ICR assessment with particular regard to flow, five-day bio-chemical oxygen demand, and the concentrations of suspended solids and total Kjeldahl nitrogen.

B. Any existing industrial user may apply within one (1) year of the effective date of this ICRS for exclusion from participation in the ICRS on the basis provided above. New industrial users (those who connect to the City service system after the effective date of this ICRS) shall have one (1) year from the date of their initial connection in which to apply for exclusion. An Application for Exclusion shall include a schematic diagram of the user's production process, waste pretreatment and conveyance systems, and a series of waste strength tests in conformance with City accepted procedures and guidelines which shall be available on request, all such diagrams shall be certified as accurate by an engineer licensed in this Commonwealth. All such test results shall be certified as having been performed in accordance with City accepted procedures and their accuracy shall be certified by a qualified chemist or laboratory located within the Commonwealth of Pennsylvania.

C. Within thirty (30) days after the mailing date of each industrial cost recovery bill, an industrial user who is included within this ICRS may file an Application for Exclusion or an Application for Redetermination of Assessment with the Hearing Officer, but only in the event of a substantial change in quality or quantity of effluent discharge by such user arising subsequent to the last redetermination. Such changes shall be certified by a qualified chemist or laboratory as having occurred and such a chemist or laboratory shall also certify that test indicating the substantial changes aforesaid were conducted in accordance with City accepted procedures.

D. All applications shall set forth the industrial user's name, address, and its City account number along with a brief statement of the reasons it is petitioning and the factual basis for the Application. Applications shall set forth the names of the officers, attorneys, employees, and witnesses who will be appearing before the Hearing Officer. Applications shall be filed with three (3) copies and sent by registered mail to the Hearing Officer at the place for which payment of charges is specified in the industrial cost recovery bill from which the appeal is taken.

E. The Hearing Officer shall notify the Applicant by mail of the time and place for hearing, such notice to be given within thirty (30) days after receipt of any application. The hearing shall be conducted on the Application not less than ten (10) days after mailing of such notice. The hearing shall be held as an informal consultation and conference at which time the Applicant, in person or by counsel, shall present his argument, evidence, data, and proof in connection with the issues submitted. A representative from the City may then present its factual basis for the exclusion or assessment under consideration. The Hearing Officer shall not be bound by the usual rules of evidence but may conduct the hearing in such a manner as in his

judgment will expeditiously and accurately determine the substantial rights of the industrial user and the City. All hearings may be stenographically or electronically recorded. The Hearing Officer shall make findings of fact and recommendations which shall be submitted to the Business Administrator for his decision, the results of which shall be made known to the Applicant.

F. Rehearings may be allowed by the City for good cause shown and the procedure for rehearings shall be substantially the same as delineated in paragraphs 10 (a) through to (e), above.

G. No hearing shall be held and no decision shall be rendered by the City with respect to exclusions sought on the basis of reserved capacity contract executed prior to March 1, 1973. Upon receipt of an Application for Exclusion from industrial cost recovery on this ground, the City shall forward the request and appropriate documentation to the Regional Administrator of the United States Environmental Protection Agency within thirty (30) days. The Regional Administrator will make his determination and the Petitioner will be notified by the City. (12347 §1 3/21/79)

949.11 RESERVED CAPACITY AGREEMENTS

A. Reserved capacity agreement between the City and an industrial user may be established whereby the user shall pay the full ICR payments allocable to the capacity reserved, and, in the event that such an industrial user exceeds its reserved capacity, its full use shall be subject to this ICRS, unless otherwise excluded.

B. If the treatment works are expanded in the future with PL 92-500 grant assistance, an industrial user who has executed a reserved capacity agreement and has made ICR payments based upon reserved capacity, will not incur additional ICR charges associated with the cost of expansion until the industrial user's actual use of the treatment works exceeds its reserved capacity.

C. Nevertheless, such industrial users shall be required to pay any additional ICR charges associated with the cost of upgrading a treatment works.

D. An industrial user may terminate or modify, with the consent of the City, any agreement for reserved capacity; thereafter its ICR payments shall cease or be modified, to the extent of the reserved capacity so terminated or modified. (12347 §1 3/21/79)

949.12 DISPOSITION OF INDUSTRIAL COST RECOVERY REVENUE

A. All funds recovered during the annual accounting period, with the exception of the discretionary portion, shall be deposited in interest-bearing accounts which are fully collateralized by obligations of the United States Government or by obligations fully guaranteed as to principal and interest by the United States Government or any agency thereof.

B. Within one (1) year of the effective date of this ICRS, and thereafter at least annually and within four (4) months after the close of the City fiscal year, the City shall transfer to the United States Treasury fifty (50%) percent of all ICR revenues collected during such fiscal year and any interest earned thereon. The City shall retain fifty (50%) percent of the amount recovered from industrial users, and shall use these funds as follows:

1. A portion of the amounts which the City retains may be used to pay the incremental costs of administration of the industrial cost recovery system. The incremental costs of administration are those costs remaining after deducting all costs reasonably attributable to the administration of the user charge system. The incremental costs shall be segregated from all other administrative costs of the City.

2. A minimum of eighty (80%) percent of the amounts the City retains after paying the incremental costs of administration, together with any interest earned shall be placed in an industrial cost recovery account entitled "Expansion and Upgrading Account." Funds in this Expansion and Upgrading Account shall be expended only for replacement or expansion of grant-assisted treatment works and shall not be spent without prior written approval of the Environmental Protection Agency's Regional Administrator.

3. The remainder of the amounts retained by the City are discretionary and shall be used in the Sewer Fund for such uses as the City shall deem proper, except it shall not be used for the construction of industrial pretreatment facilities or rebates to industrial users for costs incurred by such users in complying with Federal user charge or industrial cost recovery requirements. (12347 §1 3/21/79)

949.13 PARTIAL INVALIDITY

If any one or more sections, sentences or parts of this ICRS shall be adjudged invalid, such judgment shall not affect, impair or invalidate the remaining provisions thereof, but shall be confined in its operation to the specific provisions held invalid, and the inapplicability or invalidity of any section, clause, sentence or part of this ICRS in one or more instances or

circumstances shall not be taken to affect or prejudice in any way its applicability or validity in any other instance. (12347 §1
3/21/79)

SECTION 4.0

SEWAGE FACILITIES PLANNING MODULE COMPONENT 4

**CITY OF ALLENTOWN
LEHIGH COUNTY, PENNSYLVANIA**

SECTION 4.1

4A – MUNICIPAL PLANNING AGENCY REVIEW

**CITY OF ALLENTOWN
LEHIGH COUNTY, PENNSYLVANIA**



INSTRUCTIONS FOR COMPLETING COMPONENT 4A MUNICIPAL PLANNING AGENCY REVIEW

Remove and recycle these instructions prior to mailing component to the approving agency.

Background

This component, Component 4, is used to obtain the comments of planning agencies and/or health departments having jurisdiction over the project area. It is used in conjunction with other planning module components appropriate to the characteristics of the project proposed.

Who Should Complete the Component?

The component should be completed by any existing municipal planning agency, county planning agency, planning agency with areawide jurisdiction, and/or health department having jurisdiction over the project site. It is divided into sections to allow for convenient use by the appropriate agencies.

The project sponsor must forward copies of this component, along with supporting components and data, to the appropriate planning agency(ies) and health department(s) (if any) having jurisdiction over the development site. These agencies are responsible for responding to the questions in their respective sections of Component 4, as well as providing whatever additional comments they may wish to provide on the project plan. After the agencies have completed their review, the component will be returned to the applicant. The agencies have 60 days in which to provide comments to the applicant. If the agencies fail to comment within this 60 day period, the applicant may proceed to the next stage of the review without the comments. The use of registered mail or certified mail (return receipt requested) by the applicant when forwarding the module package to the agencies will document a date of receipt.

After receipt of the completed Component 4 from the planning agencies, or following expiration of the 60 day period without comments, the applicant must submit the entire component package to the municipality having jurisdiction over the project area for review and action. If approved by the municipality, the proposed plan, along with the municipal action, will be forwarded to the approving agency (Department of Environmental Protection or delegated local agency). The approving agency, in turn, will either approve the proposed plan, return it as incomplete, or disapprove the plan, based upon the information provided.

Instructions for Completing Planning Agency and/or Health Department Review Component

Section A. Project Name

Enter the project name as it appears on the accompanying sewage facilities planning module component (Component 2, 2m, 3, 3s or 3m).

Section B. Review Schedule

Enter the date the package was received by the reviewing agency, and the date that the review was completed.

Section C. Agency Review

1. Answer the yes/no questions and provide any descriptive information necessary on the lines provided. Attach additional sheets, if necessary.
2. Complete the name, title, and signature block.

Section D. Additional Comments

The Agency may provide whatever additional comment(s) it deems necessary, as described in the form. Attach additional sheets, if necessary.



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF CLEAN WATER

DEP Code #:

2-39001218-3

SEWAGE FACILITIES PLANNING MODULE
COMPONENT 4A - MUNICIPAL PLANNING AGENCY REVIEW

Note to Project Sponsor: To expedite the review of your proposal, one copy of your completed planning module package and one copy of this *Planning Agency Review Component* should be sent to the local municipal planning agency for their comments.

SECTION A. PROJECT NAME (See Section A of instructions)

Project Name _____

City Place _____

SECTION B. REVIEW SCHEDULE (See Section B of instructions)

1. Date plan received by municipal planning agency 6/13/2019
2. Date review completed by agency 6/13/2019

SECTION C. AGENCY REVIEW (See Section C of instructions)

- | Yes | No | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1. Is there a municipal comprehensive plan adopted under the Municipalities Planning Code (53 P.S. 10101, <i>et seq.</i>)? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2. Is this proposal consistent with the comprehensive plan for land use?
If no, describe the inconsistencies _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3. Is this proposal consistent with the use, development, and protection of water resources?
If no, describe the inconsistencies _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4. Is this proposal consistent with municipal land use planning relative to Prime Agricultural Land Preservation? |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 5. Does this project propose encroachments, obstructions, or dams that will affect wetlands?
If yes, describe impacts _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 6. Will any known historical or archaeological resources be impacted by this project?
If yes, describe impacts _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 7. Will any known endangered or threatened species of plant or animal be impacted by this project?
If yes, describe impacts <u>PROVIDED THAT WORK IS DONE AS DESCRIBED IN P&C LETTER</u> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 8. Is there a municipal zoning ordinance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 9. Is this proposal consistent with the ordinance?
If no, describe the inconsistencies _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 10. Does the proposal require a change or variance to an existing comprehensive plan or zoning ordinance? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 11. Have all applicable zoning approvals been obtained? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 12. Is there a municipal subdivision and land development ordinance? |

SECTION C. AGENCY REVIEW (continued)**Yes****No**

13. Is this proposal consistent with the ordinance?

If no, describe the inconsistencies _____



14. Is this plan consistent with the municipal Official Sewage Facilities Plan?

If no, describe the inconsistencies _____



15. Are there any wastewater disposal needs in the area adjacent to this proposal that should be considered by the municipality?

If yes, describe _____



16. Has a waiver of the sewage facilities planning requirements been requested for the residual tract of this subdivision?



If yes, is the proposed waiver consistent with applicable ordinances?

If no, describe the inconsistencies _____

17. Name, title and signature of planning agency staff member completing this section:

Name: DAVID KIMMERLYTitle: CHIEF PLANNERSignature: David KimmerlyDate: 8/13/2019Name of Municipal Planning Agency: ALLENTOWN CITY PLANNING CommissionAddress 435 HAMILTON ST. ALLENTOWN, PA 18101Telephone Number: 610-437-7613**SECTION D. ADDITIONAL COMMENTS (See Section D of instructions)**

This component does not limit municipal planning agencies from making additional comments concerning the relevancy of the proposed plan to other plans or ordinances. If additional comments are needed, attach additional sheets.

The planning agency must complete this component within 60 days.

This component and any additional comments are to be returned to the applicant.

SECTION 4.2

4B – COUNTY PLANNING AGENCY REVIEW

**CITY OF ALLENTOWN
LEHIGH COUNTY, PENNSYLVANIA**

INSTRUCTIONS FOR COMPLETING COMPONENT 4B
COUNTY PLANNING AGENCY REVIEW
(or Planning Agency with Areawide Jurisdiction)

Remove and recycle these instructions prior to mailing component to the approving agency.

Background

This component, Component 4, is used to obtain the comments of planning agencies and/or health departments having jurisdiction over the project area. It is used in conjunction with other planning module components appropriate to the characteristics of the project proposed.

Who Should Complete the Component?

The component should be completed by any existing municipal planning agency, county planning agency, planning agency with areawide jurisdiction, and/or health department having jurisdiction over the project site. It is divided into sections to allow for convenient use by the appropriate agencies.

The project sponsor must forward copies of this component, along with supporting components and data, to the appropriate planning agency(ies) and health department(s) (if any) having jurisdiction over the development site. These agencies are responsible for responding to the questions in their respective sections of Component 4, as well as providing whatever additional comments they may wish to provide on the project plan. After the agencies have completed their review, the component will be returned to the applicant. The agencies have 60 days in which to provide comments to the applicant. If the agencies fail to comment within this 60 day period, the applicant may proceed to the next stage of the review without the comments. The use of registered mail or certified mail (return receipt requested) by the applicant when forwarding the module package to the agencies will document a date of receipt.

After receipt of the completed Component 4 from the planning agencies, or following expiration of the 60 day period without comments, the applicant must submit the entire component package to the municipality having jurisdiction over the project area for review and action. If approved by the municipality, the proposed plan, along with the municipal action, will be forwarded to the approving agency (Department of Environmental Protection or delegated local agency). The approving agency, in turn, will either approve the proposed plan, return it as incomplete, or disapprove the plan, based upon the information provided.

Instructions for Completing Planning Agency and/or Health Department Review Component

Section A. Project Name

Enter the project name as it appears on the accompanying sewage facilities planning module component (Component 2, 3, 3s or 3m).

Section B. Review Schedule

Enter the date the package was received by the reviewing agency, and the date that the review was completed.

Section C. Agency Review

1. Answer the yes/no questions and provide any descriptive information necessary on the lines provided. Attach additional sheets, if necessary.
 2. Complete the name, title, and signature block.
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Section D. Additional Comments

The Agency may provide whatever additional comment(s) it deems necessary, as described in the form. Attach additional sheets, if necessary.



COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF POINT AND NON-POINT SOURCE MANAGEMENT

DEP Code #

2-39001218-3

SEWAGE FACILITIES PLANNING MODULE
COMPONENT 4B - COUNTY PLANNING AGENCY REVIEW
(or Planning Agency with Areawide Jurisdiction)

Note to Project Sponsor: To expedite the review of your proposal, one copy of your completed planning package and one copy of this *Planning Agency Review Component* should be sent to the existing county planning agency or planning agency with areawide jurisdiction for their comments.

SECTION A. PROJECT NAME (See Section A of instructions)

Project Name

City Place

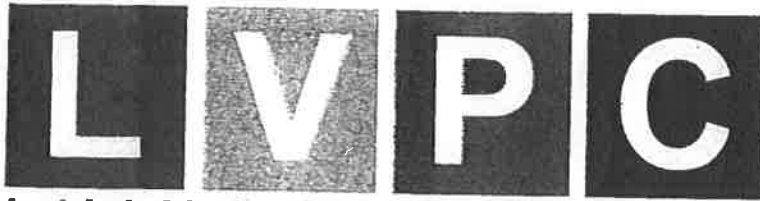
SECTION B. REVIEW SCHEDULE (See Section B of instructions)

1. Date plan received by county planning agency. ----
2. Date plan received by planning agency with areawide jurisdiction August 12, 2019
Agency name Lehigh Valley Planning Commission
3. Date review completed by agency August 13, 2019

SECTION C. AGENCY REVIEW (See Section C of instructions)

- | Yes | No | |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1. Is there a county or areawide comprehensive plan adopted under the Municipalities Planning Code (53 P.S. 10101 <i>et seq.</i>)? |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2. Is this proposal consistent with the comprehensive plan for land use? <i>See attached Act 247 review letter dated 7/3/19</i> |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3. Does this proposal meet the goals and objectives of the plan?
If no, describe goals and objectives that are not met ---- |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4. Is this proposal consistent with the use, development, and protection of water resources?
If no, describe inconsistency ---- |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5. Is this proposal consistent with the county or areawide comprehensive land use planning relative to Prime Agricultural Land Preservation?
If no, describe inconsistencies: ---- |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 6. Does this project propose encroachments, obstructions, or dams that will affect wetlands?
If yes, describe impact ---- |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. Will any known historical or archeological resources be impacted by this project? <i>PHMC determination</i>
If yes, describe impacts ---- |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Will any known endangered or threatened species of plant or animal be impacted by the development project? <i>See PNBI results</i> |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 9. Is there a county or areawide zoning ordinance? |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Does this proposal meet the zoning requirements of the ordinance? <i>N/A</i>
If no, describe inconsistencies ---- |

Yes	No	SECTION C. AGENCY REVIEW (continued)
<input type="checkbox"/>	<input type="checkbox"/>	11. Have all applicable zoning approvals been obtained? <u>N/A</u>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	12. Is there a county or areawide subdivision and land development ordinance? <u>Not applicable to City of Allentown</u>
<input type="checkbox"/>	<input type="checkbox"/>	13. Does this proposal meet the requirements of the ordinance? <u>N/A</u> If no, describe which requirements are not met ----
<input type="checkbox"/>	<input type="checkbox"/>	14. Is this proposal consistent with the municipal Act 537 Official Sewage Facilities Plan? <u>See municipal interpretation</u> If no, describe inconsistency ----
<input type="checkbox"/>	<input checked="" type="checkbox"/>	15. Are there any wastewater disposal needs in the area adjacent to this proposal that should be considered by the municipality? If yes, describe ----
<input type="checkbox"/>	<input type="checkbox"/>	16. Has a waiver of the sewage facilities planning requirements been requested for the residual tract of this subdivision? <u>N/A</u>
<input type="checkbox"/>	<input type="checkbox"/>	If yes, is the proposed waiver consistent with applicable ordinances. If no, describe the inconsistencies ----
<input checked="" type="checkbox"/>	<input type="checkbox"/>	17. Does the county have a stormwater management plan as required by the Stormwater Management Act?
<input type="checkbox"/>	<input checked="" type="checkbox"/>	If yes, will this project plan require the implementation of storm water management measures?
		18. Name, Title and signature of person completing this section:
		Name: <u>Susan L. Rockwell</u>
		Title: <u>Senior Environmental Planner</u> Signature: <u>S. L. Rockwell</u>
		Date: <u>August 13, 2019</u>
		Name of County or Areawide Planning Agency: <u>Lehigh Valley Planning Commission</u>
		Address: <u>961 Marcon Blvd, Suite 310, Allentown PA 18109</u>
		Telephone Number: <u>610-264-4544</u>
SECTION D. ADDITIONAL COMMENTS (See Section D of instructions)		
This Component does not limit county planning agencies from making additional comments concerning the relevancy of the proposed plan to other plans or ordinances. If additional comments are needed, attach additional sheets.		
The county planning agency must complete this Component within 60 days.		
This Component and any additional comments are to be returned to the applicant.		



Lehigh Valley Planning Commission

STEPHEN REPASCH
Chair

GREG ZEBROWSKI
Vice Chair

STEVEN GLICKMAN
Treasurer

BECKY A. BRADLEY, AICP
Executive Director

July 3, 2019

Mr. David Kimmerly, Chief Planner
City of Allentown
435 Hamilton Street
Allentown, PA 18101

**RE: City Place – Land Development
City of Allentown
Lehigh County**

Dear Mr. Kimmerly:

The subject application proposes to convert an existing hotel and conference center into a two-building apartment complex with ground floor office and retail. The project is located at Ninth Street and Hamilton Streets (Parcel number 641718256152). This proposal is consistent with the County Comprehensive Plan.

Our review does not include an in-depth examination of the plan relative to subdivision design standards or ordinance requirements since these items are covered in the municipal review.

In order to better meet the needs of all involved, the LVPC is now requiring an appointment for plan signings. Please call the office and ask for a Community Planning staff person. Generally, your appointment will be within two business days.

Sincerely,

Jillian Seitz
Senior Community Planner

cc: Craig Messinger, City of Allentown
Paul Anthony McNemar, PE, RETTEW