



Ray O'Connell, Interim Mayor
City of Allentown
435 Hamilton St, 5th Floor
Allentown, PA 18101-1699
Office 610.437.7546
Fax 610.437.8730
Ray.OConnell@allentownpa.gov

TO: Michael Hanlon
City Clerk

FROM: Ray O'Connell *ROC*
Interim Mayor

DATE: June 26, 2019

SUBJECT: Authorities, Boards, Commissions Appointments

Mayor O'Connell has approved the following reappointments for City Council's consideration.

<u>Name</u>	<u>Authority/Board/Commission</u>	<u>Term to Expire</u>
William Harvey	Prop Rehab and Maint Code Brd of Appeals	08/05/2021
Scotty G. Smith	Prop Rehab and Maint Code Brd of Appeals	08/05/2021

Mr. Harvey is currently serving on this board and is a city employee. Mr. Smith currently serves on this board and is a retired city employee.

ROC/kal

Attachments

REQUEST FOR APPOINTMENT

DATE 11-14-18

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO:

PROPERTY MAINTENANCE CODE AND RETRIBUTION BOARD

NAME: BILL HARVEY

HOME

ADDRESS: 53 HILLAND STREET, WILKES-BARRE, PA 18702

BUSINESS

ADDRESS: 435 HAMILTON STREET, ALLENTOWN, PA 18101

TELEPHONE NO. (RESIDENCE) ⁵⁷⁰⁻824-2750 **BUSINESS** ⁶¹⁰⁻437-7690

EMAIL: William.Harvey@allentownpa.gov

PRESENTLY EMPLOYED

BY: CITY OF ALLENTOWN

JOB

TITLE: DIRECTOR OF BUILDING STANDARDS AND SAFETY

EMPLOYMENT

(Prior): PLANS EXAMINER, Bureau of Building Standards

EDUCATION:

HIGH SCHOOL GRADUATE:

☒ **YES**

☐ **NO**

COLLEGE OR UNIVERSITY GRADUATE

☐ **YES**

☒ **NO**

DEGREE/FIELD OF STUDY

CODE ENFORCEMENT

ATTENDED LACKAWONNA JUNIOR COLLEGE FOR CODE

ENFORCEMENT - LUZERNE COUNTY COMMUNITY COLLEGE FOR BUILDING AND ELECTRICAL
HOLD MASTER CODE PROFESSIONAL CERTIFICATION - CONSTRUCTION
CURRENT MEMBERSHIP IN ORGANIZATIONS AND WITH THE INTERNATIONAL

OFFICES:

CODE COUNCIL

MUNICIPAL MEMBER - INTERNATIONAL CODE COUNCIL

PENNBAC - REGION 2 (Past Vice President)

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: Past Vice President - Penn BOC REGION 2

INTERNATIONAL ASSOCIATION OF ELECTRICAL

INSPECTORS - NORTH EAST REGION

DO YOU LIVE IN THE CITY OF ALLENTOWN: _____ YES ☒ NO

HAVE YOU EVER BEEN ARRESTED?

NO

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

NO

ARE YOU A REGISTERED VOTER: X YES _____ NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

TO SERVE THE CITY AND ASSIST THE BOARD AND
OUR CITY RESIDENTS TO THE BEST OF MY ABILITY

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: _____ YES ☒ NO

IF YES,
EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE
HOW MANY TERMS YOU HAVE SERVED 2 AND THE YEAR YOU
WERE FIRST APPOINTED 2012.

NOTE: This information will be used for making appointments to authorities, boards and
commission and in the event you are appointed/reappointed, it may be used as a
news release to identify you to the community.

Bill Hany
Signature

11-14-18
Date

Please forward this request for appointment, along with a resume to:

Mayor'S Office
City Hall
435 Hamilton Street
Allentown, PA 18101

The Confidential Resume of:

William Harvey
53 Hillard Street
Wilkes-Barre, PA 18702
Phone 570-824-2750

Education:

Penn State University Paralegal Program
Luzerne County Community College, Courses in Electrical Construction,
And Building Construction.
BOCA Code Enforcement Program, Lackawanna Junior College.
Pennsylvania Department of Labor and Industry License Number 001113, in categories 10-11-12-13-14-
15-20-21-23-24-26-27-29.
International Code Council Certifications in all categories for Residential Inspection,
Commercial Certifications for Inspection and Plan Review for the following areas,
Building, Plumbing, Mechanical, Accessibility, Energy, and Building Code Official. Also
Certified in Commercial Electrical Inspection, and Property Maintenance and Housing Inspection.
Certified as a Master Code Official through the International Code Council.

Employment:

City of Wilkes-Barre
40 East Market Street
Wilkes-Barre, PA 18711
October, 1977 to October, 2004
Positions held: Laborer, Public Safety Dispatcher, Code Enforcement Officer,
Director of Housing/BCO: Duties: Perform Building and Housing Code Compliance Inspections,
Perform Buyer Notification Inspections, Rental Inspections, and Issue Citations and prosecute
As necessary before Local District Magistrate, and in Luzerne County Court.
Perform Plan Reviews. Supervise staff of 3 Inspectors and 2 Clerks.

Building Inspections Underwriters, Inc.
1010 Albright Ave.
Scranton, PA 18508
October, 2004 to August, 2006
August 2007 to September 8, 2008
Position: Building Code Official: Conduct Building Inspection and Plan Review for U.C.C.
Compliance for various Municipalities throughout Northeastern and Central Pennsylvania.
Projects have included inspection of The Great Wolf Lodge, Monroe County, United States
Gypsum Plant, Montour County, Geisinger Hospital Advanced Pain Medicine Center, and
Various renovation projects at the main campus of Geisinger Hospital, Montour County, and
Mericle Construction Company New Office Complex in Olyphant and Jessup, Lackawanna
County. Perform Accessibility Inspections at various commercial properties under renovation.
Maintain all inspection records to comply with Pennsylvania Construction Code guidelines.

Luzerne County Engineer's Office

200 N. River Street
Wilkes-Barre, PA 18711
August, 2006 to August 2007
Position: Flood Mitigation Specialist: Assist residents of the Susquehanna River Basin as
Part of the Wyoming Valley Flood Control Program to obtain funding to remove or raise
Structures subjected to repetitive flooding. Work in association with the U.S. Army Corps
Of Engineers to submit projects for approval.

Wyoming Seminary
Corner of Sprague and Market Streets
Kingston, PA 18704

December, 2008 to January, 2009

Position: Watchman, Building and Grounds Department. Monitor boiler operation, all security alarms, Check security of all buildings on campus, documenting time checks on all building during work shift. Monitor temperature of critical equipment and certain rooms on campus.

City Of Allentown
435 Hamilton Street
Allentown, PA 18101

January 2009 to April, 2010.

Position: Plumbing and Mechanical Inspector. Perform Plumbing and Mechanical Inspections For code compliance, assist City Housing Inspectors with Plumbing and Mechanical issues as needed, Perform plan reviews. Perform duties of Construction Code Superintendent in his absence.

City of Allentown
435 Hamilton Street
Allentown, Pa. 18101

April, 2010, to July, 2016

Position: Construction Codes Superintendent: Supervise staff of seven inspectors and 3 permit technicians. Responsible for "One Stop Shop" permitting department. Act as Building Code Official For the City. Review all Residential and Commercial Plans for UCC Compliance and Allentown City Code requirements. Monitor plans placed on the City route process. Responsible for department payroll Records, and participate in department budget process. Ensure that City meets all UCC requirements. Respond to all department right to know requests. Conduct regular staff meetings, conduct and assist With field inspections. Ensure department staff works in conjunction with all other City Departments To provide efficient service to City Residents. Serve as Chairman of the City Plumbing Board, and Serve on the City Building Board of Appeals. Respond and assist as needed at City emergencies. Oversee Inspection process for Arena Project and all Center City Development, (over one Billion dollars in new construction).

Borough of Forty-Fort:

August 1, 2016 to July, 2017

Position: Code Enforcement Officer/Building Code Official..

Enforce All Building, Property Maintenance Codes, Planning and Land Development Codes, Fire Safety Codes, provide Code Inspections in both Residential and Commercial Properties, Issue Violation Notices, Citations, and prosecute Code Violators in Court. Attend Zoning Hearing Board and Planning Commission Meetings, provide support to boards and offer testimony. Issue various Borough Permits And collect fees, Provide Plan Reviews, and provide monthly report of activates to Borough Council.

City of Allentown
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July, 2017 to November 10, 2017:

Position: Plans Examiner, Bureau of Building Standards.

Provide Plans Examinations for Commercial and Residential Properties. Review plans for compliance with Accessibility guidelines and amendments to the City of Allentown Building Code. Assist the Nuisance Abatement Board, and the Building Board of Appeals. Assist with customers at the counter. Assist other Departments with plan review information, and assist Inspectors with code reviews as necessary.

City of Allentown
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November 10, 2017, to present:

Director of Building Standards and Safety.

Supervise the Building Inspection, and Housing Inspection Divisions of the Bureau. Respond to and Resolve complaints received. Ensure that the Bureau provides the best customer service, and That inspection goals are met. Provide guidance to employees regarding code enforcement practices, and Review operations and make changes to improve our level and quality of service. Attend Council Meetings as required, and other meetings with community and business leaders. Interact with members of the community regarding their concerns. Work to address the blighted property concerns by focusing Our resources to move close to 40 blighted properties to the Blighted Property Review Board and the Allentown Planning Commission for Blight Certification. Assist Inspection staff on emergency responses. Work in cooperation with all City Departments to address Code Enforcement concerns, and To focus on working as a team with all City Departments and Bureaus, including budget preparations.

Professional Membership:

Government Member, International Code Council.

Member, Pennsylvania State Building Officials Conference (PENNBOC), past Vice-President, Region II.

Community Activities:

Former Member, Wilkes-Barre City Zoning Hearing Board.

Past Member, Sheet Metal Advisory Board, City of Allentown.

References are available upon request.

NOV 02 2018

DATE **Nov.1,2018**

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT TO: Property Rehab and Maintenance BOARD OF APPEALS

NAME:___Scotty G . Smith

HOME ADDRESS: 1320 E. Tremont St

BUSINESS ADDRESS:

TELEPHONE NO. (RESIDENCE) (610) 597-5911 BUSINESS

EMAIL: __ScottyG1@ptd.net

PRESENTLY EMPLOYED BY: Retired from City of Allentown

JOB

TITLE: ___Retired Rehab Specialist (Lead Certified Supervisor) 12yrs.

EMPLOYMENT (Prior): _____ **Water Filtration Plant Operator 2 (26yrs)**

EDUCATION:

HIGH SCHOOL GRADUATE: _____ x _____ YES _____ NO
COLLEGE OR UNIVERSITY GRADUATE _____ YES _____ NO
DEGREE/FIELD OF STUDY _____

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES:

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD:

Board of Appeals

DO YOU LIVE IN THE CITY OF ALLENTOWN: ☒ **YES** ☐ **NO**

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

ARE YOU A REGISTERED VOTER: ☒ **YES** ☐ **NO**

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

_____ From being involved in Rehab and Lead Abatement the last 12yrs of my 37yrs of employment for the City, I've developed a Great passion and interest in Property Rehab for the Safety of residents and further improving of housing in the City _____

**DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER
OF AN AUTHORITY, BOARD OR COMMISSION: _____YES _____☒_NO**

**IF YES,
EXPLAIN:** _____

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HOW MANY TERMS YOU HAVE SERVED _____AND THE YEAR YOU
WERE FIRST APPOINTED _____.**

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commission and in the event you are appointed/reappointed, it may be used as a
news release to identify you to the community.**

Signature

Scotty G.Smith

Date Nov.1,2018

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City Hall
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Allentown, PA 18101**