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Initials:

FINANCE DIRECTOR'S OFFICE**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director

FROM:

Craig Messinger

BUREAU: Department of Finance

BUREAU:

Engineering

TRANSFER DETAIL

Date of Request: 10-Apr-19

Fund: General

Transfer Amount:

\$11,000.00

FROM (DEBIT)				
ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0702-0001-34 Training & Prof Dev	4,000.00	10,250.00	8,901.93	4,901.93
000-03-0702-0001-42 Repair & Maintenance	1,000.00	4,800.00	4,800.00	3,800.00
000-03-0702-0001-68 Operating Materials & Supp	4,000.00	36,075.00	6,079.78	2,079.78
000-03-0702-0001-90 Refunds	2,000.00	3,500.00	3,500.00	1,500.00
TO (CREDIT)				
000-03-0702-0001-50 Other Contract Services	11,000.00	1,500.00	894.80	11,894.80

Reason Transfer is Required:

To pay Lehigh County filing fee for curbing and sidewalk invoices that need to be liened

Reason Funds are Available for Transfer:

Monitoring expenditures closely and these liens need to be completed

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

x

Amount is greater than \$5,000.00

Department Head:

Date:

Director of Finance:

Date:

City Controller (if amount is greater than \$5,000):

Date:

Mayor or Managing Director (if amount is greater than \$5,000):

Date:

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04

Date:

CITY COUNCIL

Roger MacLean, President:

☒ Approved ☐ Disapproved

Date:

Julio Guridy, Vice President

☒ Approved ☐ Disapproved

Date:

Daryl Hendricks, Councilperson

☒ Approved ☐ Disapproved

Date:

Candida Affa, Councilperson

☒ Approved ☐ Disapproved

Date:

Courtney Robinson, Councilperson

☒ Approved ☐ Disapproved

Date:

Ed Zucal, Councilperson

☒ Approved ☐ Disapproved

Date:

Cynthia Mota, Councilperson

☒ Approved ☐ Disapproved

Date: