

RECEIVED

APR 01 2019

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director FROM: Craig Messinger  
 BUREAU: Department of Finance BUREAU: Public Works - Traffic Eng

TRANSFER DETAIL

Date of Request: 25-Mar-19 Fund: Capital Transfer Amount: \$10,000.00

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT)		CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
		ORIGINAL APPROPRIATION (\$)			
001-03-2024-1818-76 construction contract	10,000.00	85,000.00		85,000.00	75,000.00

		TO (CREDIT)			
001-03-2024-1818-72 Equipment this transfer will establish this acct	10,000.00				10,000.00

Reason Transfer is Required:  
 This is for equipment needed for the 10th Street Police station (radio/fiber conversion cabinet) *backhaul all the information from the Traffic Adaptive signals for the 15th St. Corridor and connect it to the fiber line.*  
 Reason Funds are Available for Transfer:  
 This funding is slated for equipment to be placed at the 10th Street Police Station to provide information back to our network

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00  
 Amount is greater than \$5,000.00

Department Head: *[Signature]* Date: *3/27/19*  
 Director of Finance: *Brent Hartzell* Date: *4/3/2019*  
 City Controller (if amount is greater than \$5,000): *[Signature]* Date: *4-8-19*  
 Mayor or Managing Director (if amount is greater than \$5,000): *Ryo'cum* Date: *4/10/19*

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: Date:

CITY COUNCIL

Roger MacLean, President: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>4/24/19</i>
Julio Guridy, Vice President: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>4/25/19</i>
Daryl Hendricks, Councilperson: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>17-APRIL-19</i>
Candida Affa, Councilperson: <i>[Signature]</i>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Courtney Robinson, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:

## Wagenhurst, Barbara

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**From:** Messinger, Craig  
**Sent:** Wednesday, April 3, 2019 1:40 PM  
**To:** Wagenhurst, Barbara  
**Cc:** Magliane, Casandra  
**Subject:** Re: Transfer Request

Barb,

There is a fiber drop that was installed at the 10th St Police Station to backhaul all of the information from our Traffic Adaptive Signals that are being installed on the 15th St Corridor. We need the transfer to purchase so we can install the equipment necessary to retrieve the information and hook to the fiber line.

Sent from my iPhone

On Apr 3, 2019, at 1:09 PM, Wagenhurst, Barbara <[Barbara.Wagenhurst@allentownpa.gov](mailto:Barbara.Wagenhurst@allentownpa.gov)> wrote:

Ohhh, that makes sense, Once you confirm that I will add that to the explanation so the same question is not asked again.

Thanks

**From:** Magliane, Casandra  
**Sent:** Wednesday, April 3, 2019 1:04 PM  
**To:** Wagenhurst, Barbara <[Barbara.Wagenhurst@allentownpa.gov](mailto:Barbara.Wagenhurst@allentownpa.gov)>  
**Cc:** Messinger, Craig <[Craig.Messinger@allentownpa.gov](mailto:Craig.Messinger@allentownpa.gov)>  
**Subject:** RE: Transfer Request

I believe the 10<sup>th</sup> st station is being used as a relay site to get the information from 15<sup>th</sup> to the hub at City Hall for the Traffic Management Control, but I want Nelson to elaborate so I do not provide the wrong information.

Regards,  
Casandra Magliane

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*Build yourself a Bridge ...*

**From:** Magliane, Casandra  
**Sent:** Wednesday, April 3, 2019 1:02 PM  
**To:** Wagenhurst, Barbara <[Barbara.Wagenhurst@allentownpa.gov](mailto:Barbara.Wagenhurst@allentownpa.gov)>  
**Cc:** Messinger, Craig <[Craig.Messinger@allentownpa.gov](mailto:Craig.Messinger@allentownpa.gov)>  
**Subject:** RE: Transfer Request

I've reached out to Nelson for clarification

Regards,  
Casandra Magliane

*Build yourself a Bridge ...*

**From:** Wagenhurst, Barbara

**Sent:** Wednesday, April 3, 2019 12:58 PM

**To:** Messinger, Craig <[Craig.Messinger@allentownpa.gov](mailto:Craig.Messinger@allentownpa.gov)>; Magliane, Casandra <[Casandra.Magliane@allentownpa.gov](mailto:Casandra.Magliane@allentownpa.gov)>

**Subject:** Transfer Request

On Tuesday I received a transfer request for Traffic Engineering in the amount of \$10,000 for Capital Project 2024 – 15<sup>th</sup> Street Traffic Signal Improvements. The reason for the transfer is listed as equipment needed for the 10<sup>th</sup> Street Police Station. I am confused on how the 10<sup>th</sup> Street Police Station is part of the 15<sup>th</sup> Street signal improvements. Can you please help me understand?

Thanks  
Barb

**BARBARA WAGENHURST**  
**FINANCE OPERATIONS MANAGER**

Department of Finance  
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Allentown, PA 18101  
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F: 610-437-7563  
E: [Barbara.Wagenhurst@allentownpa.gov](mailto:Barbara.Wagenhurst@allentownpa.gov)  
W: [www.allentownpa.gov](http://www.allentownpa.gov)