

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Barbara Wagenhurst, Finance Operations Mgr.
BUREAU: Department of Finance	BUREAU: Finance

**TRANSFER DETAIL**

Date of Request: 22-Mar-19	Fund: General - 2018	Transfer Amount: \$14,949.56
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-46	14,949.56	113,345.00	72,151.66	57,202.10
Other Contract Services				-
				-
				-

**TO (CREDIT)**

000-02-0602-0004-46	10,830.00	7,750.00	(10,830.00)	-
Other Contract Services				-
000-02-0602-0005-02	613.68	271,518.00	(613.68)	-
Permanent Wages				-
000-02-0602-0006-02	823.53	50,476.00	(823.53)	-
Permanent Wages				-
000-02-0602-0006-04	2,461.05	15,000.00	(2,461.05)	-
Temporary Wages				-
000-02-0602-0006-12	221.30	5,107.00	(221.30)	-
FICA				-
				-

**Reason Transfer is Required:**

Correct end of year negative balance created by the cost for 2018 OPEB Valuation was more than originally budgeted; Permanent Wages were slightly more than Position Budgeting had calculated and Temporary Wages was more than anticipated due to needing the Part-time Mail Room/Print Shop Aide for a few more hours than anticipated.

**Reason Funds are Available for Transfer:**

Not all of the contingency funds budgeted were needed.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00	
X	Amount is greater than \$5,000.00	
Department Head:	<i>Brent Hartzell</i>	Date: 3/25/2019
Director of Finance:	<i>[Signature]</i>	Date: 3-26-19
City Controller (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 3/26/19
Mayor or Managing Director (if amount is greater than \$5,000):	<i>[Signature]</i>	Date: 3/26/19
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

**CITY COUNCIL**

Roger MacLean, President:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 4/24/19
Julio Guridy, Vice President:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 4/13/19
Daryl Hendricks, Councilperson:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 24-APRIL-19
Candida Affa, Councilperson:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Courtney Robinson, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Ed Zucal, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: