Posting Year: Posting Date: Posting # Doc #

" Period: Ref # Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director FROM: Dennis Wetherhold

BUREAU: Department of Finance BUREAU: Public Works / Technical Services

TRANSFER DETAIL

Date of Request: 13-Feb-19 Fund: 000-01 GENERAL FUND Transfer Amount: $10,727.33 BL

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT ($)	ORIGINAL APPROPRIATION ($)	CURRENT ACCOUNT TOTAL ($)	ACCOUNT TOTAL AFTER TRANSFER ($)
000-04-0808-0001-46 CONTRACT / SERVICE FEE	10,727.33 ~~$10,727~~	53,960.00	53,960.00	43,232.67

TO (CREDIT)

000-04-0808-0001-42 REPAIRS & MAINTENANCE	10,727.33	1,000.00	1,000.00	11,727.33

Reason Transfer is Required:
it was not realized until that after the budget was already approved that it was changed from the 46 account to the 42 account.

FUNDS WERE BUDGETED IN THE INCORRECT ACCOUNT.

Reason Funds are Available for Transfer:
Funds are available for transfer because they were set aside in the 46 account for the CAD Maint agreement.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than $5,000 00

X Amount is greater than $5,000.00

Department Head: Date: 2/15/19

Director of Finance: Brent Hartzell Date: 2/18/2019

Mayor or Managing Director (if amount is greater than $5,000): Date: 2/20/19

City Controller (if amount is greater than $5,000): Date: 2-22-19

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: Date:

CITY COUNCIL

Roger MacLean, President:	[X] Approved	[ ] Disapproved	Date: 3/20/19
Julio Guridy, Vice President:	[X] Approved	[ ] Disapproved	Date: 3/20/19
Daryl Hendricks, Councilperson:	[X] Approved	[ ] Disapproved	Date: 26-MARCH-19
Candida Affa, Councilperson	[X] Approved	[ ] Disapproved	Date:
Courtney Robinson, Councilperson	[X] Approved	[ ] Disapproved	Date: 3/20/2019
Ed Zucal, Councilperson	[X] Approved	[ ] Disapproved	Date: 3/20/19
Cynthia Mota, Councilperson	[X] Approved	[ ] Disapproved	Date: 3/20/19