

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Audrey Danek
BUREAU: Department of Finance	BUREAU: Risk Management

TRANSFER DETAIL

Date of Request: 25-Jan-19	Fund: Risk - 2018	Transfer Amount: \$7,359.65
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0001-85 <i>Auto Losses</i>	7,359.65	300,000.00	108,861.94	101,502.29
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

081-02-8001-0001-02 <i>PERM WAGES</i>	3,067.15	59,826.00	(3,067.15)	-
081-02-8001-0001-04 <i>TEMP WAGES</i>	2,513.11	-	(2,513.11)	-
081-02-8001-0001-08 <i>LONGEVITY</i>	46.54	-	(46.54)	-
081-02-8001-0002-02 <i>PERM WAGES</i>	1,295.43	59,826.00	(1,295.43)	-
081-02-8001-0002-08 <i>LONGEVITY</i>	46.54	-	(46.54)	-
081-02-8001-0001-12 <i>FICA</i>	390.88	5,921.00	(390.88)	-
				-

Reason Transfer is Required:

Due to employees transferring in mid-year, wages were underbudgeted

Reason Funds are Available for Transfer:

Auto loss expenses were less than anticipated

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <i>Meloney Saalu-Dosunmu</i>	Date: <i>1/25/2019</i>
Director of Finance: <i>Brent Hartzell</i>	Date: <i>1/29/2019</i>
Mayor or Managing Director (if amount is greater than \$5,000): <i>Pro'anni</i>	Date: <i>1/31/2019</i>
City Controller (if amount is greater than \$5,000): <i>Glenn</i>	Date: <i>2-13-19</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

CITY COUNCIL

Roger MacLean, President:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>2/13/19</i>
Julio Guridy, Vice President:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>13-FEB-19</i>
Daryl Hendricks, Councilperson:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>13-FEB-19</i>
Candida Affa, Councilperson:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Courtney Robinson, Councilperson:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>2/13/2019</i>
Ed Zucal, Councilperson:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>2/13/19</i>
Cynthia Mota, Councilperson:	<i>[Signature]</i> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>2/13/19</i>