



## ENCROACHMENT APPLICATION

ORDINANCE #13066

PERMANENT x  
TEMPORARY \_\_\_\_\_  
APPLICATION DATE 3/18/19

PERMIT NO. \_\_\_\_\_  
DATE ISSUED \_\_\_\_\_  
FEE PAID \_\_\_\_\_

**INFORMATION TO BE FAXED TO THE ENGINEERING DEPARTMENT AT (610) 437-7614**  
**PLEASE PRINT OR TYPE CLEARLY WITH BLUE OR BLACK INK**

ADDRESS OF ENCROACHMENT: 555 W. Walnut St., Allentown, PA 18101 (West side along South 6th Street)

TIME PERIOD APPLIED FOR: Permanent

TYPE OF ENCROACHMENT: Construction of permanent steps.

IF DUMPSTER OR SCAFFOLDING: N/A

NAME OF SUPPLIER: N/A PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME OF PROPERTY OWNER: Walnut Street Commons I LP PHONE: 610-625-5516

ADDRESS: 645 Hamilton St., Suite 600, Allentown, PA 18101

NAME OF APPLICANT: Same as Owner PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

APPLICANTS SIGNATURE: *Nels D. Jo*

**ALL APPLICATION TO BE ACCOMPANIED BY A MEASURE SKETCH BELOW**

SEE ATTACHMENT


# ROUTING SHEET

BUREAU OF DIVISION	DATE REC'D	DATE REVIEW COMPLETED	DATE APPROVED	*DATE REJECTED
<i>D&amp;K</i> HARB	<i>3/21/2019</i>	<i>3/21/2019</i>	<i>3/21/2019</i>	
<i>15B</i> ENG.	<i>3/20/19</i>	<i>3/20/19</i>	<i>3/20/19 *</i>	
<i>KIS</i> INSP.	<i>4/1/19</i>	<i>4/1/19</i>	<i>4/1/19</i>	
<i>NV</i> TRAFFIC	<i>4/2/19</i>	<i>4/2/19</i>	<i>4/2/19</i>	
<i>FRD ZONING</i> OTHER	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	

*A Plans & Permits Required for BSOS*

Upon completion of review by those Bureaus/Divisions/Agencies checked above, return application to the Director of Code Enforcement (Building Standards and Safety – Inspection Division). If rejected Manager of Bureau/Division/Agency is to attach memo explaining reason(s).

If rejected or not permitted in accordance with the Ordinance, forward to the City Clerk for action by City Council.

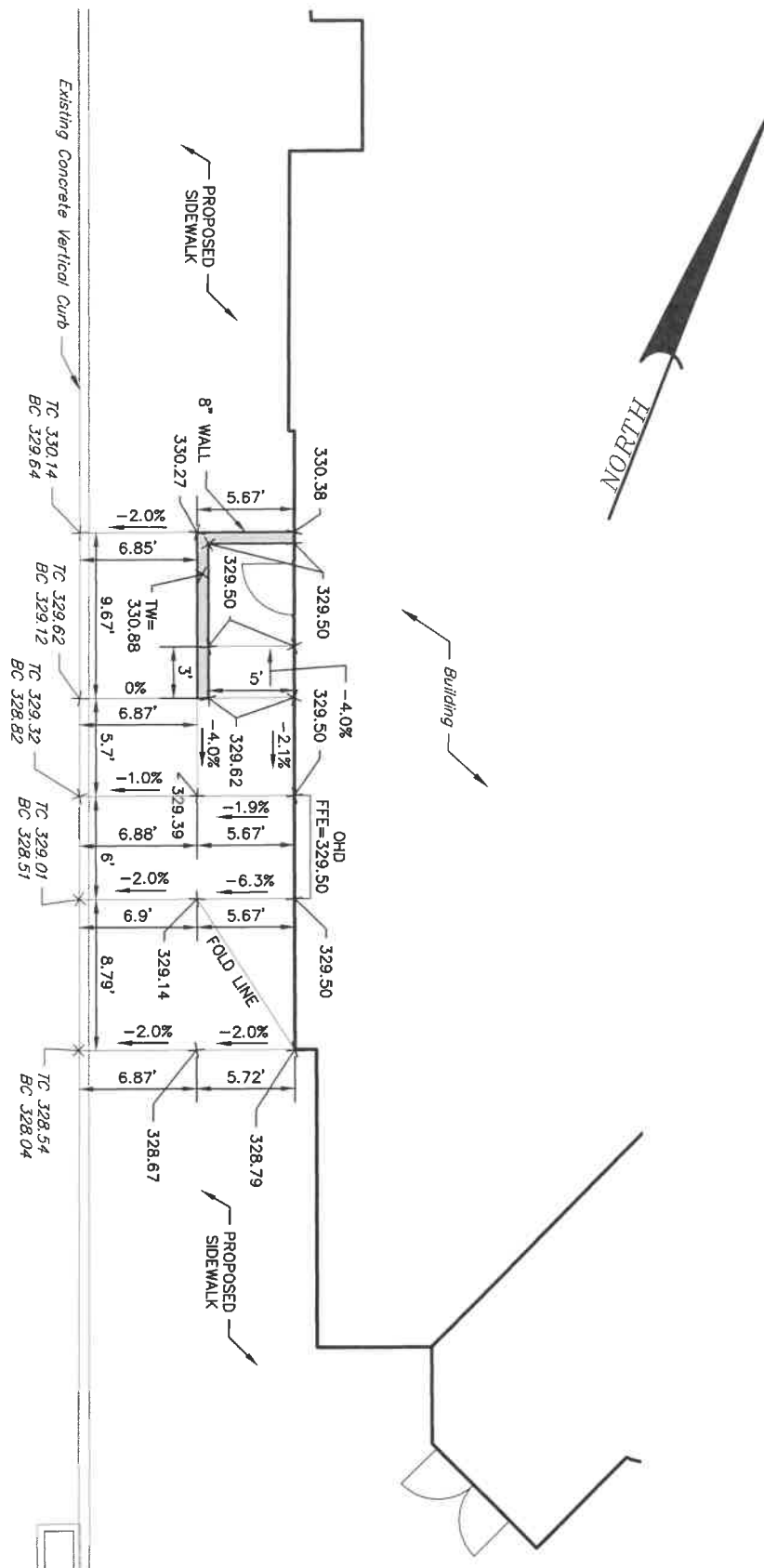
✓ Approved                      Rejected

*Craig Messenger MCE*  
Director, Community Development or Designee

*4/3-19*  
Date

*\* NEED CITY COUNCIL APPROVAL - MORE THAN 1/3 OF PUBLIC RIGHT OF WAY.*

# SOUTH SIXTH STREET



DOOR 119 ACCESSWAY EXHIBIT

**WALNUT STREET COMMONS**

CITY OF ALLENTOWN, 2ND WARD

LEHIGH COUNTY, PA

**RETTEW**

RETTEW Associates, Inc.  
218 W. Hamilton Street, Ste 505, Allentown, PA 18101  
Phone (610) 866-6330 Fax (484) 240-4525  
Email: rette@rette.com  
Website: www.rette.com

DRAWN BY: ELN

DATE: 03/15/19

SCALE: 1"=10'

DWG. NO. 097572021



Sidewalk

12.1'

0.41'

9.67'

5.67'

Building

Sidewalk

Existing Concrete curb

R.O.W. LINE

SOUTH SIXTH STREET

PROPOSED TOTAL ENCROACHMENT = 51 SF

PROPOSED ENCROACHMENT - SOUTH SIXTH STREET  
FOR

**WALNUT STREET COMMONS**

CITY OF ALLENTOWN, 2ND WARD

LEHIGH COUNTY, PA

**RETTEW**

RETTEW Associates, Inc.  
615 W. Hamilton Street, Ste 606, Allentown, PA 18101  
Phone (610) 866-8330 Fax (484) 240-4325  
Email: [rettew@rettew.com](mailto:rettew@rettew.com)  
Website: [www.rettew.com](http://www.rettew.com)

DRAWN BY: ELN

DATE: 03/15/19

SCALE: 1"=10'

DWG. NO. 097572021