



CITY OF ALLENTOWN

No. 26

RESOLUTION

R - 2019

Introduced by the Administration on April 3, 2019

Authorization for Contract Price Increase of 10% or more for an Existing Contract over \$40,000 that was Previously Bid and Awarded under City Policies with Penmar Systems, Inc. in the amount of \$97,000.00 for as Needed Demolition and Remediation of properties within the City of Allentown on an emergency as needed basis.

Resolved by the Council of the City of Allentown, That

WHEREAS, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

WHEREAS, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid or Contract dated August 24, 2018:

1. Name of Contractor/Consultant: Penmar Systems, Inc.
2. Project or Contract Reference: C23-000017 Demolition Contractor(s)Description of Service(s) to be provided: As Needed Demolition and Remediation of properties within the City of Allentown on an emergency as needed basis

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



CITY OF ALLENTOWN
Request for Approval

SUBJECT: Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C23-000017 Demolition Contractor(s)

TO: City Council, City Clerk, and Council Solicitor

FROM: William Harvey, Department Head

DATE: March 26, 2019

On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

- X The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? yes no
- Identify contract funding sources (general fund, grants, loans, etc. & account number):

General Fund – 000-09-0903-0001-46

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

N/A

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Penmar Systems, Inc. 700 Savage Rd., Suite 2, Northampton, PA, 18067

- Term of contract or estimated completion date, subject to standard extensions:

Contract is effective through August 23, 2019

- Description of project or scope of services to be provided:

Contractor performs demolition and remediation services for buildings located in the City of Allentown, on an emergency basis

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

The request originally approved on July 18, 2018 was for an estimated sum not to exceed \$70,000.00 per contract year. Due to the unforeseen nature of this contract, and the amount and size of properties that have been demolished this year, the amount of the contract needs to be increased. The contract increase is going to be for this year only, each additional year if renewed, the contract sum will remain at an estimated annual amount of \$70,000.00

- Number of renewal term options and duration of each renewal, if any:

The contract may be extended for two (2) additional one (1) year terms if pricing remains firm.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$307,000.00

- Reasons for recommendation of Administration and Council approval of contract:

Contractor needs to be able to perform demolition and remediation services for buildings located in the City of Allentown on an emergency basis.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: William Harvey, Department Head

Copies To: Mayor
Director of Finance
Purchasing
Controller

Attachment: proposed resolution