



CITY OF ALLENTOWN

No. 13

**RESOLUTION**

**R - 2019**

***Introduced by the Administration on March 6, 2019***

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**Authorization for Contract with Environmental Waste Minimization, Inc., aka Rapid Response, on an as needed emergency basis, for the Unit Prices as set forth in the Vendor's Proposal. (PRIVATE) for 24-hour chemical clean-up and hauling company to assist the City in collecting and removing chemicals from City-owned properties, streets, sewers and waterways, City facilities, on an as needed emergency basis and private property.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of RFP dated March 6, 2019:

1. Name of Contractor/Consultant: Environmental Waste Minimization, Inc. aka Rapid Response
2. Project or Contract Reference: C09 -000043/RFP No. 2018-28
3. Description of Service(s) to be provided: 24-hour chemical clean-up and hauling company to assist the City in collecting and removing chemicals from City-owned properties, streets, sewers and waterways, City facilities, on an as needed emergency basis and private property.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: C09-000043/RFP No. 2018-28- Hazardous Materials Removal and Disposal

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Jeffrey Nelson, Department Head

**DATE:** February 19, 2019

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On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X      The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes      no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

081-02-8001-0001-46

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

n/a

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Environmental Waste Minimization, Inc., aka Rapid Response, 14 Brick Kiln Court, Northampton, PA 18067.

- Term of contract or estimated completion date, subject to standard extensions:

This contract term shall commence upon full execution and shall cease one (1) year thereafter.

- Description of project or scope of services to be provided:

The City seeks to obtain the services of a 24-hour chemical clean-up and hauling company to assist the City in collecting and removing chemicals from City-owned properties, streets, sewers and waterways, City facilities, on an as needed emergency basis and private property.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

The sum of this Contract will be based on the unit prices as set forth in the Vendors Cost Proposal, on an as needed emergency basis.

- Number of renewal term options and duration of each renewal, if any:

The contract can be renewed for an additional two (2) one-year (1) year periods if mutually agreed by both parties.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

n/a

- Reasons for recommendation of Administration and Council approval of contract:

The City is in need of obtaining the services of a 24-hour chemical clean-up and hauling company to assist the City in collecting and removing chemicals from City-owned properties, streets, sewers and waterways, City facilities, on an as needed emergency basis and private property.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: Jeffrey Nelson, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution