



REQUEST FOR APPOINTMENT

DATE 2/21/2019

AUTHORITY, BOARD OR COMMISSION YOU ARE REQUESTING APPOINTMENT

TO: Environmental Advisory Council

NAME: Timothy Duch

HOME ADDRESS: 1030 N 23rd St

BUSINESS ADDRESS: _____

TELEPHONE NO. (RESIDENCE) (610) 972-8133 **BUSINESS** _____

EMAIL: timduch@gmail.com

PRESENTLY EMPLOYED
BY: NA

JOB TITLE: _____

EMPLOYMENT (Prior): Warehouse ASSOCIATE Amazon

EDUCATION:
HIGH SCHOOL GRADUATE: _____ **YES** _____ **NO**
COLLEGE OR UNIVERSITY GRADUATE x **YES** _____ **NO**
DEGREE/FIELD OF STUDY _____

BA Political Science

CURRENT MEMBERSHIP IN ORGANIZATIONS AND OFFICES: _____

NA

PAST ORGANIZATIONAL MEMBERSHIP AND OFFICES

HELD: _____

N/A

DO YOU LIVE IN THE CITY OF ALLENTOWN: ☒ YES ☐ NO

HAVE YOU EVER BEEN ARRESTED?

No

IF SO, WHY?

DO YOU HAVE A SIGNIFICANT "BUSINESS" OR "PROPERTY" INTEREST IN ALLENTOWN? PLEASE EXPLAIN:

N/A

ARE YOU A REGISTERED VOTER: ☒ YES ☐ NO

WHY ARE YOU INTERESTED IN THIS APPOINTMENT? BE SURE TO INCLUDE WHAT VALUE YOU WILL BRING TO THE BOARD:

I have worked on environmental issues at

the State level and have experience in government and

parliamentary procedure.

DO YOU ANTICIPATE A CONFLICT OF INTEREST BY SERVING AS A MEMBER OF AN AUTHORITY, BOARD OR COMMISSION: ☐ YES ☒ NO

IF YES,

EXPLAIN: _____

IF YOU ARE BEING CONSIDERED FOR REAPPOINTMENT, PLEASE INDICATE
HOW MANY TERMS YOU HAVE SERVED N/A AND THE YEAR YOU
WERE FIRST APPOINTED _____.

NOTE: This information will be used for making appointments to authorities, boards and
commissions and in the event you are appointed/reappointed, it may be used as a
news release to identify you to the community.

Terry A. O'Neil
Signature

2/21/19
Date

Please forward this request for appointment, along with a resume to:

City Council's Office
City Hall
435 Hamilton Street
Allentown, PA 18101

Timothy Duch
1030 N. 23rd. St.
Allentown, PA 18104
Phone: (610)972-8133
E-mail: timduch@gmail.com

RELEVANT EXPERIENCE

LEADERSHIP/MANAGEMENT

NEW YORK PUBLIC INTEREST RESEARCH GROUP (NYPIRG) 5/06- 7/08 As Project Coordinator, managed an internship program for college students seeking to develop skills in public speaking, event planning, and public relations. As Canvass Director, recruited, interviewed, trained, managed, and motivated a staff of 25 to go out into neighborhood communities and have short, directed conversations with citizens about urgent issues facing state government and to fund-raise.

DEVELOPMENT/PLANNING

NEW YORK PUBLIC INTEREST RESEARCH GROUP (NYPIRG) 5/06-7/08- As Project Coordinator, planned and led several events each semester including guest speakers with target audiences ranging from 30 to 130 attending. Cooperated with local officials and administrators to build community relations through events. Organized, publicized, and hosted dozens of media-invited events ranging in size from 10 to 110 on a wide range of issues. Organized phone banks, trained volunteers, and wrote scripts for volunteers to follow in order to market events. Developed strategies to gain wide support on local issues. As Canvass Director, analyzed demographics to divide a geographic segment into target outreach locations, assigned locations to staff, used maps to get staff to proper locations.

COMMUNICATION/TRAINING

NATIONAL SPORTS CENTER FOR THE DISABLED (NSCD) 11/02-4/05 – Four seasons experience teaching students with mental and or physical disabilities to ski and training volunteers to do the same. Utilized effective means of communication tailored to wide range of individual needs including paraplegia and quadriplegia, autism disorders, traumatic brain disorders, etc. Physically assisted students in order to facilitate a safe and enjoyable experience.

NEW YORK PUBLIC INTEREST RESEARCH GROUP (NYPIRG) 5/06-7/08 – As Project Coordinator, delivered hundreds of short presentations to class in pursuit of greater recruitment. Presented dozens of workshops on issues such as consumer protection and renewable energy. As Canvass Director, devised and delivered briefings each day to continue to make sure staff was well informed.

MARKETING/OUTREACH

PIONEER CREDIT RECOVERY 9/10-9/11 – As Collector, called borrowers and took financial statements in order to devise a repayment plan. Took inbound calls and routed them to the appropriate departments. Contacted place of employment to set up wage garnishments. Utilized CRM to document all communication efforts.

CHEVROLET 21 INC. 2/13-8/13 – As Sales Consultant, meet with customers, build report, investigate needs, demonstrate and test drive appropriate vehicle, help customer with financing needs, outside prospecting, help maintain lot.

FISH WINDOW CLEANING 8/15-8/16 As Relationship Coordinator, acquired over 100 new business to business accounts in 6 months. Provided estimates on buildings ranging up to 500,000 square feet.

AMAZON 11/16-1/20/19 Seasonal associate at Amazon. Logistical support.

B.A., Political Science, St. Bonaventure University, Allegany NY, 2000