



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R4 - 2019**

***Introduced by the Administration on January 16, 2019***

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**Authorization for Engagement of Professional Services with David Hornung Architects, Inc. for \$1,510 for plan revisions for renovations of the Cedar Pool house for ADA and Code compliance, single bid.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid dated January 16, 2019:

1. Name of Contractor/Consultant: David Hornung Architects, Inc.
2. Project or Contract Reference: Cedar Beach Pool house ADA Plans
3. Description of Service(s) to be provided: Revision of plans for the renovation of the Cedar Pool house.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: Cedar Pool house Renovation Plan Revisions

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Karen El-Chaar, Department Head

**DATE:** December 11, 2018

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On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

The contract is for over \$40,000 and required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the contract to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

X The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? yes X no, in the 2018 Budget

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

General Fund 000-08-0709-0001-46

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

n/a

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

David Hornung Architects, Inc., 215 ½ N. 17<sup>th</sup> Street, Allentown, Pennsylvania, 18104

- Term of contract or estimated completion date, subject to standard extensions:

The term shall cease one (1) month from the issuance of the Notice to Proceed.

- Description of project or scope of services to be provided:

In order to be compliant with City Codes, we need to revise the plans for the Cedar Beach Pool House ADA renovations.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

A total cost of \$1,510.00

- Number of renewal term options and duration of each renewal, if any:

none

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

none

- Reasons for recommendation of Administration and Council approval of contract:

In order to be compliant with City Codes, we need to revise the plans for the Cedar Beach Pool House ADA renovations.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: Karen El-Chaar, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution