



CITY OF ALLENTOWN

No. \_\_\_\_\_

**RESOLUTION**

**R3 - 2019**

*Introduced by the Administration on January 16, 2019*

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**Authorization for Contract with the following Vendors: Ssynatek, Hodges Rash, Genesis Turfgrass, Inc., Site One Landscape Supply, & Fisher and Son Co., Inc. at the unit prices identified, for a total estimated budget of \$157,165.56 for Agricultural Chemicals for the Golf Course and Parks Department, competitively bid.**

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***Resolved by the Council of the City of Allentown, That***

**WHEREAS**, Article 130.16 of the City's Administrative Code requires City Council approval by Resolution for the award of contracts or engagement of professional services.

**WHEREAS**, it is the desire of the City of Allentown to enter into an agreement/engage the services of the following named contractor/consultant, for the use and purpose indicated in supporting the Recommendation of Award of Bid dated January 16, 2019:

1. Name of Contractor/Consultant: Ssynatek, Hodges Rash, Genesis Turfgrass Inc., Site One Landscape Supply & Fisher and Son Co.,
2. Project or Contract Reference: Bid No. 2018-24
3. Description of Service(s) to be provided: Agricultural Chemicals for the Golf Course

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Allentown, hereby authorizes the Mayor and/or such other City officials as deemed appropriate by the City Solicitor, to sign and execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the above named contractor/consultant, for the project identified.



**CITY OF ALLENTOWN**  
**Request for Approval**

**SUBJECT:** Request for Approval by City Council of Contract Award, Service, or Contract Price Increase Pursuant to City Ordinance, Article 130.16

Project or Contract Reference: BID No. 2018-24- Turf Chemicals

**TO:** City Council, City Clerk, and Council Solicitor

**FROM:** Karen El-Chaar, Department Head

**DATE:** January 16, 2019

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On behalf of the Administration, pursuant to City Ordinances, Article 130.16, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

X      The contract is required to be competitively bid under the City Code. We have advertised the above referenced project and received qualified bids/proposals. We recommend award of the bid to the bidder/proposer identified and for the reasons stated below.

The recommendation is for a price increase of 10% or more for an existing contract over \$40,000 that was previously bid and awarded under city policies.

The engagement of professional services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the engagement.

- Is the contract appropriation or price increase included in this year's budget? X yes      no

- Identify contract funding sources (general fund, grants, loans, etc. & account number):

Golf Course - 091-08-9001-0001-66-\$85,000  
General Fund -000-08-0709-0001-66- \$20,000

The amount shall be split between two accounts as deemed necessary throughout the course of the year.

- The number of any alternate quotes/bids and the names of the alternate bidders, if any.

Aquarius Supply, Inc., 1120 Goffle Road, Hawthorne, New Jersey, 07506

- The name and address of the recommended Contractor/Vendor/Professional Service Provider/Lowest Responsible Bidder is:

Synatek., 737 Hagey Center Drive, Unit A, Souderton, PA 18964- **est. total bid \$ 9,980.50**  
Hodges Rash Company, 5029 Stags Leap Lane, Corapolis, PA 15108- **est. total bid \$27,455.00**  
Fisher & Son, Co., Inc., 110 Summit Drive, Exton, PA 19341- **est. total bid \$30,145.90**  
Site One Landscape Supply, 138 E. 36<sup>th</sup> Street, Cleveland, Ohio, 44114- **est. total bid \$65,666.14**  
Genesis Turfgrass, Inc., 134 Commerce Drive, Glen Rock, PA 17327 **est. est total bid- \$23,918.02**

- Term of contract or estimated completion date, subject to standard extensions:

The contract terms shall commence upon the issuance of the Notice of Award through December 31, 2019.

- Description of project or scope of services to be provided:

It's the City's intent to secure vendor(s) to furnish agricultural chemicals for the Parks Department & Allentown Municipal Golf Course.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Turf Chemicals shall be purchased at the unit prices identified in the attached bid tabulation. The City has allocated funds in the Parks Maintenance Budget and the Golf Course Budget to cover the costs of the chemicals. Based on estimated quantities provided during the bidding process, the annual estimated budgeted amount for the turf chemicals awarded to these vendors are **\$157,165.56**. The quantities provided in the bid are estimates, and as such, the actual cost of the chemicals may vary throughout the year based on the needs of the department.

- Number of renewal term options and duration of each renewal, if any:

The City reserves the right to extend the aforementioned term for an additional three (3) month term, if deemed necessary, in or to prevent a lapse in coverage.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

Unknown

- Reasons for recommendation of Administration and Council approval of contract:

It's the City's desire to secure vendor(s) to furnish agricultural chemicals for the Golf Course and Parks Department.

- Time Frame

ASAP

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: Karen El-Chaar, Department Head

Copies To: Mayor  
Director of Finance  
Purchasing  
Controller

Attachment: proposed resolution