

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: C Magliane
BUREAU: Department of Finance	BUREAU: Street Lighting

**TRANSFER DETAIL**

Date of Request: 14-Nov-18	Fund: GENERAL	Transfer Amount: 20,000.00
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0701-0002-04	5,000.00	-	5,000.00	-
000-03-0807-0001-04 Temporary Wages	5,000.00	19,961.00	9,397.88	4,397.88
000-03-0707-0001-06	5,000.00	32,925.00	17,897.15	12,897.15
000-03-0716-0001-06 Premium Pay	5,000.00	33,500.00	24,889.56	19,889.56
				-
				-
				-

**TO (CREDIT)**

000-03-0809-0001-20 Electric Power	20,000.00	555,000.00	30,288.34	50,288.34
			-	-
				-
				-
				-
				-

**Reason Transfer is Required:**

Transfer needed to cover account through December 2018. Installation of LED lighting not completed as timely as predicted.

**Reason Funds are Available for Transfer:**

Temporary Wages & Premium Pay in the listed PW accounts not used as heavily.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head:	<i>Gregory J. Zylinski</i> Date: 11/14/18
Director of Finance:	<i>Brent Hartzell</i> Date: 11/15/2018
Mayor or Managing Director (if amount is greater than \$5,000):	<i>Bob Kru</i> Date: 11/29/18
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date:

**CITY COUNCIL**

Roger MacLean, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 05-DEC-18
Julio Guridy, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 11/3/18
Courtney Robinson, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 12/4/2018
Ed Zucal, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: 12/5/2018



Expenditure Status Report

CITY OF ALLENTOWN  
 1/1/2018 through 12/31/2018

000 GENERAL  
 03 PUBLIC WORKS  
 0701 DIRECTOR - PUBLIC WORKS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0002-02 PERMANENT WAGES	169,874.00	126,290.51	126,290.51	0.00	43,583.49	74.34
0002-04 TEMPORARY WAGES	5,000.00	0.00	0.00	0.00	5,000.00	0.00
0002-06 PREMIUM PAY	1,174.46	1,204.02	1,204.02	0.00	-29.56	102.52
0002-08 LONGEVITY	2,854.00	2,377.53	2,377.53	0.00	476.47	83.31
0002-11 SHIFT DIFFERENTIAL	105.00	34.46	34.46	0.00	70.54	32.82
0002-12 FICA	13,684.00	9,464.77	9,464.77	0.00	4,219.23	69.17
0002-14 PENSION	16,273.00	13,560.00	13,560.00	0.00	2,713.00	83.33
0002-16 INSURANCE - EMPLOYEE GRP	58,033.00	48,360.00	48,360.00	0.00	9,673.00	83.33
0002-24 POSTAGE & SHIPPING	0.00	0.00	0.00	0.00	0.00	0.00
0002-28 MILEAGE REIMBURSEMENT	100.00	0.00	0.00	0.00	100.00	0.00
0002-32 PUBLICATIONS & MEMBERSHIP	850.00	370.00	370.00	0.00	480.00	43.53
0002-34 TRAINING & PROF. DEVELOP	2,070.00	320.00	320.00	0.00	1,750.00	15.46
0002-42 REPAIRS & MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00
0002-46 OTHER CONTRACT SERVICES	87,000.00	18,812.60	18,812.60	62,437.50	5,749.90	93.39
0002-56 UNIFORMS	215.39	0.00	0.00	0.00	215.39	0.00
0002-68 OPERATING MATERIALS & SUPP	370.15	370.15	370.15	0.00	0.00	100.00
0002-90 REFUNDS	1,500.00	340.99	340.99	0.00	1,159.01	22.73
0002-99 PRIOR YEARS' COMMITMENTS	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total OFFICE OF COMPLIANCE</b>	<b>359,603.00</b>	<b>221,505.03</b>	<b>221,505.03</b>	<b>62,437.50</b>	<b>75,660.47</b>	<b>78.96</b>
<b>Total DIRECTOR - PUBLIC WORKS</b>	<b>443,308.00</b>	<b>265,449.81</b>	<b>265,449.81</b>	<b>62,437.50</b>	<b>115,420.69</b>	<b>73.96</b>

**Expenditure Status Report**

CITY OF ALLENTOWN  
 1/1/2018 through 12/31/2018

000 GENERAL  
 03 PUBLIC WORKS  
 0707 BUILDING MAINTENANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	754,809.00	638,558.59	638,558.59	0.00	116,250.41	84.60
0001-03 HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	0.00
0001-04 TEMPORARY WAGES	60,500.00	45,456.73	45,456.73	0.00	15,043.27	75.14
0001-06 PREMIUM PAY	32,925.00	15,027.85	15,027.85	0.00	17,897.15	45.64
0001-08 LONGEVITY	10,086.00	8,467.63	8,467.63	0.00	1,618.37	83.95
0001-10 WAGES PAY - END ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00
0001-11 SHIFT DIFFERENTIAL	9,851.00	3,856.17	3,856.17	0.00	5,994.83	39.14
0001-12 FICA	67,301.00	53,695.10	53,695.10	0.00	13,605.90	79.78
0001-14 PENSION	95,682.00	79,740.00	79,740.00	0.00	15,942.00	83.34
0001-16 INSURANCE - EMPLOYEE GRP	341,231.00	284,360.00	284,360.00	0.00	56,871.00	83.33
0001-20 ELECTRIC POWER	210,000.00	155,734.45	155,734.45	0.00	54,265.55	74.16
0001-22 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
0001-26 PRINTING	249.00	59.40	59.40	90.60	99.00	60.24
0001-28 MILEAGE REIMBURSEMENT	25.00	18.95	18.95	0.00	6.05	75.80
0001-30 RENTALS	3,000.00	534.78	534.78	0.00	2,465.22	17.83
0001-32 PUBLICATIONS & MEMBERSHIP	175.00	165.00	165.00	0.00	10.00	94.29
0001-34 TRAINING & PROF. DEVELOP	1,800.00	399.69	399.69	0.00	1,400.31	22.21
0001-42 REPAIRS & MAINTENANCE	21,500.00	9,440.72	9,440.72	2,800.00	9,259.28	56.93
0001-46 OTHER CONTRACT SERVICES	223,054.45	133,402.52	133,402.52	58,146.88	31,505.05	85.88
0001-50 OTHER SERVICES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
0001-54 REPAIR & MAINT SUPPLIES	152,068.00	122,412.83	122,412.83	22,031.86	7,623.31	94.99
0001-56 UNIFORMS	8,827.00	2,376.78	2,376.78	4,337.71	2,112.51	76.07
0001-58 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0001-62 FUELS, OILS & LUBRICANTS	122,000.00	79,132.37	79,132.37	20,827.55	22,040.08	81.93
0001-64 PIPE & FITTINGS	10,373.00	5,059.09	5,059.09	2,125.50	3,188.41	69.26
0001-66 CHEMICALS	8,000.00	7,060.00	7,060.00	0.00	940.00	88.25
0001-68 OPERATING MATERIALS & SUPP	33,500.00	10,547.26	10,547.26	21,763.72	1,189.02	96.45
0001-72 EQUIPMENT	21,750.00	14,782.27	14,782.27	3,963.00	3,004.73	86.19
0001-74 REAL ESTATE ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

CITY OF ALLENTOWN  
 1/1/2018 through 12/31/2018

000 GENERAL  
 03 PUBLIC WORKS  
 0716 STREETS

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	205,831.16	152,167.37	152,167.37	0.00	53,663.79	73.93
0001-03 HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	0.00
0001-04 TEMPORARY WAGES	107.00	0.00	0.00	0.00	107.00	0.00
0001-06 PREMIUM PAY	33,500.00	8,610.44	8,610.44	0.00	24,889.56	25.70
0001-08 LONGEVITY	2,246.84	2,042.98	2,042.98	0.00	203.86	90.93
0001-10 WAGES PAY - END ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00
0001-11 SHIFT DIFFERENTIAL	3,500.00	348.09	348.09	0.00	3,151.91	9.95
0001-12 FICA	22,849.00	12,348.80	12,348.80	0.00	10,500.20	54.05
0001-14 PENSION	29,291.00	24,410.00	24,410.00	0.00	4,881.00	83.34
0001-16 INSURANCE - EMPLOYEE GRP	104,459.00	87,050.00	87,050.00	0.00	17,409.00	83.33
0001-20 ELECTRIC POWER	28,000.00	17,300.06	17,300.06	0.00	10,699.94	61.79
0001-22 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
0001-26 PRINTING	2,445.00	195.35	195.35	1,004.65	1,245.00	49.08
0001-28 MILEAGE REIMBURSEMENT	200.00	18.40	18.40	0.00	181.60	9.20
0001-30 RENTALS	10,000.00	1.00	1.00	0.00	9,999.00	0.01
0001-32 PUBLICATIONS & MEMBERSHIP	350.00	330.00	330.00	0.00	20.00	94.29
0001-34 TRAINING & PROF. DEVELOP	5,100.00	405.59	405.59	0.00	4,694.41	7.95
0001-42 REPAIRS & MAINTENANCE	4,250.00	4,046.77	4,046.77	0.00	203.23	95.22
0001-46 OTHER CONTRACT SERVICES	21,810.00	6,089.58	6,089.58	12,114.60	3,605.82	83.47
0001-50 OTHER SERVICES & CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
0001-54 REPAIR & MAINT SUPPLIES	230,700.00	179,902.11	179,902.11	46,205.28	4,592.61	98.01
0001-56 UNIFORMS	20,818.00	4,508.32	4,508.32	10,688.54	5,621.14	73.00
0001-58 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0001-62 FUELS, OILS & LUBRICANTS	29,500.00	9,516.80	9,516.80	19,983.20	0.00	100.00
0001-64 PIPE & FITTINGS	0.00	0.00	0.00	0.00	0.00	0.00
0001-66 CHEMICALS	158,000.00	133,407.02	133,407.02	22,592.98	2,000.00	98.73
0001-68 OPERATING MATERIALS & SUPP	13,600.00	8,559.42	8,559.42	1,767.57	3,273.01	75.93
0001-72 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
0001-74 REAL ESTATE ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report

CITY OF ALLENTOWN  
 1/1/2018 through 12/31/2018

000 GENERAL  
 03 PUBLIC WORKS  
 0807 TRAFFIC PLANNING & CONTROL

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 TRAFFIC PLANNING & CONTROL						
0001-02 PERMANENT WAGES	415,872.00	328,668.64	328,668.64	0.00	87,203.36	79.03
0001-03 HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	0.00
0001-04 TEMPORARY WAGES	19,961.00	10,563.12	10,563.12	0.00	9,397.88	52.92
0001-06 PREMIUM PAY	20,000.00	19,529.12	19,529.12	0.00	470.88	97.65
0001-08 LONGEVITY	5,864.00	3,953.18	3,953.18	0.00	1,910.82	67.41
0001-10 WAGES PAY - END ACCRUAL	0.00	0.00	0.00	0.00	0.00	0.00
0001-11 SHIFT DIFFERENTIAL	2,000.00	155.84	155.84	0.00	1,844.16	7.79
0001-12 FICA	36,620.00	27,434.71	27,434.71	0.00	9,185.29	74.92
0001-14 PENSION	45,563.00	37,970.00	37,970.00	0.00	7,593.00	83.34
0001-16 INSURANCE - EMPLOYEE GRP	162,491.00	135,410.00	135,410.00	0.00	27,081.00	83.33
0001-20 ELECTRIC POWER	97,500.00	75,045.42	75,045.42	0.00	22,454.58	76.97
0001-22 TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00
0001-26 PRINTING	2,084.00	1,154.47	1,154.47	0.00	929.53	55.40
0001-30 RENTALS	300.00	0.00	0.00	0.00	300.00	0.00
0001-32 PUBLICATIONS & MEMBERSHIP	1,570.00	613.00	613.00	0.00	957.00	39.04
0001-34 TRAINING & PROF. DEVELOP	2,100.00	1,408.98	1,408.98	0.00	691.02	67.09
0001-42 REPAIRS & MAINTENANCE	4,200.00	2,471.96	2,471.96	0.00	1,728.04	58.86
0001-44 PROF SERVICES FEES	0.00	0.00	0.00	0.00	0.00	0.00
0001-46 OTHER CONTRACT SERVICES	70,847.50	53,269.44	53,269.44	1,166.01	16,412.05	76.83
0001-48 GRANT, NON-CITY CHARGES	0.00	0.00	0.00	0.00	0.00	0.00
0001-50 OTHER SERVICES & CHARGES	3,000.00	1,086.34	1,086.34	0.00	1,913.66	36.21
0001-54 REPAIR & MAINT SUPPLIES	16,500.00	8,057.21	8,057.21	4,376.91	4,065.88	75.36
0001-56 UNIFORMS	3,826.00	1,014.74	1,014.74	1,115.72	1,695.54	55.68
0001-58 OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00
0001-66 CHEMICALS	3,500.00	1,079.05	1,079.05	420.95	2,000.00	42.86
0001-68 OPERATING MATERIALS & SUPP	92,082.25	66,471.96	66,471.96	20,914.32	4,695.97	94.90
0001-72 EQUIPMENT	10,500.00	9,677.01	9,677.01	795.00	27.99	99.73
0001-76 CONSTRUCTION CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00
0001-99 PRIOR YEARS' COMMITMENTS	0.00	0.00	0.00	0.00	0.00	0.00