

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

**CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM**

TO: Brent A. Hartzell, Director	FROM: Audrey Danek
BUREAU: Department of Finance	BUREAU: Risk Management

**TRANSFER DETAIL**

Date of Request: 22-Oct-18	Fund: Risk	Transfer Amount: \$56,000
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**FROM (DEBIT)**

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0002-80	\$56,000	800,000.00	749,299.33	693,299.33
<i>professional losses self-insured</i>				-
				-
				-
				-
				-
				-

**TO (CREDIT)**

081-02-8001-0001-36	56,000.00	452,893.00	338,847.10	394,847.10
<i>insurance - property &amp; casualty</i>				-
				-
				-
				-
				-

**Reason Transfer is Required:**

Pay for Elected Officials insurance

**Reason Funds are Available for Transfer:**

Insurance premiums were less than anticipated. There are currently pending checks for other insurance payments that will leave account 36 with a negative balance before the Elected Officials insurance is paid.

**TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS**

	Amount not more than \$5,000.00
X	Amount is greater than \$5,000.00
Department Head:	<i>Meloney Sabin-Rossum</i> Date: <i>10/22/2018</i>
Director of Finance:	<i>Brent Hartzell</i> Date: <i>10/22/2018</i>
Mayor or Managing Director (if amount is greater than \$5,000):	<i>Rob' Sum</i> Date: <i>10/23/2018</i>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04: Date:	

**CITY COUNCIL**

Roger MacLean, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Candida Affa, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Daryl Hendricks, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>24-OCT-18</i>
Julio Guridy, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>24-Oct-18</i>
Courtney Robinson, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <i>10/25/2018</i>
Ed Zucal, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:
Cynthia Mota, Councilperson:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: