

Posting Year: <u>2018</u>	Posting Date: <u>10/10/18</u>	Posting # <u>82097</u>	Doc # <u>2613410</u>
Period: <u>10</u>		Ref # <u>4302</u>	Initials: <u>NA</u>

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Jeffery Nelson
BUREAU: Department of Finance	BUREAU: Risk & Safety

TRANSFER DETAIL

Date of Request: 10/10/18 Fund: Risk Transfer Amount: \$25,150

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
081-02-8001-0001-81 <i>Property Losses</i>	\$25,150.00	<u>\$70,000</u>	\$94,947.24	69,797.24
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

081-02-8001-0001-68 <i>Operating Materials and Supplies</i>	\$25,150.00	<u>\$3,500</u>	\$6,957.10	32,107.10
				-
				-
				-
				-
				-
				-
				-

Reason Transfer is Required:

To cover the cost of Risk software SOFTWARE
NO

Reason Funds are Available for Transfer:

\$80,000 was mistakenly transferred into acct 81, when only \$60,000 should have been transferred into 81 and \$20,000 into 68 for the software.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00
Department Head: <u>Meloney Saller-Dosun</u>	Date: <u>10/10/2018</u>
Director of Finance: <u>Brent Hartzell</u>	Date: <u>10/10/2018</u>
Mayor or Managing Director (if amount is greater than \$5,000): <u>PO'ruel</u>	Date: <u>10/11/2018</u>
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:	Date: _____

CITY COUNCIL

Roger MacLean, President: <u>[Signature]</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>10/12/18</u>
Candida Affa, Vice President: <u>[Signature]</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: _____
Daryl Hendricks, Councilperson: <u>[Signature]</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>18-OCT-18</u>
Julio Guridy, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: _____
Courtney Robinson, Councilperson: <u>[Signature]</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: <u>10/12/2018</u>
Ed Zucal, Councilperson: <u>[Signature]</u>	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: _____
Cynthia Mota, Councilperson: <u>[Signature]</u>	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date: _____