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FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: C MAGLIANE
BUREAU: Department of Finance	BUREAU: Street Lighting

TRANSFER DETAIL

Date of Request: 17-Sep-18	Fund: GENERAL	Transfer Amount: 60,000.00
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FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0707-0001-20 Electric Power	60,000.00	270,000.00	139,354.86	79,354.86
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-03-0809-0001-20 Electric Power	60,000.00	495,000.00	61,162.08	121,162.08
			-	-
				-
				-
				-
				-
				-

Reason Transfer is Required:

transfer needed to cover account through December 2018
2017 transfer of \$45,600 discussed and approved on 2/21/18 with council was not transferred into the operating account to cover past due invoices - 2018 operating funds were used causing the need to transfer funds

Reason Funds are Available for Transfer:

Electric power at city buildings coming in lower for 2018 based on the new rates from the COSTARS Electric procurement

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

<input type="checkbox"/>	Amount not more than \$5,000.00		
<input checked="" type="checkbox"/>	Amount is greater than \$5,000.00		
Department Head:	<i>Gregory J. Z. Hartzell</i>	Date:	9/19/18
Director of Finance:	<i>Brent Hartzell</i>	Date:	9/20/2018
Mayor or Managing Director (if amount is greater than \$5,000):	<i>Bob C</i>	Date:	9/21/18
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:	

CITY COUNCIL

Roger MacLean, President:	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Candida Affa, Vice President:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Daryl Hendricks, Councilperson:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	25-SEPT-18
Julio Guridy, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Courtney Robinson, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	9/27/2018
Ed Zucal, Councilperson	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	
Cynthia Mota, Councilperson	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	Date:	9/28/2018

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Periods: 1 through 14

Expenditure Status Report

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CITY OF ALLENTOWN
1/1/2018 through 12/31/2018

000 GENERAL

03 PUBLIC WORKS

0707 BUILDING MAINTENANCE

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 MAINTENANCE						
0001-02 PERMANENT WAGES	754,809.00	521,381.96	521,381.96	0.00	233,427.04	69.07
0001-04 TEMPORARY WAGES	70,000.00	38,532.57	38,532.57	0.00	31,467.43	55.05
0001-06 PREMIUM PAY	32,975.00	11,586.83	11,586.83	0.00	21,388.17	35.14
0001-08 LONGEVITY	10,086.00	6,852.63	6,852.63	0.00	3,233.37	67.94
0001-11 SHIFT DIFFERENTIAL	9,851.00	3,151.75	3,151.75	0.00	6,699.25	31.99
0001-12 FICA	67,301.00	43,880.89	43,880.89	0.00	23,420.11	65.20
0001-14 PENSION	95,682.00	63,792.00	63,792.00	0.00	31,890.00	66.67
0001-16 INSURANCE - EMPLOYEE GRP	341,231.00	227,488.00	227,488.00	0.00	113,743.00	66.67
0001-20 ELECTRIC POWER	270,000.00	130,645.14	130,645.14	0.00	139,354.86	48.39
0001-26 PRINTING	249.00	7.20	7.20	142.80	99.00	60.24
0001-28 MILEAGE REIMBURSEMENT	25.00	18.95	18.95	0.00	6.05	75.80
0001-30 RENTALS	3,000.00	534.78	534.78	0.00	2,465.22	17.83
0001-32 PUBLICATIONS & MEMBERSHIP	175.00	165.00	165.00	0.00	10.00	94.29
0001-34 TRAINING & PROF. DEVELOP	1,800.00	399.69	399.69	0.00	1,400.31	22.21
0001-42 REPAIRS & MAINTENANCE	21,500.00	1,626.55	1,626.55	10,494.22	9,379.23	56.38
0001-46 OTHER CONTRACT SERVICES	223,054.45	104,397.11	104,397.11	60,894.47	57,762.87	74.10
0001-54 REPAIR & MAINT SUPPLIES	152,068.00	105,054.98	105,054.98	31,038.26	15,974.76	89.49
0001-56 UNIFORMS	8,827.00	2,040.28	2,040.28	4,479.15	2,307.57	73.86
0001-62 FUELS, OILS & LUBRICANTS	122,000.00	78,069.58	78,069.58	21,890.34	22,040.08	81.93
0001-64 PIPE & FITTINGS	14,873.00	3,862.88	3,862.88	2,176.76	8,833.36	40.61
0001-66 CHEMICALS	3,500.00	880.06	880.06	468.58	2,151.36	38.53
0001-68 OPERATING MATERIALS & SUPP	33,500.00	10,285.23	10,285.23	21,938.55	1,276.22	96.19
0001-72 EQUIPMENT	17,250.00	7,029.34	7,029.34	9,616.93	603.73	96.50
Total GENERAL	2,253,756.45	1,361,683.40	1,361,683.40	163,140.06	728,932.99	67.66
Grand Total	2,253,756.45	1,361,683.40	1,361,683.40	163,140.06	728,932.99	67.66

(Not all accounts may be included.)

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CITY OF ALLENTOWN
1/1/2018 through 12/31/2018

000 GENERAL

03 PUBLIC WORKS

0809 STREET LIGHTING

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
0001 STREET LIGHTING						
0001-20 ELECTRIC POWER	495,000.00	433,837.92	433,837.92	0.00	61,162.08	87.64
0001-46 OTHER CONTRACT SERVICES	66,767.31	7,394.97	7,394.97	24,944.84	34,427.50	48.44
0001-54 REPAIR & MAINT SUPPLIES	57,064.56	32,446.01	32,446.01	9,431.15	15,187.40	73.39
0001-68 OPERATING MATERIALS & SUPP	46,877.12	15,533.37	15,533.37	23,012.00	8,331.75	82.23
 Total GENERAL	 665,708.99	 489,212.27	 489,212.27	 57,387.99	 119,108.73	 82.11
 Grand Total	 665,708.99	 489,212.27	 489,212.27	 57,387.99	 119,108.73	 82.11