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Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director

FROM:

Don Hoegg

BUREAU: Department of Finance

BUREAU:

Building Maintenance

TRANSFER DETAIL

Date of Request: 13-Aug-18

Fund: General

Transfer Amount:

\$13,000

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	FROM (DEBIT) ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-03-0707-0001-62	13,000.00	135,000.00	35,040.08	22,040.08
Fuels, Oils, Lubricants				

		TO (CREDIT)		
000-03-0707-0001-72	13,000.00	4,250.00	869.16	13,869.16
Equipment				

Reason Transfer is Required:

Cover cost for AC unit for Streets PO#185-099427, AC unit for APA Req#47-004244, and any other part over \$500 that may be needed to make repairs.

*APA = Allentown Police Academy***Reason Funds are Available for Transfer:**

Funds for UGI bills have been encumbered on a blanket and bills have been lower than anticipated this year.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

Amount not more than \$5,000.00

Amount is greater than \$5,000.00

Department Head:

Director of Finance:

Mayor or Managing Director (if amount is greater than \$5,000):

Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:

Date:

Date:

Date:

Date:

CITY COUNCIL

Roger MacLean, President:

Candida Affa, Vice President:

Daryl Hendricks, Councilperson:

Julio Guridy, Councilperson

Courtney Robinson, Councilperson

Ed Zucal, Councilperson

Cynthia Mola, Councilperson

[X] Approved [] Disapproved

[X] Approved [] Disapproved

[X] Approved [] Disapproved

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