

RECEIVED

AUG 07 2018

Posting Year:	Posting Date:	Posting #	Doc #
" Period:		Ref #	Initials:

FINANCE DIRECTOR'S OFFICE

CITY OF ALLENTOWN BUDGET TRANSFER REQUEST FORM

TO: Brent A. Hartzell, Director	FROM: Bina Patel
BUREAU: Department of Finance	BUREAU: Finance

TRANSFER DETAIL

Date of Request: 7-Aug-18	Fund: General	Transfer Amount: 20,000.00
---------------------------	---------------	----------------------------

FROM (DEBIT)

ACCOUNT (All 15 digits) and ACCOUNT TITLE	TRANSFER AMOUNT (\$)	ORIGINAL APPROPRIATION (\$)	CURRENT ACCOUNT TOTAL (\$)	ACCOUNT TOTAL AFTER TRANSFER (\$)
000-02-0602-0003-46 Contract/Service Fee	20,000.00	144,500.00	131,401.00	111,401.00
				-
				-
				-
				-
				-
				-
				-

TO (CREDIT)

000-08-0709-0001-54 Repairs & Maintenance	17,100.00	18,827.00	1,035.20	18,135.20
000-08-0709-0001-64 Pipe & Fittings	1,500.00	13,000.00	5,787.98	7,287.98
000-08-0709-0001-68 Operating Materials&Supplies	1,400.00	7,000.00	3,965.67	5,365.67
				-
				-

Reason Transfer is Required:

Due to wear and tear from various tenants, renovations are needed at 200 Springhouse Road. After the completion of these renovations, rent will be charged at a fair market rate.

Reason Funds are Available for Transfer:

Expenses are less than anticipated for the year. Sufficient funds remain in the account for services required between now and the end of the year.

TRANSFER AUTHORIZATIONS WITHIN & BETWEEN PROGRAMS

	Amount not more than \$5,000.00	
x	Amount is greater than \$5,000.00	
Department Head:	Brent Hartzell	Date: 8/8/2018
Director of Finance:		Date: 8/15/18
Mayor or Managing Director (if amount is greater than \$5,000):	Ryo' [Signature]	Date: 8/15/18
Referred to City Council in accordance with the provisions of the Administrative Code, Section 130.04:		Date:

CITY COUNCIL

Roger MacLean, President:	[Signature]	[X] Approved [] Disapproved	Date: 8/21/18
Candida Affa, Vice President:	[Signature]	[X] Approved [] Disapproved	Date:
Daryl Hendricks, Councilperson:	[Signature]	[X] Approved [] Disapproved	Date: 21-AUG-18
Julio Guridy, Councilperson:	[Signature]	[X] Approved [] Disapproved	Date: 21-AUG-18
Courtney Robinson, Councilperson:	[Signature]	[] Approved [] Disapproved	Date:
Ed Zucal, Councilperson:	[Signature]	[X] Approved [] Disapproved	Date:
Cynthia Mota, Councilperson:	[Signature]	[X] Approved [] Disapproved	Date: 8/21/2018